

Minutes of the **Parish Council** meeting held on Monday **8th October 2018** in Messingham Village Hall commencing at 7.15pm.

Present: Cllrs. N Poole (Chair), Mrs J Briggs, A Clark, W Elsome, Mrs J Fenwick, T Foster, A Holmes, Mrs P Hunt, J McKellarMain, Mrs B Todd, P Wright

In Attendance: Tracey Black, Parish Clerk

Also Present: 6 members of the public

PUBLIC FORUM

Mr K Broughton addressed the members present to introduce himself as the new secretary of Messingham Junior Football Club. He advised that both the cricket and football areas at Northfield Road are in a poor condition following the dry summer. He asked if the Parish Council would consider a temporary 7 a-side pitch on the playing field extension which would allow the field to recover.

The Chairman opened the meeting at 7.15pm

107. Apologies for Absence

Apologies were received from Councillors J England, Mrs G Sherwood, Mrs P Skelton

The clerk advised the meeting that a resignation had been received from Cllr M Proctor on 5th October 2018 with immediate effect.

NLC Electoral services have been advised of the vacancy.

It was agreed to write to thank Cllr M Proctor for his services and wish him well for the future.

108. Declarations of Interest

Cllr A Clark – PA/2018/1177 – declared a personal and prejudicial interest as a near neighbour.

109. Minutes of the full council meeting on Monday 10th September 2018

a) The minutes were circulated to all members prior to the meeting. An amendment was made to minute 88a) the date of the last minutes should read 13th August 2018. Following the amendment the minutes were agreed to be a true record and duly signed by the Chair.

b) Minutes of the Allotment Advisory committee meeting on Monday 24th September 2018

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed and adopted by the Parish Council.

The Chairman reported that sadly Mick Walker had passed away. He had previously served as a Parish Councillor and on the Allotment committee, and had until present judged the best kept allotment.

It was agreed to write to Mrs Walker to offer condolences from the members of the Parish Council.

c) Minutes of the Leisure & Recreation committee meeting on Monday 24th September 2018

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed and adopted by Parish Council.

110. Clerk's Report

a) Min 91hii) Flower beds Ongo & Co-operative

The clerk reported that Sissons Gardening Services had quoted £196 to replace the soil in the flower beds.

The clerk had received permission from Ongo and the Co-operative for this work to take place. The clerk had been given delegated powers to agree this work and following consultation with both the Chairman

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and Vice Chairman agreed with Sissons Gardening Services for the work to proceed prior to the winter bedding.

b) Min 94d – Leaburn Road speeding vehicles

The clerk reported that NLC are to carry out traffic monitoring during December 2018.

c) Min 94e – Wendover car park potholes

The clerk had referred this to Ongo/Library services/Doctors surgery as owners of the land.

Ongo had responded that they do not own any of the car park.

The Library services have identified the person responsible at NLC – no further response.

No response received from the Doctors surgery.

d) Min 96d & L&Recreation Min 104 – Dogs on MUGA update

NLC dog warden to provide 'No dogs allowed' signage for the MUGA

e) Min 95f – condition of LC11 land

NLC enforcement officer had visited and reported that whilst the land may be vegetative it is not considered detrimental to the visual appearance and the naturalisation promotes wildlife value.

It is not considered that formal action is warranted with regards to the appearance of the land.

111. Police Matters/Neighbourhood Action Team (NAT)

a) Crime report had been circulated prior to the meeting.

6 Crimes reported during September;

1 burglary; 1 public order offence; 1 theft; 3 violence against the person.

The chairman reported that he had attended the NAT meeting on 3 October 2018. Matters of note were Highway speed management policies and community safety partnership. He advised that a meeting is to be arranged at NLC with Safer Roads Humber to include resources/criteria/policies/techniques and procedures for speed monitoring. Clerk to circulate date when available.

The Crime Commissioner is to attend a meeting with Scawby and Hibaldstow. It was agreed to ask if Messingham could attend.

112. Planning

a) To resolve the planning applications

- i) PA/2018/1443 – Mr J Sargeant, Melcot Garden Centre – to retain change of use of garden centre to a mixed use of garden centre, retail sales (A1) and café (A3).

It was resolved No Objections.

- ii) PA/2018/1876 – Mr & Mrs C Woodcock, 10 Ash Grove – for hip to gable roof extension to facilitate loft conversion.

It was resolved No Objections.

Cllr A Clark left the room prior to the following planning application

- iii) PA/2018/1177 – M Withers, 44 Knightsbridge Road – to erect a side extension, raise the roof height and other alterations to facilitate loft conversion and erect new boundary wall adjacent to highway- AMENDED PLANS.

