

# MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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## **NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL**

To All Councillors

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 12<sup>th</sup> August 2019 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

7<sup>th</sup> August 2019

### **AGENDA**

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes.  
*Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.*
  - b) Chairman to reconvene the meeting.
4. **Minutes of previous meeting**
  - a) To approve and sign the minutes of the Full Parish Council meeting held on Monday 8<sup>th</sup> July 2019.
  - b) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (see attached schedule).
5. **Police matters/NAT report**
  - a) To receive a crime report for previous month.
6. **Planning**
  - a) To resolve the planning applications
    - i) PA/2019/1169 – Mr Dannatt, Windy Corner, New Row – erect side and rear extension
  - b) To receive decisions made by NLC
    - i) PA/2019/547 – J Richardson, Mendle Farm, Holme Lane, Holme -erect agricultural workers dwelling with all matters reserved - Granted
    - ii) PA/2019/869 – A Parker, 26 Northfield Road – single storey side and rear extension – Granted
    - iii) PA/2019/977 – M Rylatt, Priesthows, Butterwick Road – erect dwelling and garage following demolition of existing building – Refused

c) To resolve premises licence application

Borough Park Retail Ltd – Spencers Garage, 50 High Street. Petrol Station with retail section – Supply of Alcohol for consumption off the premises – Monday to Saturday 05:30 to 00:00hrs & Sunday 05:30 to 10:30hrs. Hours premises open to the public Monday to Sunday, 24 hours daily.

**7. Finance**

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) **Prizes for Allotment and Best Kept front garden competitions** – to approve annual prize money
- d) **Unadopted spaces Min 63d** – To resolve maintenance of unadopted spaces
- e) **The Good Councillor Guide**-hard copies available from ERNLLCA - £3.35/copy + £1.20 p&p - to consider any purchase
- f) **PKF Littlejohn LLP Accountants** – To receive the External Auditor report 2018/19
- g) **Bench at allotments** – To consider request from resident for bench to be sited at the allotments
- h) **Financial Regulations** – Updated model Financial Regulations received from NALC. To resolve any amendments and options for adoption.

**8. General items of business**

- a) **Village Car Park** – to receive update

**9. Leisure & Recreation items**

- a) **MJFC** – to consider request for use of Playing field extension for youngest age group
- b) **MJFC** – Min 54i- response to the issues of use of steel pegs on the fields

**10. Ridge Ward Councillor report**

To receive a report from Ridge Ward Councillors on NLC matters

**11. Councillor reports**

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

- a) SLCC branch training – 15 July 2019 - Finance & Budgets – attended by Clerk
- b) NLC – In Bloom certificate presentation – Friday 26 July 2019 – attended by Ridge Councillors/Clerk

**12. Correspondence for discussion/decision**

- a) NLC – Community Champion awards – to consider any nomination

**13. Correspondence for information**

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

**14. Village complaints/compliments**

To receive and consider any Village complaints and compliments from members

**15. Date/Time/Venue of Next Meeting**

- a) To confirm date and time of next Parish Council meeting on Monday 9<sup>th</sup> September 2019 at 7pm to be held in the Village Hall, Messingham.

**16. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**17. Handyman vacancy** – to consider application

## AGENDA SCHEDULE – 12<sup>th</sup> August 2019

### **Clerk's Report**

Min 62g – Dog waste bin on Brigg Road – NLC advised new bin to be installed w/c 12/8/19

Min 64a – Butterwick Road – weeds in path – NLC to inspect

Min 64g – West Green – overgrown willow tree on circle – NLC to inspect

Min 64l – Chestnut Drive end of path from Scotter Road – resident responsible-NLC contacted resident

### **Accounts - To be passed for Payment:**

Ref.	Date	Payee	Details	Vat	Total	
71	12/8/19	Three.co.uk	Clerk mobile contract	0	9.23	dd
72	14/8/19	Messingham Village Hall	Monthly rent	0	282.50	online
73	14/8/19	Sissons Gardening Services	Gardening contract	0	568.16	online
74	14/8/19	MKS Groundcare Ltd	Grass cutting contract	95.93	575.56	online
75	14/8/19	Gains Pest & Environment	Mole Control contract	0	70.00	online
76	14/8/19	Lawn N Order	Verge cutting contract	76.00	380.00	online
77	14/8/19	Mill View Fencing	Parish Path contract	0	753.25	online
78	14/8/19	NLC	Trade Waste-Temperance Avenue bin	0	168.00	online
79	14/8/19	NLC	Trade Waste-duty of care annual chg.	0	10.00	Online
80	14/8/19	PKF Littlejohn LLP	External auditor fee	60.00	360.00	Online
81	14/8/19	Kyanite Consulting Ltd	Annual website maintenance and host	23.11	138.68	Online
82	14/8/19	Ivy Designs	2 x replacement Village signs	0	1790.00	Online
83- 85	14/8/19 30/8/19	Salaries & Wages	Salaries & Wages (separate schedule)	0	1304.26	online

### **Note: Salaries/Wages per separate confidential schedule**

### **Monies Received**

Ref.	Date	Received from	Details	Amount	Method
26	13/7/19	SDPOC	Holme Meadow hire 23/6/19	100.00	cheque
27	30/7/19	NLC	2 <sup>nd</sup> precept payment	28500.00	Online

### **Correspondence for information**

NLC – Forthcoming meetings for August

HWRA – Humber & Wolds Rural Action – flyers/poster – Volunteer Drivers and donations

NALC – 2019 Local election survey questions – circulated to Councillors

Kirton Lindsey Town Council – Civic Service 20 October 2019 3pm

### **Correspondence after Agenda**