

Minutes of the **Parish Council** meeting held on Monday **9<sup>th</sup> October 2017** in Messingham Village Hall commencing at 7.15pm.

**Present:** Cllrs. N Poole (Chairman), Mrs J Briggs, T Foster, A Holmes, Mrs P Hunt, J McKellar Main, M Proctor, Mrs G Sherwood, Mrs P Skelton, K Sylvester, Mrs B Todd, P Wright

**In Attendance:** Tracey Black, Parish Clerk

**Also Present:** 3 members of the public

#### **PUBLIC FORUM**

Mrs Morrison thanked the members present for the new parking restrictions on Northfield Road.

The Chairman opened the meeting at 7.15pm

#### **104. Apologies for Absence**

Apologies were received from Councillors W Elsome, J England

#### **105. Declarations of Interest**

None received

#### **106. a) Minutes of the full Council meeting on Monday 11<sup>th</sup> September 2017**

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

#### **b) Minutes of the Allotment Advisory meeting on Monday 18<sup>th</sup> September 2017**

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed and adopted by the Parish Council

#### **c) Minutes of the Leisure & Recreation meeting on Monday 18<sup>th</sup> September 2017**

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed and adopted by the Parish Council

#### **107. Clerk's Report**

##### **a) Min 79b – Weed control churchyard/Holme Meadow**

The Clerk reported that she had met with Glendale at the Church yard to discuss the weed control. Weed growth was examined, Glendale felt the previous spray application had had some effect. The present application was with a selective weedkiller. A spray application of the strip adjacent to the play area had been carried out.

##### **b) Min 79e – West Green snicket**

NLC had inspected and the area had been rectified

##### **c) Min 82f – Holme Meadow – Chafer bug spraying**

First application was applied on 18/9/17. Clerk to determine whether second application has taken place.

##### **d) Min 85b – Holme Meadow drone flying**

The Chairman advised that we are awaiting a response from the police regarding proposed letter.

##### **e) Min 87a – Church public footpath**

Clerk reported the work of clearing the path had been completed.

##### **f) Min 87c – Scotter Road/Manor Farm Estate – bollard cleaning**

NLC have passed this to the street lighting team

##### **g) Min 87f – School zone light – Wendover road**

NLC have passed this to the street lighting team

Signature

Date

- h) Min 87g – Benson Close grass cutting**  
Clerk reported that A. Sissons had cut this directly after the last meeting. Cllr Sherwood reported that an area had been missed. Clerk to arrange for this to be cut.
- i) Min 87h – Benson close/Briggate Drive**  
NLC advised that the surface loss is monitored regularly. It was advised that there is a hole which requires inspection. Clerk to arrange.
- j) Min 87i – School Drive parking**  
The clerk reported that the Traffic officer had made regular visits, and although there were numerous cars, there were no issues. It was noted that visits had not been made during the peak school times. Clerk to advise Traffic officer of school arriving and leaving times.
- k) Min 87j – Ashberry Drive street lighting**  
NLC have passed this on to the street lighting team
- l) Min 87k – West View allotment hedge**  
Clerk reported that work had been completed by B. Ross
- m) Min 87m – East Green**  
NLC response received that the shrubs have been cut back, and the tree work has been passed to NLC officer concerned. Cllr Hunt advised that the shrubs remain overgrown and the poor quality of grass cutting by NLC. It was agreed to arrange a meeting with the ward officer on site.
- n) Min 87n – Ashlin Court – overgrown hedge**  
NLC advised that this is not adopted highway and cannot maintain. As this has been maintained for several years by NLC it was agreed to refer back. Overgrown trees were reported on Ashlin Court - these are on private land, it was agreed to refer these to NLC enforcement.
- o) Min 87p – Park Street footpath to allotments**  
The clerk reported there had been no response from NLC, although B Ross had now cut the hedge adjacent to the allotments on West View.
- p) Min 544 (Allot) – To consider action following inspection of untidy allotments**  
It was agreed to send untidy allotment notice 1 to;  
Allotment 37A – T Kendall  
Allotment 46A – M Wombell

**108. Police Matters/NAT's**

- a) Crime report not received. Sgt Garlick had advised that due to an IT problem no crime reports had been dispatched recently. He agreed to forward future reports directly to the clerk.
- b) NAT meeting – minutes of meeting on 6 September 2017 (circulated). Next meeting 13 December 2017 at Scawby Village Hall at 7pm

**109. Planning**

- a) To receive any decisions made by North Lincolnshire Council  
PA/2017/778 – G Aikenhead, 30 Church Street – to erect two dwellings - GRANTED  
PA/2017/1211 - M Potter, Fields west of North Moor Road – to create an access in to an agricultural paddock – GRANTED  
PA/2016/1823 – Sibelco, Messingham Quarry - extension to existing silica sand extraction operations, together with the construction of a new access to Brigg Road, associated works and planting, and progressive restoration to a landscaped lake and land suitable for nature conservation and agriculture. REFUSED  
PA/2017/1318 – P Temperton, Teesdale, 21 West Green – to erect new entrance lobby – GRANTED  
PA/2017/1223 – Mr & Mrs McDonagh, 51 Brigg Road – to erect ground floor side and rear extension - GRANTED
- b) To receive any appeal decisions  
PA/2016/1603 – T Krajnik, 68 High Street, to create wedding venue – DISMISSED

Signature

Date

- c) To receive any appeal notices from NLC for information  
PA/2017/133 – T Hutson, 14 Willow Drive, to retain change of use of former agricultural land to garden land. Noted
- d) To resolve the planning applications;  
PA/2017/1509 – M Robinson, 34 Northfield Road – to erect a double garage to the eastern side of the property – It was agreed NO OBJECTIONS.

## 110. Finance

### a) Passed For Payment:

1. N Power – War Memorial electricity	40.06 dd
2. N Power – MUGA electricity	25.38 dd
3. N Power – Holme Meadow electricity	67.40 dd
4. Three.co.uk – mobile contract clerk	21.54 dd
5. Salaries and wages as per attached schedule	1057.10 online
6. D Jacklin Ltd – mole control	120.00 online*
7. Messingham Village Hall – monthly rent	226.00 online
8. Glendale – grass cutting	746.75 online
9. Glendale – grass/strim/chafer bug	493.20 online
10. Sissons Gardening Services – April work	378.50 online
11. Messingham Cricket Club – grass cutting play area	125.00 online
12. HMRC – quarterly PAYE/NI	505.55 online
13. T Black – reimbursement – play area keys cut	6.00 online
14. T Black – reimbursement - M Walker allotment judging gift	5.79 online

### b) Monies Received

1. Gondwe – Allotment rent/deposit	38.50
2. SDPOC – Holme Meadow hire	190.00
3. Zurich Insurance – Lawnmower claim	370.00
4. R Messingham – book sales	10.00
5. Messingham Church – History book sales	45.00

It was resolved that the payments be approved.

\* Due to increased mole activity it was agreed to request two visits per month for the next two months.

### c) Bank reconciliation

The bank reconciliation as at 30 September 2017 was circulated and approved.

### d) Budget Summary

The Budget as at 30 September 2017 was circulated. The clerk advised the following variances;

i) Parks & Open spaces – over budget due to expenditure on grass cutting – this had been accounted for in the General Admin. budget as Handyman wage.

ii) Miscellaneous income – included insurance claim for lawn mower

### e) Holme Meadow drainage Min 82f

The clerk reported that five quotations had been obtained, all but one could not undertake the work for at least 1 month – the clerk declared a connection with this quotation. The Clerk referred this to the Chairman and Vice Chairman between meetings who had both agreed for the work to go ahead at £25/hour.

The new drains have now been jetted and were clear. Following investigation work the old drains were not connected to the lateral drain. The lateral drain was found to be blocked and no visible outlet on the north side dyke. A drainage contractor has been contacted to inspect and advise on proposed work and supply a quotation.

Signature

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- f) **Document storage** Min 87r  
The clerk reported that she had retrieved the two Minute books dated 1964-73 from Grimsby Archives. It was agreed to obtain a price for a secure and fireproof cabinet for items that are required to be stored indefinitely.
- g) **Allotment posts and numbers** Min 544d (Allotment mins)  
The clerk showed a sample allotment number sign provided by Scunthorpe signs – quoted at £1.50 each. Stakes quoted at £1.20. It was agreed to purchase allotment signs for each allotment, and stakes as required when nothing available to attach.
- h) **Play area grass cutting** Min 93a (L&Rec mins)  
It was agreed to accept the quote of £35/occasion from A Sissons to cut the play area as required.
- i) **Holme Meadow hire charges** Min 92a (L&R)  
It was agreed to accept the recommendation of no amendment to the hire charges for Holme Meadow.
- j) **ERNLLCA conference**  
It was agreed to fund the Clerk and one Councillor to attend the ERNLLCA conference on Friday 17<sup>th</sup> November at a cost of £85 + VAT per delegate.
- k) **Messingham School running track funding request**  
A request had been received from Messingham School for possible funding for a running track on the school field. It was agreed that the Chairman visit the school to obtain further information on this project.
- l) **Messingham Memorial Playing Field Assoc.**  
MMPFA would like to install a defibrillator on the pavilion. A condition for supply from NLC is 24 hour access. MMPFA have requested permission for a pedestrian access gate to the playing field, along with a contribution to the costs involved. It was agreed to ask MMPFA for their proposals for the project along with a costing. It was agreed to suggest to MMPFA when taking into account the costs that consideration be given to the purchase of a defibrillator, this would not require the same condition to be met.
- m) **NLC Ridge Ward Councillors**  
A notification has been received from the Ridge Ward Councillors of available In Bloom funding of £2000. It was agreed to contact NLC for further details and for the clerk to arrange completion of the claim.
- n) **Play area slide**  
The chairman advised that a grant has been agreed in principle by NLC. It was agreed that on receipt of the official notification that the clerk place the order for the new slide.
- o) **Flower bed maintenance**  
It was agreed that the 2018/19 contract for the flower bed maintenance would need to go out to tender.
- p) **Remembrance Day**  
A donation of £50 was agreed for the Remembrance Day wreath to the Royal British Legion. The Chairman confirmed the arrangements to date – confirmation had been received for the road closure/bugler to confirm. The Chairman is to meet with Rev. D Swannack.
- 111. General items of business**
- a) **Northfield Road playing field access – Min 87I**
- i) response received from NLC Traffic officer regarding parking on land adjacent to Oliver’s Salon. The lines will cover the extent of the adopted highway only-as this is privately owned Parish Council land, the lines will not apply.
- ii) Correspondence received from resident 6 Temperance Avenue regarding parking on Parish Council owned land adjacent to Oliver’s beauty salon by their staff and customers, stating their right of access.

Signature

Date

iii) Correspondence received from resident 38 Northfield Road regarding parking on land referred to in above items, and declaring rights of access of neighbouring properties.  
The clerk advised that she had contacted the Solicitor to request a copy of the Deeds for the playing field. It was confirmed by the Solicitor that these deeds had been missing during the recent land registration, and that no indication of rights of access were showing on the register of title documents. The conveyance of 16<sup>th</sup> April 1964 shows the owners of fields 266 (Messingham Playing Field) and 267 (8 Temperance Avenue) had the benefit of a right of way.  
It was agreed to write to the residents of the neighbouring properties to establish any evidence to prove their right of access.

**112. Councillors reports**

a) None

**113. Correspondence for discussion/decision**

a) **MJFC request for defibrillator at Holme Meadow**

It was agreed to support the installation of a defibrillator at Holme Meadow and advise MJFC to apply directly to NLC.

**114. Correspondence for information**

**To note correspondence received for information**

- a) NLC – Normanby Hall – Family walk & Scavenger Hunt – Thursday 26 October 2017 10.30am-noted
- b) NLC – Town & Parish Liaison meeting – 12 October at 7pm, Civic Centre, Scunthorpe - noted
- c) ERNLLCA newsletter – this had been circulated to the councillors on receipt

**To note correspondence received after the agenda was posted**

None received.

**115. Village complaints/compliments**

- a) WEST GREEN – overgrown trees – clerk to report to NLC
- b) PARK STREET – faded parking restriction lines/ lack of attendance of NLC traffic enforcement officers/road blocked by inconsiderate parking of Draymen at the Crown Public house. Clerk to refer to NLC Highways.
- c) HIGH STREET 7B – blocked gully, previously reported – clerk to request update
- d) HIGHGROVE/NORTHFIELD ROAD SNICKET – moss on path – clerk to report to NLC
- e) WENDOVER ROAD SHOPS – blocked sewer – clerk to report to Environmental health
- f) BRIGG ROAD – tree suckers - previously reported, clerk to request update
- g) WEST GREEN SCHOOL PARKING – cars parking on ornamental verges – Clerk to request update on implementation of Traffic Regulation order.
- h) MUGA FLOODLIGHTS – floodlights not working – it was agreed to contact the installation company to request routine service.
- i) HOLME MEADOW CAMPING – evidence of camping in the North West corner of the field – noted.

**116. Date/time/venue of next meeting**

- a) It was agreed that a website committee meeting was not required.
- b) The next meeting was confirmed as Monday 13th November 2017 at 7.15pm in the Village Hall, Messingham.
- c) The Precept meeting was confirmed as Monday 27<sup>th</sup> November at 7pm in the Village Hall, Messingham.

This concluded the business of the meeting, the meeting closed at 8:37pm

Signature

Date