It was resolved to Object for the following reasons;

- Loss of amenity due to overlooking neighbouring properties.
- Roof height not in keeping with neighbouring properties.
- Restricted line of sight as a result of property wall.

b) To receive any decisions made by NLC

- i) PA/2018/1504 – S Williams, 18 Holme Lane – to erect a pitched roof over garage and porch to front of house – Granted

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113. Finance**a) Accounts passed for payment – to approve the payments**Passed For Payment:**Pay ref. no.**

108	NLC – Church waste collection	49.36 dd
109	N Power – Electric War Memorial	31.26 dd
110	N Power – Electric Holme Meadow	31.26 dd
111	N Power - Electric Northfield Road MUGA	27.13 dd
112	Three.co.uk – mobile contract clerk	22.40 dd
113	D Jacklin Ltd – mole control	120.00 online
114	Messingham Village Hall – monthly rent	226.00 online
115	Sissons Gardening Services – gardening contract	528.91 online
116	MKS Groundcare – grass cutting contract	758.16 online
117	Lawn N Order – Highway verges	909.60 online
118	Mill View Fencing – Public path contract	753.25 online
119	ERNLLCA – November conference	216.00 online
120	Humber Merchants – Padlock gate next to MUGA	37.72 online
121	HMRC – Quarterly PAYE/NI	625.14 online
122	NLC – Service level agreement-RoSPA inspections & bin emptying	666.00 online
123	S Coulman – reimbursement for ‘bolt lock’ for MUGA clamps	16.00 online
124-126	Salaries and wages as per attached schedule	1192.65 online

It was resolved that the payments be approved**b) Monies Received – to note receipt of income**

NLC – Parish path reimbursement 3013.00

c) Bank reconciliation – To receive and approve the Bank reconciliation as at 30th September 2018The Bank reconciliation as at 30th September 2018 was circulated and approved. There were no questions**d) Budget summary – To receive the Budget Summary against year to date values and note any variances.**The Budget summary as at 30th September 2018 was circulated and the variances noted.

There were no questions. It was agreed to accept the budget.

e) Precept Church spending – to receive NALC updated legal opinion in respect of financial support to churches. Agree course of action to be taken.

The clerk had referred this to NLC legal team for advice on contracts as requested. NLC responded that advice can only be given if within their legal scheme.

ERNLLCA responded with recent opinion from NALC legal office. As the spending is for the benefit of the community there is a strong argument that this is acceptable. The clerk is waiting this in writing.

It was resolved to maintain the status quo on Church spending of both waste collection and grass cutting until further information is received.

f) Remembrance Day**i) To receive progress update for 100 year Armistice Commemoration wreath**

Cllr A Holmes reported that the wreath is almost complete. Leaves are to be made by school children with names of the soldiers killed in battle.

It was agreed this wreath will stay in place for a year and fastened to the mortar of the Memorial plinth.

Cllr A Holmes was thanked for his work and supplying the wreath.

The clerk gave a report on the proposed Bell ringing at the Church on Remembrance Sunday.

The Chairman reported that all other arrangements and timings would remain the same as previous years.

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- ii) **To agree donation to Royal British Legion for wreath**
It was agreed a donation of £100 for the centenary year.
 - iii) **To agree donation for Bugler**
Clerk had received confirmation of attendance from the bugler. It was agreed to pay £50.
- g) **Best Kept Garden winners**
- i) **To receive the results of the best Kept Garden winners in Messingham**
The clerk reported the results of the competition.
Cllr T Foster reported that it had been a successful and well attended show.
 - ii) **To consider a gift for the judge of the 'Best Kept Allotments' - Allotment Min 578k**
It was agreed to send Mrs Walker some flowers along with a letter of condolence – as per min. 109b.
- h) **Holme Meadow hire Min 94b– To receive further information from NRG Fitness and consider request to hire.**
It was agreed to the hire of Holme Meadow subject to Third party liability insurance.
- i) **Holme Meadow Scale of charges – to consider adoption of the recommendation of the Leisure & Recreation committee;**
- i) **to increase the Electricity Surcharge from £175 to £200.**
It was resolved to accept the recommendation to take immediate effect.
 - ii) **an increase of 10% for all Non Village bookings.**
It was resolved to accept the recommendation to take immediate effect.
- j) **Village bench maintenance min 91j – to receive bench inspection report and consider and agree option to repair damaged benches.**
It was resolved to proceed with the recommended bench work as per the handyman inspection report.
It was resolved that work commence immediately on the two benches at the Memorial to be completed prior to Remembrance Day.
- k) **Bench - L&Rec min 45 – to consider any requirement/location of new bench for use of dog owners presently using the benches in the play area.**
It was resolved that no bench is required at the playing field extension.
- l) **Messingham Village Hall Grant Aid (\$137) revised application – to receive and consider revised application.**
A revised application had been received of £3535 for refurbishment of the foyer area including new carpet, decoration and lighting; new blinds in the Trinity suite; pruning of hedges.
It was resolved to give a grant of £1000.
114. **General items of business**
- a) **West View/Park Street Path – to receive update from the Solicitor and agree action.**
Following searches by the Solicitor of neighbouring properties to the path they have been unable to determine ownership or responsibility for maintenance.
It was resolved in principle for the path to remain closed and with only minimal future maintenance work.
 - b) **High Street overflowing bins on regular basis outside Chinese takeaway and newsagents. Consider any action.**
It was resolved that the clerk obtain a map of bin locations and collection schedule from NLC to analyse.

