

Minutes of the **Parish Council** meeting held on Monday **14th August 2017** in Messingham Village Hall commencing at 7.15pm.

PRESENT: Councillors N Poole (Chair), Mrs J Briggs, W Elsome, J England, T Foster, Mrs P Hunt, J McKellar Main, M Proctor, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd,

IN ATTENDANCE: Tracey Black, Parish Clerk

Also Present: 6 members of the public

PUBLIC FORUM

Mrs Morrison addressed the members present regarding the continuation of;

- parking on the grass area adjacent to her property on Northfield Road, by Oliver's beauty salon staff, despite a letter having been sent from the Parish Council requesting them not to use this area.
- parking on the A159 outside her property on Northfield Road.

Mr Radford addressed the members regarding;

- progress of a proposed bench outside the Co-operative store on Wendover Road
- installation of a letter box for the Parish Council at the Village Hall
- continued concerns regarding the Village Hall lease agreement of 1980.

60. APOLOGIES FOR ABSENCE

Apologies were received from Councillors A Clark, K Sylvester, P Wright

61. DECLARATIONS OF INTEREST

Cllr J Briggs – PA/2017/1095 declared a personal interest as known to the applicant
Cllr W Elsome – Agenda item 7e) Play area grass cutting - declared a prejudicial interest as trustee of Messingham Junior cricket club.

62. MINUTES OF THE LAST MEETING 10th July 2017

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

63. CLERK'S REPORT

a) Min 185b (March) Bench outside Co-operative store

Response received from the Co-operative store that they will install a new bench outside the store in 2-3 weeks' time at their own cost.

b) Min 50c – Ashlin Court

The clerk reported that NLC enforcement team had advised that the visiting officer who inspected the trees would have assessed whether there was an issue with the trees blocking the lighting, and as such no further action can be taken.

c) Min 50m – Vacant allotments

It was agreed to refer the upkeep of the vacant allotments to the Allotment advisory committee.

d) Min 53I – MUGA clamps

The supplier of the original clamps -Phencing systems - has sent 40 free clamps as a gesture of goodwill, but unfortunately cannot offer an explanation as to why they come off.

e) Min 55b - Tour of Britain Tues 5th Sept

The clerk reported that some of the clubs in the village have decorated old bicycles and these are to be installed along the cycle route in Messingham on Friday 18th August.

The clerk made all aware of the three sportive leisure rides on Sunday 10th September of 24/60/101 miles. All of the routes travel though Messingham twice during the day.

Signature

Date

f) Min 56g – Messingham JFC use of playing field extension

Response received from Messingham Junior FC to clarify their use of the playing field extension. They advise that the event was part of their annual presentation, and had liaised with the cricket club to confirm they had no fixtures.

g) Min 58a – Northfield road to Playing Field grass cutting

Quotation received from Glendale of £22 to cut this area on an ad-hoc basis. The clerk had agreed for this work to go ahead, and reported that the area has now been cut.

h) Min 58b – Highgrove entrance

NLC advised that this has been placed on a wish list to be resurfaced.

i) Min 58c – High Street 7b blocked gully

NLC advised as previously, that a work ticket has been raised and they are still awaiting Traffic management.

j) Min 58d – High Street outside Stables blocked gully

NLC advised that they have raised a work ticket to have the gully jetted and proved.

k) Min 58f – Wendover Road, poor road surface

NLC has advised that this is due to be resurfaced this year.

l) Min 58i – Knightsbridge Road weed growth paths and gutters

NLC has advised that an outside contractor was due to spray this area and others on 28 July. The ridge ward officer is monitoring that this work was carried out.

m) Min 58j – Manor Farm Estate entrance bollards

NLC has arranged for the bollards to be cleaned.

n) Play area equipment & Telephone kiosk

The clerk advised that the painting work of the play area and telephone kiosk is now complete, and the kiosk has been secured. It was agreed to place the future use of the telephone kiosk on the next agenda.

Other matters;**o) Fairfield Drive snicket**

The Chairman advised that through a consertive effort he was hopeful that action by NLC would be taken.

64. POLICE MATTERS/NATs

a) Crime report not received. Clerk to distribute when available.

b) The clerk advised that forthcoming Neighbourhood Action Team (NAT) meetings were to be held on 6 September, 13 December, 27 March 2018 and 11 July 2018, at Scawby Village Hall at 7pm.

65. PLANNING**a) Planning Decisions by NLC**

PA/2017/764 – S Green, Community Partners Ltd, various roundabouts – advertisement consent to display signs on various roundabouts – Wendover Road – GRANTED for 26/7/17-25/7/22

PA/2017/885 – W Smith, land adjacent to Priesthows, Butterwick Road – to provide a new hawthorn hedge to site perimeter incorporating palisade fencing – GRANTED

PA/2017/980 – Mr & Mrs A Thorpe, 3 Gelder Beck Road – for determination of the requirement for prior approval of a household extension – IS NOT REQUIRED

b) Planning Applications before NLC

PA/2017/1095 – Mrs H Wilson, 4 Darnholme Crescent – to erect a single-storey extension. It was resolved NO OBJECTIONS.

PA/2017/908 – S Theaker, 47 Church Street – to retain a storage outbuilding. It was agreed No Objections in principle but due to its size to respectfully request that consideration be given to conditions of use.

Signature

Date

PA/2017/1211 – M Potter, Fields east of North Moor Road – to create an access in to an agricultural paddock. It was resolved NO OBJECTIONS.

66. FINANCE

a) Passed For Payment:

1. Anglian Water – water Allotments	34.28 dd
2. Anglian Water – water Allotments	23.37 dd
3. Three.co.uk – mobile contract clerk	21.54 dd
4. Salaries and wages as per attached schedule	1056.90 online
5. D Jacklin Ltd – mole control	240.00 online
6. Messingham Village Hall – monthly rent	282.50 online
7. Glendale – grass cutting	888.57 online
8. Sissons Gardening Services – April work	343.50 online
9. Kyanite consulting Ltd – responsive website redesign	132.00 online
10. PKF Littlejohn LLP – Annual Audit	360.00 online
11. Digitech – photocopying	39.08 online
12. T Black – reimbursement – stamps	13.44 online
13. D Payne decorator – painting play area equip./telephone kiosk	1025.00 online
14. P Chapman – Allotment deposit refund	25.00 cheque
15. B Ross – Allotment ground maintenance	138.43 cheque

b) Monies Received

1. Williamson – Allotment rent/deposit	38.50
2. SDPOC – Holme Meadow hire	100.00
3. NLC – Half year precept	27750.00
4. Mr & Mrs C Young – Allotment deposit/rent	38.50
5. D Radford – FOI request	0.20
6. D Radford – FOI request	7.60

c) External Auditor report

The clerk reported that the external audit was now complete. The report had received the comment that when revaluing assets in Section 2, box 9, the prior year figure should be restated. The external auditors had amended this figure in their records and advised that it was not necessary to amend our records prior to public display on the noticeboard.

d) Insurance renewal

Quotation received of £9 premium to add the new football goals to the insurance policy renewal. It was agreed to go ahead. The clerk confirmed the insurance policy cover was up to date and reported the 1 year and 3 year quotations.

It was agreed to accept the three year quotation of £851.77.

Cllr Elsome left the room prior to discussion of the following item

Cllr Poole declared a personal interest as a member of the bowls club

e) Play area grass cutting – Min53f

The clerk reported that both the Cricket Club and Bowls club were interested in cutting the grass in the play area on a weekly basis as required for £25/cut with the use of a Parish Council lawnmower. Both clubs agreed to store the mower in secure storage. It was agreed to accept the offer of both clubs and for the work to be shared. It was agreed that the clerk purchase a replacement mower and claim the Insurance money.

Signature

Date

f) Playing field road signage – Min 53h

The Chairman reported that following a meeting on site with the Highway officer, he had advised marking the exit with dotted white give way lines and a centre line. This would be off centre with the access road, thus moving the exiting traffic to the left. It was agreed to go ahead with this work.

g) Holme Meadow hire request – Min 53i

The clerk reported that the request was from Bottesford U7's and public liability and personal injury insurance was held, along with a safe guarding policy.

