

Minutes of **Annual Parish Council Meeting** held on **Monday 10th May 2010** in the Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole, J R Walker, M Proctor, Mrs J Briggs, Mrs G Sherwood, J McKellar-Main, J England, J Mountain, W Elsome, M Caley & T Foster & and the Clerk.

1. ELECTION OF CHAIRMAN

Councillor N Poole was nominated by Councillor J R Walker, seconded Councillor J Mountain. There being no other nominations, Councillor Poole was unanimously elected as Chairman and signed the Declaration of Acceptance.

The Chairman thanked all members for their support during the last year.

2. APOLOGIES FOR ABSENCE

Received from Councillors Mrs B Todd, R Nixon, G Day and P Wright.

3. ELECTION OF VICE-CHAIRMAN

Councillor J R Walker was nominated by Councillor T Foster, seconded Councillor M Proctor. There being no other nominations, Councillor Walker was unanimously elected as Vice-Chairman and signed the Declaration of Acceptance.

4. POLICE MATTERS

- a) Ridge Ward crime statistics received from PC Teal and circulated to all members. Noted
- b) Lead Thefts – eight thefts of lead in one night were noted, including West Green, Brigg Road and Leaburn Road. It was noted that this happening across the whole Scunthorpe area, including the theft of manhole covers, and that the police are targetting scrap merchants for their enquiries. Councillor Main informed members tht Crimewatch UK is coming to Humberside to film in the near future.
- c) NATs Meeting – The Chairman summarised the meeting and advised that some changes to the format are being implemented.

5. ELECTION OF COMMITTEES AND REPRESENTATIVES

- a) Planning Committee
The existing committee of the Chairman, Vice-Chairman, Cllrs. Mrs J Briggs, Mrs B Todd, Mrs G Sherwood, J Mountain, J McKellar-Main and R Nixon were re-elected en-bloc.
- b) Leisure & Recreation Committee
The existing committee of the Chairman, Vice-Chairman, Cllrs. England, W Elsome, Mrs B Todd, Mrs G Sherwood, T Foster, J Mountain, P Wright and M Caley were re-elected en bloc.
- c) Web Site Committee
The existing committee of the Chairman, Cllrs. Foster, Caley, Mountain, England and Mrs G Sherwood, plus Councillor G Day were elected en bloc.
- d) Allotments Advisory Committee
The existing committee of the Chairman, Vice-Chairman, Cllrs J England, J Mountain, M Proctor, Mrs J Briggs and T Foster were re-elected en bloc. Mr Mick Walker was nominated and elected as Parish Council representative and Messrs. Ross and and Chapman to serve as Half Acre and Garden representatives.
- e) Personnel Committee
Cllrs. R Nixon, J McKellar Main, Mrs G Sherwood and M Caley were re-elected. First meeting scheduled for Monday 28th June 2010.
- f) Playing Field Representatives
Cllrs. Walker, N Poole and Mrs G Sherwood were re-elected
- g) Village Hall Representative
Councillor Caley was re-elected
- h) Lincolnshire Wildlife Trust Representative
Councillor J Mountain was re-elected
- i) Sibelco Liaison Committee Representative
Councillor Poole was re-elected. It was noted that no meetings have taken place in the last year.

6. REGULAR MEETING DATES

- a) Allotment Advisory Committee: Quarterly meetings set for the third Monday in June, September & December 2010, and March 2011
- b) Leisure & Recreation Committee: Bi-monthly meetings set for May, July, September, November, 2010 and January, March 2011. Meetings to be held on the third Monday excluding September & March which will be on the fourth Monday.
- c) Website Development Committee: Quarterly meetings set for August, November, February & May – dates to be arranged.

The Chairman thanked members for their regular attendance at committee meetings during the year.

7. MEMBERS FINANCIAL & OTHER INTERESTS REVIEW

Councillors were reminded of their duty to notify any changes to their registered interests as they arise.

