

MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11th November 2019 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

6th November 2019

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes.
Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.
 - b) Chairman to reconvene the meeting.
4. **Minutes of previous meeting**
 - a) To resolve that the minutes of the Full Parish Council meeting held on Monday 14th October 2019 (circulated to members) be signed as a correct record.
 - b) To resolve that the minutes of the Planning meeting held on 21st October 2019 be signed as a correct record.
 - c) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (attached)
5. **Police matters/Neighbourhood Action Team (NAT) report**
 - a) To receive a crime report for previous month.
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2019/1755 – J Aisthorpe, Grange Park, Butterwick Road – for the change of use of sports hall to office, laundry and storage, and the change of use of holiday flats and existing office to self-contained staff accommodation.
 - ii) PA/2019/1840 – P Close, 25 Park Street – to erect single-storey side and rear extension
 - b) **To receive decisions made by NLC**
 - i) PA/2019/1553 – G Snow, 53 Butterwick Road – single storey extension including alterations to windows and associated works – Granted

7. Finance

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) Allotment dog waste bin – Min 100g – replacement bin ordered.

8. General items of business

- a) To receive and consider proposals for future plans / projects of the Parish Council. (min 94a)
- c) Christmas lights – to agree a date and time to place the lights on the tree at the Memorial

9. Leisure & Recreation items

- a) **Holme Meadow** – To receive income & Expenditure summary and review and agree scale of charges
- b) **Holme Meadow** – To receive notification that B Ross to cease ground maintenance - hedge and dyke cutting - at Holme Meadow recreation field and resolve future cutting.

10. Ridge Ward Councillor report

To receive a report from Ridge Ward Councillors on NLC matters

11. Councillor reports

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

12. Correspondence for discussion/decision

- a) **Resident Kealhome Road** – To resolve complaint of overhanging trees from open space onto property.
- b) **Little Imps** – To resolve request to re-site sectional shed in fenced off area at rear of new Village Hall extension.
- c) **Resident Northfield Road** – concerns of present speed limit from mini-roundabout to the Bird in the Barley

13. Correspondence for information

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

14. Village complaints/compliments

To receive and consider any Village complaints and compliments from members

15. Date/Time/Venue of Next Meeting

- a) To confirm date and time of Precept meeting on Monday 25th November 2019 at 7pm
- b) To confirm date and time of next Full Parish Council meeting on Monday 9th December 2019 at 7pm.
Meetings to be held in the Village Hall, Messingham.

16. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

17. Open Space off Kealhome Road - Min 103 - receive update and action.

18. New Row – Min 98a - receive response from Solicitor and resolve action.

Clerk's Report

Min 93e – Burial provision – ERNNLCA response for responsibility for provision

Min94c – Website – response from ERNNLCA regarding legal requirement for a website

Min99d – Pot holes on Russell Walk/Allison Close/Leaburn Road – work done by NLC- Thank you received from resident

Min 99e – Middleton Close fire destroyed property – response from Ongo

Accounts - To be passed for Payment:

Ref	Date	Payee	Details	Vat	Total	Method
126	11/11/19	Three.co.uk	Clerk mobile	0	6.92	dd
127	11/11/19	PWLB	Loan repayment	0	1464.61	dd
128	11/11/19	MJFC	Precept grant	0	530.95	Cheque
129	11/11/19	Royal British Legion	Poppy wreath	0	100.00	Cheque
130	13/11/19	Messingham Village Hall	Monthly rent	0	282.50	online
131	13/11/19	Sissons Gardening Services	Gardening contract	0	512.87	online
132	13/11/19	MKS Groundcare Ltd	Grass cutting contract	69.08	414.48	online
133	13/11/19	Gains Pest & Environment	Mole Control contract – inc. 2 lost traps	0	90.00	online
134	13/11/19	ERNNLCA	Annual conference – 2 attendees	36.00	216.00	Online
135	13/11/19	N Drinkall	Handyman services	0	364.50	online
136	13/11/19	T Black-reimbursement	Bugler for Remembrance service	0	50.00	Online
137	13/11/19	Salaries & wages	Salaries & Wages	0	1280.51	Online
138	29/11/19		(separate confidential schedule)			
139	16/11/19	British Gas	Electric – MUGA, Northfield Road	0.97	20.40	Dd
140	20/11/19	British Gas	Electric – Holme Meadow	0.59	12.37	dd
141	20/11/19	British Gas	Electric – War Memorial	0.41	8.66	dd

Monies Received

Ref.	Date	Received from	Details	Amount	Method
34	14/10/19	B Ross	Small holding - Half yearly rent	384.00	cheque
35	29/10/19	W Bowers	Allotment 18A-deposit/rent	31.50	Cheque
36	1/11/19	NLC	Parish Path scheme *	1818.35	Online

* amount queried with NLC

Correspondence for information

NLC – Forthcoming meetings for November

NLC – Standards training sessions – Thursday 28 November at 12 noon & Wednesday 4 December 5:30pm

HWRCC – Thank you for donation

Correspondence after Agenda