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c) Allotment dog fouling Min 578f – to receive advice from NLC and agree any action.

NLC have responded that they do not enforce a must be on leads policy. The NLC Public Space Protection Policy covers fouling and exclusion from certain areas. Clerk is awaiting further advice.

115. Councillor/clerk reports from meetings attended

- a) CPRE – Best Kept Town and Village presentation had been attended by Cllr N Poole and Cllr A Holmes on 26th September at Brigg.

Messingham came joint first in the large Village group of the Best Kept Village – following Kirton Lindsey being moved from the Small Town group - and first overall in the Best kept War Memorial category.

Cllr Holmes suggested that Messingham host the event in 2019. It was agreed that the Clerk investigate.

It was resolved that the clerk seek permission from the Village Hall Committee to hang the awards on the foyer wall. Copies to be placed on the notice board.

116. Correspondence for discussion/decision

- a) **NLC Standards training sessions – To consider attendance at sessions to be held on Tuesday 27th November 2018 2-4pm & Tuesday 4 December 2018 6-8pm**

Cllr N Poole declared a personal interest as chair of the NLC standards committee.

Attendance at the sessions was promoted.

Cllr J Fenwick, Cllr Mrs B Todd and Cllr Mrs J Briggs to attend. Councillors to advise the clerk if they wish to attend.

- b) **Complaint from resident of derelict state of property on corner of Brigg Road–To consider any action**

Cllr A Clark declared a personal and prejudicial interest as known to the owners and left the room prior to discussion.

Cllr Mrs B Todd declared a personal interest

It was resolved to refer this to the NLC enforcement officer.

117. Correspondence for information

To note correspondence received for information.

- a) NLC – Forthcoming meetings for November 2018-circulated and placed on Parish Council notice board
 b) NLC – Childminder briefing Wed 14 November at Enderby Road – notice placed on Village notice Board
 c) ERNLLCA – September newsletter – circulated by email

To note correspondence received after agenda was posted

- d) Messingham Memorial Playing Field Association (MMPFA) – Condition of the grass particularly around the pavilion following the dry summer. Request for Messingham Junior Football club (MJFC) to use the playing field extension to mark a temporary pitch over the winter months.

The Parish Council had agreed in April and at the Leisure & Recreation meeting in June to refuse requests to allow MJFC to use the playing field extension.

The Chairman advised that in accordance with standing order 7 this decision cannot be reversed within six months except either by a special motion, which requires written notice by at least five councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee. Clerk to advise MMPFA.

118. Village complaints/compliments

- a) BENSON CLOSE – request for sign on Briggate Drive to indicate ‘leading to Benson Close’ – Clerk to refer to NLC
 b) Compliment to the gardener and grass cutting
 c) WEST GREEN/SCHOOL DRIVE – pothole in the footpath – clerk to refer to NLC

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- d) BRIGG ROAD – between the Sand quarry and Bellevue Farm – flooding-Clerk to refer to NLC
- e) EGTON DRIVE – public footpath leading off, becoming overgrown – Clerk to contact contractor.
- f) ASHLIN COURT – blocks of concrete require removal-reported Sept meeting, Clerk to chase.
- g) Compliment to verge cutting – Cllr N Poole as Ridge Ward Councillor had received compliments from other Town and Parish Councils.

119. Date/time/venue of next meeting

- a) The next Full Parish Council meeting was confirmed as Monday 12th November 2018 at 7.15pm.
- b) The Precept meeting was confirmed as Monday 26th November 2018 at 7pm
Both meetings to be held in the Village Hall, Messingham.
- c) The Chairman reported that the meeting of the Personnel Committee scheduled prior to the Full Council meeting at 6.15pm had been cancelled due to apologies received and becoming inquorate.
It was resolved to hold this on Monday 26th November 2018 at 6.15pm prior to the Precept meeting.
The Chairman raised the question that the terms of reference of the committee does not allow for representation from other members of the Parish Council unless specifically summoned.
It was resolved that the clerk seek advice from ERNLLCA.

This concluded the business of the meeting, the meeting closed at 8:57pm

Signature

Date