

Minutes of the **Allotment Advisory Committee** held on Monday 18th June 2018 in Messingham Village Hall commencing at 7pm.

**Present:** Councillors J McKellar Main (Chair), T Foster, M Proctor, Mrs B Todd, Mr B Ross, Mr C Scott, Cllr N Poole - arrived after commencement of meeting.

**In Attendance:** Tracey Black, Parish Clerk

**560. Apologies for absence**

Received from Cllr. Mrs J Briggs, Cllr J England, Mr P Chapman.

**561. Declarations of interest** – None declared

**562. Minutes of last meeting 19<sup>th</sup> February 2018.**

The minutes were circulated to all members prior to this meeting and agreed to be a true record. The minutes were adopted by the Parish Council on Monday 12<sup>th</sup> March 2018 Min. Ref. 1376/177b.

**563. Clerks report**

**To receive the Clerks report providing information on recent issues and work completed.**

- a) The clerk reported that the compliance work to install 11 bib taps with double check valves had been completed and the re-assessment had been passed.

**564. Matters referred from Parish Council**

- a) Overgrown path between Park View and the Allotments – Cllr Foster had inspected and reported that this was overgrown and in need of tidying. It was agreed to ask the new handyman to carry out this work when he commences employment at the end of July.

**565. Allotment tenancy terminations/notice of terminations**

- |    |                |            |                                                  |
|----|----------------|------------|--------------------------------------------------|
| a) | Allotment 19B  | C Parnham  | Split plot-retain 19A                            |
| b) | Allotment 4B   | R Antcliff | Retain 2B                                        |
| c) | Allotment 18AA | S Carter   | Health                                           |
| d) | Allotment 5A   | W Bonsall  | No longer required-deposit on hold until cleared |

**566. Allotment tenancy applications**

**To receive and consider allotment tenancy applications;**

The Clerk reported that the following had been allocated allotments since the last meeting;

- |    |            |                                                              |                   |          |
|----|------------|--------------------------------------------------------------|-------------------|----------|
| a) | R Mooney   | Allocated 48A                                                | Allocated 12/3/18 | APPROVED |
| b) | V Westhead | Allocated 18AA                                               | Allocated 23/4/18 | APPROVED |
| c) | S Coulman  | Allocated 4B                                                 | Allocated 11/4/18 | APPROVED |
| d) | S Courtney | applicant to contact P Chapman to be shown vacant allotments |                   |          |

**567. Allotment inspection report****To receive the allotment inspection report and agree any necessary actions**

The following allotments were noted in the inspection carried out by Mr P Chapman and Mr C Scott;

- a) Allotment 2B – B Antcliff – Cllr T Foster informed that he would trim this allotment.
- b) Allotment 2A – C & R Young – untidy notice to be sent
- c) Allotment 3A – T Foster – notice of termination submitted on completion of strimming work
- d) Allotment 6B – G Omblor – untidy notice to be sent
- e) Allotment 11F – J Oatridge – untidy notice to be sent
- f) Allotment 18AA – V Westhead – untidy notice to be sent
- g) Allotment 37A – T Kendall – untidy notice to be sent
- h) Allotment 46A - M Wombell – untidy notice to be sent

**568. Correspondence for discussion/decision**

None received

**569. Matters for discussion****a) West View entrance missing lock**

It was agreed that the Clerk purchase a replacement combination lock.

**b) Allotment number signs**

Clerk to follow up with Mr P Chapman fixing of new signs

**c) Vacant Allotments 50-57**

It was reported that work is required to clear these allotments - with concrete posts, brick rubble, fridge/freezer. Mr B Ross applied for the tenancy of these allotments. As there are allotments available it was agreed for this to go ahead. Mr B Ross to clear the allotments and Clerk to arrange a skip.

**d) Rabbit damage**

Clerk to speak to Mr R Benson regarding ferreting.

**e) Dog fouling/dogs off leads**

It was reported of complaints from holders of dogs being allowed off the lead and to foul on allotments and bags being left on compost heaps at entrances.

It was agreed to send a letter to Allotment 18A to remind of condition 11 'All dogs must be kept on a lead'

**f) Gooseberry theft**

Reports of stolen gooseberries – It was advised that any thefts should be reported.

**570. Date/Time/Venue of next meeting**

The next Allotment Advisory committee meeting was agreed as 17<sup>th</sup> September 2018 at 7pm in the Village Hall, Messingham

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed 7:38pm

Signature:

Date: