

Minutes of the **Parish Council** meeting held on Monday **12th March 2018** in Messingham Village Hall commencing at 7.15pm.

Present: Cllrs. N Poole (Chairman), Mrs J Briggs, W Elsome, J England, Mrs P Hunt, J McKellar Main, M Proctor, Mrs P Skelton, Mrs B Todd,

In Attendance: Tracey Black, Parish Clerk

Also present: 2 members of the public

PUBLIC FORUM

Mr. Reid addressed the members regarding the damage caused to verges by delivery vehicles and parked vehicles on the verges on Wendover Road.

The Chairman reported that Messingham is now part of the NLC parking enforcement of prohibited verge parking. Photographic evidence should be sent to the Chairman to be passed to NLC.

The Chairman opened the meeting at 7.15pm

175. Apologies for Absence

Apologies were received from Councillors A Clark, T Foster, A Holmes, Mrs G Sherwood, K Sylvester, P Wright.

176. Declarations of Interest – None declared

177. Minutes of the full Council meeting on Monday 12th February 2018

a) The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

Minutes of the Allotment meeting on Monday 19th February 2018

b) The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman and adopted by the Parish Council.

178. Clerk's Report

a) Min169a – Paramotor - Holme Meadow

The clerk reported that the Solicitors have issued a letter to the transgressor, which was duly read out. Paramotor activity to cease with immediate effect or court proceedings to commence. Injunctive relief and recovery of court legal cost would be sought. The Solicitor fee will be £100/hour.

b) Min 169b – Village Hall extension

The Village Hall Committee has advised that plans have been submitted by the architect to Building Control. Following agreement of these, a tender process will commence. Completion is estimated for September 2018. The car park development will follow on.

c) Min 173h – Church Street pathway damage

NLC advised that builders on the site are to install a dropped vehicle access and reinstate footway during their course of work.

179. Police Matters/NAT's

a) Crime report not received - clerk to circulate to Councillors when available.

180. PLANNING

a) To resolve the planning applications

PA/2018/254 – Mr & Mrs S Hame, Shraheen House, North Moor Road – to alter hipped roof to gable design (Resubmission of PA/2017/1597)

It was resolved No Objections

Signature

Date

- b) To receive any decisions made by NLC
PA/2017/2069 – N & P Burrows Ltd, land adjacent Inglewood House, North Moor Road – to change the use for caravan storage, pitches for touring caravans, amenity block and associated landscaping-Granted
PA/2018/94 – L Howley, 17 Highgrove – to erect an extension to existing dwelling - Granted
- c) To receive any appeal decisions
PA/2017/151 – Mr & Mrs Fisher, Allerton Lodge, 14 Wendover Road – to erect 10 dwellings – Appeal Dismissed

181. Finance

a) **Passed For Payment:**

1.	Three.co.uk – mobile contract clerk	21.54 dd
2.	Salaries and wages as per attached schedule	1057.10 online
3.	D Jacklin Ltd – mole control	240.00 online
4.	Messingham Village Hall – monthly rent	226.00 online
5.	Sissons Gardening Services – gardening contract	343.50 online
6.	Wave – Water Allotments	10.62 dd
7.	Wave – water Allotments	6.59 dd
8.	Wave – water Holme Meadow	13.32 dd
9.	B Ross – Filling pot holes Allotment road	39.60 online
10.	Owen Bowness – NIEIC check MUGA	108.00 online
	remove 1 hanging floodlight & replace, +2 add. faulty lights	1340.35 online
	update to consumer unit/NIEIC check	454.18 online
	replace main trip – due to water in mains cupboard	200.46 online
11.	Streetscape – new slide and installation	11040.00 online
12.	Messingham Village magazine – 41 copies for Holme residents	18.45 online

b) **Monies Received**

Zurich Insurance – Strimmer settlement 288.00

The clerk reported completion of the installation of the new slide.

Holme Meadow electricity work – the clerk reported that two additional damaged floodlights were replaced whilst the man lift was on-site. This decision was approved. It was agreed that work needs to be carried out to seal the slabs on the mains cupboard to prevent further water damage.

It was resolved that the payments be approved.

c) **CPRE**

It was agreed to enter the Best Kept Village competition for 2018. Entry cost £25.

d) **Litter picking Holme Meadow car park**

Quotation received from MKS Groundcare of £15/occasion. It was agreed that this be carried out fortnightly when the grass is cut.

e) **NLC noticeboard for Holme grant application**

The Clerk reported that notification had been received from NLC advising of a grant for maximum of £850. It was agreed to obtain permission from NLC to site the board near the entrance of the golf club practice field on Holme Lane. Clerk to proceed with process.

182. General items of business

a) **Risk Assessment annual review**

The clerk had reviewed and updated the risk assessment, and circulated to all councillors prior to the meeting. It was agreed that the risk assessment be updated with these amendments.

Signature

Date

b) Asset Register

The clerk reported that the asset register had been updated with the following;

Removal of; Strimmer x 2, lawnmower (following Allotment shed burglary)

Additions; Football goals x 2, Telephone kiosk, Lawnmower, Slide

It was raised that there are no benches on the asset register. Clerk to investigate.

These updates were agreed. The clerk advised that this will be placed on the website to meet the transparency requirements.

c) GDPR

The clerk reported that she had attended an ERNLLCA course. The new regulations will come into effect on 25 May 2018. Information had been circulated to the Councillors prior to the meeting. The new regulations cover personal data collection/processing/sharing/storage/retention/breaches. There will be a requirement to appoint a Data Protection Office (DPO). Clerk to update as information becomes available from NALC and ERNLLCA.

d) Slide removal – disposal of safety tiles

The clerk reported that the option to remove the safety tiles from site locally had been taken to reduce excessive disposal costs. It was agreed for the clerk to arrange a skip of required size.

183. Councillors reports - none**184. Correspondence for discussion/decision****a) Anglian Water/Princebuild Ltd – Water regulations inspection of Allotments, Butterwick Road.**

Infringements of water supply identified. An approved backflow prevention device required to taps.

It was agreed to appoint a plumber to carry out this work, prior to the return inspection on 2 May 2018.

185. Correspondence for information**To note correspondence received for information****a) NLC – Forthcoming meetings for March – Circulated and placed on Parish Council noticeboard****b) NLC – career in childminding briefing 17th April 2018 – circulated and placed on village noticeboard****c) Mr Davidson – re. Appeal Decision on PA/2017/133 - noted****To note correspondence received after agenda was posted****d) Kirton in Lindsey Town Council Mayor Charity Dinner 13th April - invitation to Chairman and consort.****e) Act Fast CIC – application for donation towards the cost of education learning experience visit. It was agreed to suggest application to NLC Community Grant scheme.****186. Village complaints/compliments****a) BRIGG ROAD – overflowing dyke. Clerk to report to NLC****b) BRIGG ROAD – Double bend water build up. Clerk to report NLC****c) NORTHFIELD ROAD outside Dacefords - pot hole. Clerk to report NLC****187. Date/time/venue of next meeting****a) The next meeting was confirmed as Monday 9th April 2018 at 7.15pm in the Village Hall, Messingham.****b) The Annual Parish Meeting was confirmed as Monday 14th May at 6.30pm prior to the Annual Parish Council meeting.**

This concluded the business of the meeting, the meeting closed at 8.15pm

Signature

Date