8. DECLARATIONS OF INTEREST- None received**9. MINUTES OF LAST MEETING 12th April 2010**

The minutes were circulated prior to this meeting and were agreed to be a true record and signed by the Chairman.

10. MATTERS ARISING**a) Min 204b - Minibus on Holme Meadow Car Park**

It was noted that the minibus has been removed and that the signs have been ordered.

b) Min 207b – Allotment Terminations/Allocations

The Clerk reported that she had received two terminations of tenancy and enforced the termination of one other. The allotments have since been re-allocated from the waiting list – this action was approved. It was noted that one allotment is currently available.

c) Min 210a - Planning Application 2010/0296

Notification from the planning department that the Parish Council objections were irrelevant to this application that is for a slight modification to the original plans only.

d) Min 212 - Self Employment of Clerk

The Clerk reported that she had further studied the ERNLLCA advice and that her self-employment will continue but her contract of employment needs to be amended. To be discussed at the Personnel Committee meeting on 28th June.

e) Min 213e – Park Street

It was noted that the pot hole has now been repaired by NLC.

f) Min 213b/c- Butterwick Road

Response received from NLC advising that the street sign is to be repaired but the weight limit sign is not deemed to be obscured.

g) Min 206a – Church Waste Bin

Councillor Elsome asked why the fire damaged bin had not been replaced and was advised that the Vicar had reported it to be in working order. It was noted however, that the castors damaged making it difficult to move. It was agreed to enquire with NLC for a free replacement.

11. MINUTES OF PLANNING COMMITTEE 26th April 2010

The minutes were circulated prior to this meeting and agreed to be a true record and signed by the Chairman.

12. MINUTES OF WEBSITE DEVELOPMENT COMMITTEE 26th April 2010

The minutes were circulated prior to this meeting and agreed to be a true record and signed by the Chairman.

13. PLANNING**a) Planning Applications before NLC:**

2010/0499 Foster, Willow Farm, North Moor Road – extension for swimming pool. NO OBJECTION

Councillor England took no part in discussion or voting on this application.

b) Full Planning Permission Granted by NLC:

1. 2010/0267 Drifill, 44 Eastfield Road – single storey rear extension
2. 2010/0228 W Smith, Land opposite Bridge Farm, Butterwick Road – create new entrance
3. 2010/0244 Cheeseman, 21 Northfield Road – two storey extensions & detached garage

c) Refusal of Planning Permission by NLC:

1. 2009/1294 Jarvill, 7 Eastfield Road – to retain a raised playhouse
2. 2010/0227 W Smith, Priesthows, Butterwick Road – change use of land for storage of caravans

14. CORRESPONDENCE**a) NLC 1. Premises Licence – Messingham Show - *Declarations of interest by Councillors***

England and Foster as members of the Show committee.

2. Neighbourhood Services – agreement to sweep car parks free of charge at Holme Meadow and Playing Field before the In Bloom judging + quotation for future sweeping of £21.15 for Holme Meadow and £32 for playing field which was accepted as an ad hoc arrangement.

b) RIDGE WARD COUNCILLORS – Copy correspondence for information re. 1) East Green – gas main replacement; 2) Catchwater Crossroads – another accident. It was noted that NLC are considering the safety issues but it was agreed to write to NLC and the Police to express concern and disappointment that the previous accidents in recent months have not generated urgent attention to the problem.**c) ERNLLCA – Newsletter; Advice of District Committee meeting; Advice of new model standing orders – it was agreed to order a bound copy of the standing orders so that a review can take place.****d) D JACKLIN LTD – Advising that he cannot deal with the rabbit problem at the playing field extension. It was agreed to contact Dorian Duffield.****e) VEOLIA ES – Quotation of £30 for weed spraying at Holme Meadow. This was accepted.****f) CE ELECTRIC UK – Advice of new website for routine maintenance problems + contact details for PC liaison officer****g) COMMUNITIES & LOCAL GOVERNMENT – Small business rate relief information. It was noted that the 2010/11 rates bill has already been paid in full but that a rebate should be due.****h) NATURAL ENGLAND – Walk for Health posters etc.****i) W ELSOME – TRUSTEE OF MESSINGHAM PLAYING FIELD – Request for Parish Council to ascertain the legal rights of the shared access into the playing field. It was agreed to write to NLC to ensure that future planning applications for neighbouring properties are within the correct boundaries.****15. ACCOUNTS****a) Passed For Payment:**

