

MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th July 2019 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

3rd July 2019

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes. *Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.*
 - b) Chairman to reconvene the meeting.
4. **Minutes of previous meeting**
 - a) To approve and sign the minutes of the Full Parish Council meeting held on Monday 10th June 2019.
 - b) To approve and adopt the minutes of the Allotment Advisory committee held on Monday 17th June 2019.
 - c) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (see attached schedule).
5. **Police matters/NAT report**
 - a) To receive a crime report for previous month.
6. **Planning**
 - a) To resolve the planning applications
 - i) PA/2019/977 – M Rylatt, Priesthows, Butterwick Road – to erect dwelling and garage following demolition of existing building.
 - b) To receive decisions made by NLC
 - i) PA/2019/400 – A Carpenter, Melcot Nurseries – change of use from garden centre and play centre and café- Granted.
 - ii) PA/2019/846 – S Kirby, Messingham Farm Shop – to vary condition 6 of PA/2015/0796 to extend the opening hours – Granted.

7. Finance

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 30 June 2019.
- d) **Budget Summary** – to receive and approve the summary as at 30 June 2019 and note any variances.
- e) **Electricity contracts** - Min 40f) – to be notified of new contracts.
- f) **Village signs** - Min 47i) – to receive update and consider quotation of replacement sign/s
- g) **Public Path off Egton Drive** FP203- Min 47e) – path cut but rapid growth – to consider interim cut if required.

8. General items of business

- a) **Social Media policy** – To consider adoption of policy using ERNLLCA guidelines
- b) **Messingham Village Hall-min 37d vi)** – response from Village Hall regarding working group - to agree three representatives.
- c) **Additional allotment provision-allotment min 601** – receive update following meeting with smallholder B. Ross – to agree to serve notice of termination on area of land.
- d) **Handyman position** – to receive any update and consider cover to carry out inspections in interim.

9. Leisure & Recreation items

10. Ridge Ward Councillor report

To receive a report from Ridge Ward Councillors on NLC matters

11. Councillor reports

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

12. Correspondence for discussion/decision

- a) NLC – Invitation to receive In Bloom Grant certificate - Friday 26th July 3.30pm at Normanby Hall – to consider attendance of two people.
- b) M Atkinson, Northfield Road – request for update on completion of street light replacement.
- c) J & M Bunyan, West Green – inconsiderate parking at school times-receive police response- consider action
- d) Village Hall – to consider request for sale of piece of land.
- e) L Armiger, Kealholme Road – request for endorsement to extend the rear boundary onto open land.
- f) M Bowman, Holme Lane, Holme – To consider request for speed limit restrictions.
- g) C Newman, Brigg Road - to consider suggestion for dog waste bin at Brigg Road end of public footpath.

13. Correspondence for information

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

14. Village complaints/compliments

To receive and consider any Village complaints and compliments from members

15. Date/Time/Venue of Next Meeting

- a) To confirm date and time of next Parish Council meeting on Monday 12th August 2019 at 7pm to be held in the Village Hall, Messingham.

Messingham Parish Council
AGENDA SCHEDULE – 8th July 2019

Clerk's Report

Min 19c/37diii) – MJFC – meeting request update – response from Club Treasurer
 Min 47f) – Public footpath kissing gate – to be removed by NLC as serves no purpose.

Accounts - To be passed for Payment:

Ref.	Date	Payee	Details	Vat	Total	
49	12/6/19	Three.co.uk	Clerk mobile contract	0	9.23	dd
50	8/7/19	N Power	Electric – War Memorial	4.17	84.47	dd
51	8/7/19	N Power	Electric – MUGA Northfield Rd	1.93	40.49	dd
52	8/7/19	N Power	Electric – Holme Meadow	11.38	239.07	dd
53	8/7/19	H Williamson	Allotment 35A-deposit refund	0	25.00	online
54	10/7/19	Messingham Village Hall	Monthly rent	0	226.00	online
55	10/7/19	Sissons Gardening Services	Gardening contract	0	641.30	online
56	10/7/19	MKS Groundcare Ltd	Grass cutting contract	141.00	846.05	online
57	10/7/19	Gains Pest & Environment	Mole Control contract	0	70.00	online
58	10/7/19	Lawn N Order	Verge cutting contract	152.00	912.00	online
59	10/7/19	Scunthorpe Signs	New Row sign	54.00	324.00	online
60	10/7/19	Complete Weed Control	Herbicide applied-Holme Meadow	134.00	804.00	online
61	10/7/19	B Ross	Cutting tree area/2 allotments	9.19	55.14	online
62	10/7/19	Mill View Fencing	Parish Path cutting contract	0	753.25	online
63	10/7/19	HMRC	Quarterly NI/PAYE	0	915.68	online
64	10/7/19	Zurich Insurance	Annual premium	0	846.14	online
65	10/7/19	Humber Merchants	Combination lock for folding bollard	5.85	35.12	Online
66	10/7/19	T Black	Reimbursement-stamps	0	7.32	Online
			Reimbursement-P Eaton voucher	0	50.00	
67	10/7/19	S Coulman	Reimbursement-black paint	0	5.00	online
68- 70	10/7/19 31/7/19	Salaries & Wages	Salaries & Wages (separate schedule)	0	1350.40	online

Note: Salaries/Wages per separate confidential schedule

Monies Received

Ref.	Date	Received from	Details	Amount	Method
22	8/6/19	Scunthorpe running club	Use of Holme Meadow 4/6/19-donation	31.00	online
23	10/6/19	MJFC	Season chg. 2018/19/rent	651.00	cheque
24	10/6/19	MJFC	2019 Summer Tournament	100.00	cheque
25	27/6/19	M May	Allotment 35A-deposit	25.00	cash

Correspondence for information

NLC – Forthcoming meetings for July/August 2019

Correspondence after Agenda