

# MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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## **NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL**

To All Councillors

You are hereby summoned to attend a meeting of Messingham Parish Council, on **Monday 11<sup>th</sup> March 2019 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

6<sup>th</sup> March 2019

### **AGENDA**

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes. *Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.*  
**MJFC** invited to speak regarding condition of Holme Meadow recreation field following Sunday games.
  - b) Chairman to reconvene the meeting.
4. **Minutes of previous meeting**
  - a) To approve and sign the minutes of the full council meeting held on Monday 11<sup>th</sup> February 2019.
  - b) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (see attached schedule).
5. **Police matters/NAT report**
  - a) To receive a crime report for previous month.
  - b) OPCC – Office of Police & Crime Commissioner – February newsletter – circulated by emailed
6. **Planning**
  - a) To resolve the planning applications
  - i) PA/2019/164 – AE & DM Swaby, land off Scotter Road – outline permission to erect 25 dwellings with all matters reserved.
  - ii) PA/2019/244 – L Whorton, 58 Brigg Road – to erect entrance porch and create vehicular access using existing dropped kerb.
  - iii) PA/2019/338 – Mr & Mrs Smith, Fairholme, Northfield Road – to erect a single storey side and rear extension.
  - iv) PA/2019/391 – Mr & Mrs Chapman, 15 Well Street-to erect ground floor and first floor rear extension

b) To receive decisions made by NLC

- i) PA/2018/1090 – F Gjoni, The Gables, Northfield Road—to retain use of the site as a hand car wash-Granted
- ii) PA/2019/63 – C Barnes, 9 Calder Green-determination of requirement for prior approval to extend conservatory – Prior approval not required.
- iii) PA/2019/23 – D Wooldridge, 30 East Green – erect a two storey rear and single storey side extension-Granted

**7. Finance**

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) **Community bin at Churchyard (Min 189e)** – To receive response from ERNLLCA and Church. To consider prices from NLC for bin size/frequency.
- d) **CPRE Best Kept Village Entry** – to receive information and guidance on this year’s competition. Consider entry at a cost of £25

**8. General items of business**

- a) **Standing orders** – to agree amendments to standing orders 3f) and 5d) to alter meeting start time and public forum (Min 184c)
- b) **Risk Assessment annual review** – To consider amendments and approve the risk assessment.
- c) **Asset Register annual review** – To review and agree updates to the Asset register.
- d) **MJFC** – to consider comments regarding condition of Holme Meadow field following Sunday games and agree any action. (Min 184a)

**9. Ridge Ward Councillor report**

To receive a report from Ridge Ward Councillors on NLC matters

**10. Councillor reports**

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

**11. Correspondence for discussion/decision**

**12. Correspondence for information**

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

**13. Village complaints/compliments**

To receive and consider any Village complaints and compliments from members

- a) **Resident Mr Oliver** – Concerns regarding safety of Ironstone Cottage, Brigg Road. To agree any action.
- b) **Resident Mrs Marshall** – Concerns of lack of bins Churchyard and Kealhome/Meadows area, and request for update of traffic monitoring on Butterwick Road.
- c) **Resident Mrs Armstrong** – concerns of overgrown hedge between Ashlin Court and Walkers Court.

**14. Date/Time/Venue of Next Meeting**

- a) To confirm date and time of Allotment Advisory Committee meeting on Monday 18<sup>th</sup> March 2019 at 6.45pm
  - b) To confirm date and time of Leisure & Recreation Committee meeting on Monday 18<sup>th</sup> March 2019 at 7.30pm
  - c) To confirm date and time of next Full Parish Council meeting on Monday 8<sup>th</sup> April 2019 at 7pm
  - d) To resolve date and time of Annual Parish Meeting
- All meetings to be held in the Village Hall, Messingham.

**15. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

- 16. **Land New Row (Min 192)** –To be notified of present position.
- 17. **Messingham Car Park (Min 193)** - to receive update.

Messingham Parish Council

AGENDA SCHEDULE – 11<sup>th</sup> March 2019

**Clerk's Report**

Min 183i – Mole Control to receive update of agreed price for mole control on one year contract

Min 184b – Messingham Community Awards - update

Min 189c – NLC response re request for litter bins outside shops on High Street

**Accounts - To be passed for Payment:**

Ref.	Payee	Details	Vat	Total	Pay method
187	Three.co.uk	Clerk mobile contract	0	9.00	dd
188	Wave	Water Allotments	0	110.93*	dd
	Wave	Water Allotments	0	6.86 CR	Credit for info
189	Wave	Water Holme Meadow	0	55.42	dd
190	Messingham Village Hall	Monthly rent	0	226.00	online
191	Sissons Gardening Services	Gardening contract	0	528.91	Online
192	Gains Pest & Environment	Mole Control contract	0	70.00	Online
193	CPRE	Annual membership	0	36.00	Online
194	Amberol Ltd	3 Tier planter	76.80	460.80	Online
195	T Black-clerk	Reimbursement P. Eaton gift voucher	0	50.00	Online
196	J Oatridge	Allot 11F-deposit refund	0	25.00	Online
197	S Coulman-handyman	Reimburse-materials to insulate Allot stand pipes	6.46	62.63	Online
198- 200	Salaries & Wages	Salaries & Wages	0	1256.63	Online

**Note: Salaries/Wages per separate confidential schedule**

**Monies Received**

G Pollard – Allotment 3A Deposit/rent	30.00
M Chapman – Allotment 17B	25.00
Ward/Cook – Allotment 11F – deposit	25.00
NLC In Bloom grant	1000.00

**Correspondence for information**

NLC – Forthcoming meetings for March 2019

ERNLLCA – February newsletter – circulated by email

NLC- Workers Memorial Day – Monday 29<sup>th</sup> April 2019 at Scunthorpe Baptist Church 10am onwards

Crowle & Ealand Mayoral Charity evening – Friday 5<sup>th</sup> April 2019 at the Red Lion Crowle 7pm.

**Correspondence after Agenda**