Following discussion it was resolved not to allow any other football teams using Holme Meadow field.

h) MUGA – request to use by Messingham ladies netball team

A request had been received from Messingham ladies netball team for the Parish Council to consider marking out a netball pitch on the MUGA and to be used for training with the use of own portable posts. Following discussion it was agreed that the MUGA should continue as an informal area as was agreed at the outset with no pre-booking. It was agreed that the netball team could use the MUGA on an ad-hoc basis when it was available. It was noted that there was one objection.

i) Prizes for Allotments and best front garden competition

It was agreed to provide prizes for each competition as in previous years at a total cost of £200. The clerk to purchase garden gift vouchers.

67. GENERAL ITEMS OF BUSINESS**a) Village Hall Min56e – Solicitor meeting**

The clerk reported that along with Cllr Poole they had met with the Solicitor.

The clerk reiterated that the lease agreement for the Village Hall refers to the land in its entirety, owned by Messingham Parish Council and leased to the trustees of Messingham Village Hall from 1st March 1980 for 99 years for a yearly rent of £1.

The concerns of the residents were raised regarding the Village Hall lease agreement;

- The role of the Parish Council.
- Alterations to the Village Hall requiring sanction from the Parish Council.
- The village Hall being used for business purposes.
- The sole owner of the child care business which is being run from the V Hall, being a member of the Village Hall committee.

The responses received from the Solicitor were;

- As long as the Village Hall committee keep the Parish Council informed of any intended alterations, and the Parish Council has no concerns with any matters, both parties are deemed to be meeting their obligations.
- No concerns with the child care business.
- The owner of the child care business is eligible to be on the Village Hall committee but should declare an interest in any items being discussed when necessary.

It was agreed to accept the findings and advice, and conclude this enquiry.

Reference was made to the amount of the clerk's time and public money that had been spent on these enquiries.

b) Holme Meadow Litter picking Min 54b

Advice had been received from Scawby Parish Council that they periodically organize community litter picks, headed up by a councillor. It was agreed to continue to promote the NLC clean up's both on the notice boards and parish magazine.

c) Flower Bed Sponsorship Min 55a

Scawby Parish Council had advised that they charge a sponsorship fee of £250/flower bed.

It was agreed to refer this to the flowerbed sponsorship working group for further consideration.

Signature

Date

68. COUNCILLORS REPORTS

- a) None

69. CORRESPONDENCE FOR DISCUSSION/DECISION

- a) **Resident Northfield Road – continuation of parking outside and adjacent to residence**

The Chairman reported that the Traffic regulation order for Northfield Road had received objections, and is awaiting a report from the NLC cabinet member.

- b) **Resident Northfield Road - letter of complaint of 'A' frame advertisement boards belonging to Car Wash outside residents home.**

The clerk reported that this has been referred to NLC who advised that they are allowed as they are only out during business hours. It has since been reported that these remain out overnight – NLC officer to monitor.

- c) **Nic Dakin MP**

Letter received regarding concerns from two residents in connection with terms of the Village Hall lease agreement.

It was agreed that the clerk respond that the Parish Council are aware of the concerns raised.

The Parish Council have referred lease and legal matters to the Parish Council solicitors, ERNLLCA, and the NLC monitoring officer, and have acted in accordance with their advice.

- d) **Resident concerns regarding sewerage system with overflowing drains at junction Scotter Road A159/Gelderbeck Road/Eastfield Road.**

Environmental Health have visited and confirmed the overflowing sewer is due to excessive rain and potential blockage. Sewage debris was identified. Severn Trent has been asked to inspect for blockages, and clean the debris. NLC Highways requested to clean gullies.

It was noted of reported continued foul water in the open drain.

Planning notified re. concerns for recent planning development applications in the area.

Cllr McKellar Main reported that Severn Trent have raised job to inspect drains with camera.