1. Mrs J Walker – Clerk's Salary and Allowance paid by standing order	£950.98
2. Mrs J Walker – Broadband account	15.99
3. Mrs K Hall – play area attendant	92.80
4. Mr G East – handyman	158.25
5. Messingham village hall – monthly rent	200.00
6. D Jacklin Ltd - mole control (<i>including underpayment from last month</i>)	71.75 *
7. Kyanite Consulting Ltd – Website statistics package	12.00

15. ACCOUNTS continued**a) Passed for Payment**

8. North Lincolnshire Council – church waste collection 2010/11	311.92
9. 2 nd Messingham Brownies – precept grant	95.00
10. 1 st Messingham Rainbows – precept grant	250.00
11. BT – telephone account paid by direct debit	43.38
12. Alan Johnson – Internal audit fee	312.85
13. 6 th Scunthorpe (Messingham) Scouts – precept grant	144.00
14. Veolia ES – grass cutting for April	636.54
15. JRB Enterprises – dog waste bags (<i>previous cheque not received</i>)	130.37

* D Jacklin - An increase to £60 per month was noted

b) Monies Received:

1. North Lincolnshire Council – half annual precept payment	25,000.00
2. Allotment Rents	24.00 cash
3. YEDL – Wayleave	70.28
4. Scouts – annual rent for both buildings at West View	2.00
5. <i>Sale of History books (not included in previous month total)</i>	0.50

c) Internal Audit Report

Internal audit report noted with no areas of concern reported. The Clerk advised that the annual audit had been sent.

15. VILLAGE COMPLAINTS

- a) HANDYMAN HOLIDAYS – Councillor Proctor agreed to cut the grass at the Memorial, and Councillor Elsome agreed to do the play area during the handyman's holidays.
- b) PLAY AREA ATTENDANT HOLIDAYS – Councillors Walker and Poole agreed to open and close the play area during the play area attendant's holidays in the first two weeks of June.
- c) PLAYING FIELD EXTENSION – Councillor Elsome reported that grass cuttings and garden rubbish are being dumped on an area of land to the side Mr Coopers. To be monitored and report back to Leisure & Recreation Committee.
- d) HOLME MEADOW – GOLF – It was reported that someone is practising golf on Holme Meadow and that 1-2 dozen golf balls have been left in the dyke. It was suggested that additional signs are erected.
- e) PLAYING FIELD EXTENSION – RABBITS – it was agreed to ask the handyman to fill in the holes at the side of the access road.
- f) BRIGG ROAD – 30mph sign needs cleaning – to be referred to NLC
- g) HOLME MEADOW – CAMPING – Noted that persons unknown had been camping at the weekend and left tents and other rubbish on the field.

16. OTHER BUSINESS**a) COMPUTER REPLACEMENT**

The Clerk advised that she had received one quotation to date for a 19" laptop computer + projector and screen. Agreed to get further quote from Maxwell Computers and Ebuyer.com.

b) BUTTERWICK ROAD HEDGE

Noted that where the new saplings have been planted the grass needs clearing to encourage growth – refer to handyman.

- c) **ELECTRICAL INSPECTION**
The Clerk advised that the NICEIC electrical inspection at Holme Meadow is due in May – agreed to book Owen Bowness to carry out.

THIS CONCLUDED THE BUSINESS OF THE MEETING