

MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 13th January 2020 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

8th January 2020

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes.
Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.
 - b) Chairman to reconvene the meeting.
4. **Minutes of previous meeting**
 - a) To resolve that the minutes of the Full Parish Council meeting held on Monday 9th December 2019 (circulated to members) be signed as a correct record.
 - b) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (attached)
5. **Police matters/Neighbourhood Action Team (NAT) report**
 - a) To receive a crime report for previous month.
 - b) Crime Commissioner office – to receive and consider response from min.116c
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2019/2063 – Mr & Mrs Starr, 24 Briggate Drive – to erect a conservatory
 - ii) PA/2019/2095 – K Dawson, rear of 60 Brigg Road – to erect a detached dwelling (following the demolition of existing garage) with all matters reserved for subsequent approval.
 - iii) PA/2019/1937 – J Kirk-Alton, Pinewood Farm, Holme Lane, Holme – minor material amendment to PA/2016/816 namely to install additional windows to both floors and roof and to raise the ridge line to provide additional first floor accommodation.
 - b) **To receive decisions made by NLC**
 - i) PA/2019/1628 – Mrs Hare, 28 Eastfield Road – to rect a single storey rear extension and attached garage and external alteration (Amended description) – Granted

ii) PA/2019/1860 – J Richardson , Mendle Farm, Holme Lane – approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application PA/2019/547 dated 31/7/19 to erect an agricultural workers dwelling – Granted

c) **To receive any notifications from NLC**

i) PA/2019/339 – land east of Scotter Road, outline permission for residential development (up to 24 dwellings) with all matters reserved – application to be considered by NLC planning committee on 15/1/20 starting at 2pm.

7. **Finance**

a) **Payments** – to approve payments *as per attached schedule*

b) **Receipts** – to note receipt of income *as per attached schedule*

c) **ERNLLCA course** ‘Being a Good Employer’ Friday 14 Feb 2020, £90 + VAT/delegate - To consider any attendance.

d) **Kealholme Open Space** – to consider provision of street lighting.

8. **General items of business**

a) **VE75 Commemorations 8-10 May 2020** – To receive suggestions

9. **Leisure & Recreation items**

10. **Ridge Ward Councillor report**

To receive a report from Ridge Ward Councillors on NLC matters

11. **Councillor reports**

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

12. **Correspondence for discussion/decision**

13. **Correspondence for information**

a) To note correspondence received *per the attached schedule*.

b) To note any correspondence received after the agenda was posted.

14. **Village complaints/compliments**

To receive and consider any Village complaints and compliments from members

15. **Date/Time/Venue of Next Meeting**

a) To confirm date and time of next Full Parish Council meeting on Monday 10th February 2020 at 7pm.

Meeting to be held in the Village Hall, Messingham.

16. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

17. **Village car park** – update from NLC

18. **HMRC Employment Allowance** - information

Clerk's Report

Accounts - To be passed for Payment:

Ref	Date	Payee	Details	Vat	Total	Method
159	23/12/19	British Gas	Electric – War Memorial	0.59	12.37	Dd
160	23/12/19	British Gas	Electric – Holme Meadow recreation field	0.49	10.30	Dd
161	13/1/20	B. Atkinson	London Marathon donation Pancreatic Cancer UK (min. 141e)	0	50.00	cheque
162	13/1/20	Three.co.uk	Clerk mobile	0	7.00	dd
163	15/1/20	Messingham Village Hall	Monthly rent	0	226.00	online
164	15/1/20	Sissons Gardening Services	Gardening contract	0	474.44	online
165	15/1/20	Gains Pest & Environment	Mole Control contract	0	70.00	online
166	15/1/20	N Drinkall	Handyman services	0	126.00	online
167	15/1/20	Symes, Baines, Broomer Sols	Advice re. trespass 77/79 Kealhome Road	100.00	600.00	online
168	15/1/20	HMRC	Quarterly PAYE / NI	0	544.08	online
169	15/1/20	Aspen Tree Services	Tree work on Kealholme open space	0	495.00	online
170	15/1/20	Salaries & wages	Salaries & Wages	0	1280.71	online
171	31/1/20		(separate confidential schedule)			
172	19/1/20	British Gas	Electric – MUGA, Northfield Rd	1.24	25.95	Dd
173	20/1/20	British Gas	Electric – Holme Meadow recreation field	0.38	7.94	Dd
174	21/1/20	British Gas	Electric – Memorial	1.14	24.04	Dd

Monies Received

Ref.	Date	Received from	Details	Amount	Method
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Correspondence for information

NLC – Forthcoming meetings for January 2020

Correspondence after Agenda