70. CORRESPONDENCE FOR INFORMATION

- a) NLC - Forthcoming meetings August & September – noted and to be placed on the PC noticeboard.
- b) NLC – PRM 31028 – The Farm Shop - Licensing decision - Granted
- c) NLC – Call Connect Mondays in August - £1 journeys – noted and placed on the Village noticeboard.
Cllrs Poole, England, Foster declared an interest in the following item d) as members of the standards committee
- d) NLC – Standards Committee Annual report – noted offer of bespoke standards training if required.
- e) NLC – Lincs lotto – posters and leaflets – noted and to be placed on the Village noticeboard.
- f) Scampton Air show – 9/10 September 2017 – noted and placed on the Village noticeboard.
- g) Kirton Lindsey Town Council – Annual Civic Service, Sunday 24th September 3pm – noted.
- h) CPRE – AGM & Talk on Flixborough Anglo-Saxon settlement excavation – 2 Sept Worlaby Village Hall - noted
- i) ERNLLCA – July newsletter – circulated by email on receipt.
- j) Mr Radford – Freedom Of Information request – Village Hall correspondence 1 August 2015- 17 July 2017 - Noted

Mr Radford had given the clerk a letter dated 16/11/15 he had received from the Charities Commission who advise that they have received no amendments to the Village Hall constitution. The Parish Council had agreed proposed amendments in 2003 & 2005. It was agreed the clerk advise the Village Hall committee that it is a requirement that the Charities Commission are notified of all amendments.

Signature

Date

71. VILLAGE COMPLAINTS/COMPLIMENTS

- a) PARK VIEW – moss on path – the clerk advised that this has been reported to NLC and work ticket raised.
- b) BUTTERWICK CROSS ROADS – overhanging tree at traffic lights – this has been reported to NLC
- c) CROSS TREE LANE – pothole outside 15a – reported to NLC and work has been carried out
- d) BUTTERWICK HILL PATH – verge encroaching onto path – report to NLC
- e) PLAY AREA SITE OF SLIDE – stood water – report to NLC
- f) HOLME MEADOW – flooding following recent heavy rain – Agreed to obtain quotations for work
- g) CHURCH YARD WEED CONTROL – ineffective spraying of weeds – refer to Glendale
- h) HOLME MEADOW WEED CONTROL – ineffective spraying of weeds – refer to Glendale
- i) LEABURN ROAD Nos. 3,4,5,7 – potholes – report to NLC
- j) INGLEBY ROAD No.2 – potholes – report to NLC
- k) ALLOTMENT HEDGE WEST VIEW – overgrown, requires cutting – refer B. Ross
- l) MANLEY COURT TAP – new lock required – agreed Clerk to purchase
- m) PARKING ON ORNAMENTAL VERGES – The Chairman reported that the Traffic regulation order for Messingham was being reviewed by NLC and consideration being given to the implementation of an alternative new system.
- n) WEST GREEN SNICKET – poor state following recent/ongoing work at the electricity substation. Refer NLC re-instatement team.
- o) SCHOOL DRIVE – Reinstatement of road markings required following road repairs.
- p) EAST GREEN – ongoing building work with caravan on site - Noted
- q) Compliment – TELEPHONE KIOSK RENOVATION
- r) Compliment – PAINTING OF PLAY AREA EQUIPMENT

72. DATE/TIME/VENUE OF NEXT MEETING

- a) The next meeting was confirmed as Monday 11th September 2017 at 7.15pm in the Village Hall, Messingham.
- b) The Allotment Advisory committee meeting was confirmed as Monday 18th September at 6.30pm in the Village Hall, Messingham.
- c) The Leisure & Recreation meeting was confirmed as Monday 18th September at 7.30pm in the Village Hall, Messingham.
- d) Planning meeting confirmed as Monday 21st August at 7pm in the Church meeting room, Temperance Avenue, Messingham, due to improvement work at the Village Hall.

73. OTHER URGENT MATTERS

- a) **Playing field access road – damage to tarmac**
The resurfacing of the playing field access road has incurred damage by a skip during current landscaping at the adjacent property.
It was agreed to contact Mr & Mrs Walden to ascertain their proposals to have the damage rectified.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 8:50pm

Signature

Date