

MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 14th October 2019 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

9th October 2019

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes.
Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.
 - b) Chairman to reconvene the meeting.
4. **Minutes of previous meeting**
 - a) To resolve that the minutes of the Full Parish Council meeting held on Monday 9th September 2019 (circulated to members) be signed as a correct record.
 - b) To resolve to adopt the minutes of the Allotment Advisory committee held on 23 September 2019.
 - c) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (attached)
5. **Police matters/Neighbourhood Action Team (NAT) report**
 - a) To receive a crime report for previous month.
 - b) Ridge NAT meeting – to be notified of meeting on 27 November 2019 at 2pm Scawby Village Hall
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2019/1553 – G Snow, 53 Butterwick Road – to erect a single-storey extension including alterations to windows and associated works.
 - ii) PA/2019/1567 – J Woodhouse, 10 Egton Avenue – to erect a single-storey rear extension, front porch and alterations to existing garage to form an annex.
 - iii) PA/2019/1628 – Mrs Hare, 28 Eastfield Road – to lift ridge height to create first floor and erect single-storey rear extension and attached garage.
 - b) **To receive decisions made by NLC**
 - i) PA/2019/1408 – J Broadbent, White Cottage, Butterwick Road – to erect a two-storey rear extension-Granted

c) To receive application for variation to Licence and resolve a response

- i) Lincolnshire Co-operative Ltd – amendment to existing premises licence;
Sale of alcohol for consumption off the premises; Monday to Sunday 06:00 to 23:00 hrs
Opening hours of the premises; Monday – Sunday 06:00 to 23:00 hrs

d) To receive appeal decisions

- i) PA/2018/1845A – K Garner, 16 Brigg Road – to fell an ash tree and crown lift a Beech tree–Appeals dismissed.

7. Finance

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) **Bank Reconciliation** – to receive and approve the bank reconciliation as at 30 September 2019.
- d) **Budget Summary** – i) to receive and approve the summary as at 30 September 2019 and note any variances.
ii) to agree virement of remaining funds for Handyman in ‘Wages/Salaries’ budget to a ‘Handyman’ budget
- e) **Burial Provision** – to receive and consider response from Holy Trinity Church of present burial capacity
- f) **ERNLLCCA conference** – to consider attendance on Friday 15 November 2019 at £90 + VAT/delegate
- g) **Remembrance Day**
 - i) To agree a donation to Royal British Legion for a wreath
 - ii) To agree a fee for the Bugler

8. General items of business

- a) To receive and consider proposals for future plans / projects of the Parish Council.
- b) **Code of Conduct** – to discuss the amendments by NLC and consider adopting the revised Code.
- c) To consider a review of the Parish Council website.

9. Leisure & Recreation items

- a) **MJFC** - to be informed of use of playing field extension Saturday 10:00 – 12:00 not afternoon as requested
- b) **Play area inspection report** – to receive the half yearly NLC inspection report.

10. Ridge Ward Councillor report

To receive a report from Ridge Ward Councillors on NLC matters

11. Councillor reports

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

- a) Village Hall / Parish Council working group meeting held on Monday 23 September 2019.
- b) NLC – Enhancing our Environment – Grant funding launch on Friday 11th October 2019
- c) Any further reports

12. Correspondence for discussion/decision

- a) To receive complaint of vehicles parking on Parish Council land on New Row and agree action.

13. Correspondence for information

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

14. Village complaints/compliments

To receive and consider any Village complaints and compliments from members

15. Date/Time/Venue of Next Meeting

- a) To confirm date and time of Personnel & Finance committee meeting on Monday 11th November 2019 at 6pm
- b) To confirm date and time of next Full Parish Council meeting on Monday 11th November 2019 at 7pm.
Meetings to be held in the Village Hall, Messingham.

16. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

17. Open Space off Kealhome Road - Min 58d update and agree action.

Clerk's Report

Min 74d – Bench at Allotments update

Min 74f – Parish Council photograph – update of arrangements

Min 81h – SDPOC i) horse waste removed ii) update on replacement container

Min 84 – Handyman contractor update

Accounts - To be passed for Payment:

Ref	Date	Payee	Details	Vat	Total	Method
101	13/9/19	N Power	Electric-War Memorial – final bal.	0.35	7.41	dd
102	20/9/19	British Gas	Electric – Holme Meadow – Aug	0.34	7.07	dd
103	22/10/19		Sept	0.43	9.11	dd
104	20/9/19	British Gas	Electric – War Memorial - Aug	0.39	8.15	dd
105	22/10/19		Sept	0.47	9.89	dd
106	1/10/19	N Power	Electric – Northfield Road	1.25	26.25	dd
107	14/10/19	Three.co.uk	Clerk mobile	0	9.23	dd
108	14/10/19	HWRCC	Voluntary car service-Precept donation	0	100.00	cheque
109	16/10/19	Messingham Village Hall	Monthly rent	0	226.00	online
110	16/10/19	Sissons Gardening Services	Gardening contract	0	521.30	online
111			War Memorial – moss work	0	550.00	
112	16/10/19	MKS Groundcare Ltd	Grass cutting contract	126.16	756.96	online
113	16/10/19	Gains Pest & Environment	Mole Control contract	0	70.00	online
114	16/10/19	Lawn N Order	Verge cutting contract	152.00	912.00	Online
115	16/10/19	NLC	SLA – 2 Playground Inspections	37.44	224.64	Online
116			Bin emptying @ Northfield Road	75.00	450.00	
117	16/10/19	Skuma Timba	Timber/bolts/sadolin for benches	12.75	76.49	Online
118	16/10/19	Humber Merchants	2 locks- Northfield Road	9.24	55.42	online
119	16/10/19	HMRC	Quarterly PAYE	0	789.08	Online
120	16/10/19	HWRCC	Annual membership	0	25.00	Online
121	16/10/19	Agri.cycle	New bench at allotments	63.00	378.00	Online
122	16/10/19	N Drinkall	Handyman services	0	272.50	online
123	16/10/19	T Black-reimbursement	CPRE presentation refreshments - £23.50 Postage History books - £1.97	0	25.47	Online
124	16/10/19	Salaries & wages	Salaries & Wages	0	1420.71	Online
125	31/10/19		(separate confidential schedule)			

Monies Received

Ref.	Date	Received from	Details	Amount	Method
29	5/9/19	SDPOC	Holme Meadow hire – 28/7/19	100.00	cheque
30	13/9/19	N Power	Electric Holme Meadow refund to close	25.75	online
31	28/9/19	SDPOC	H/M hire- 18/8/19 & 1/9/19 & 5 Weds. nights in August	275.00	cheque
32	4/10/19	N Coggon	History books + P&P	6.50	Online
33	8/10/19	NLC	Final 30% Verge cutting grant	2970.00	Online

Correspondence for information

NLC – Forthcoming meetings for October

ERNLLCA – District Committee meeting 22 Oct 2019, The Foreman Centre at Haxey 6:30pm-papers circulated

ERNLLCA – September newsletter – circulated

Resident Russell Walk – pot holes Russell Walk / Allison Close / Leaburn Road - reported NLC

Middleton Close – empty property following fire, reported sightings of vermin – reported Ongo

Correspondence after Agenda