

Minutes of the **Precept** meeting held in Messingham Village Hall on **Monday 27th November 2017** commencing at 7.00pm.

Present: Cllrs. N Poole (Chairman), Mrs J Briggs, A Clark, J. England, W. Elsome, T Foster, A Holmes, Mrs P Hunt, J McKellar Main, Mrs G Sherwood, Mrs P Skelton, K Sylvester, Mrs B Todd.

In Attendance: Tracey Black, Parish Clerk

Also Present: No members of the public were present

130. Apologies for Absence

Received from Councillor P Wright

131. Declarations of Interest

Councillor W Elsome – Playing Field application for grant aid – prejudicial as trustee of the playing field committee.

Councillor W Elsome – Messingham Junior Cricket Club application for grant aid – prejudicial as trustee of Messingham Junior Cricket Club.

Councillor Mrs P Skelton – Playing field application for grant aid – prejudicial as Deputy Chair of the playing field committee

Councillor Mrs G Sherwood – Playing field application for grant aid – prejudicial as the Treasurer of the playing field committee.

Councillor J England – Playing field application for grant aid – prejudicial as Vice President of the playing field committee

132. Annual Precept

a) Summary of 2017/18 Budget

A budget summary to date with supporting notes was circulated.

The clerk reported that since the last full council meeting, the bracket of one of the floodlight panels at Holme Meadow had snapped and had to be removed. A quotation had been received of £420.12 + VAT, for supply and installation. It was agreed that this work should go ahead and other brackets to be inspected. The projected expected deficit would be increased by this amount.

It was agreed to accept this summary as a basis to agree the 2018/19 budget.

b) Bank Reconciliation to 31st October 2017

The Bank reconciliation as at 31 October 2017 and projected balance at 31 March 2018 was circulated. It was noted that the expected deficit would increase by £420.14 as per minute 132a) above. These figures were approved.

To consider the exclusion of the public and press for items 3c,3d,3e, on the Agenda in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

There were no press and public present.

c) Salaries/Wages Review

Salaries and wages were reviewed at the Personnel & Finance meeting held on 9th October 2017 Min Ref. 1350/101 and approved.

d) Grass cutting contract

Five quotations had been received; these were circulated to the members present. The contractor was agreed subject to 3 satisfactory references. Three year contract- subject to approval of references. It was agreed to include the additional cutting and strimming jobs previously carried out by the handyman.

Cllr W Elsome voted against.

Should above condition not be met, a chosen tender was agreed.

Cllr W Elsome abstained.

e) Flower bed planting & maintenance contract

Two quotations had been received. It was agreed to award the contract to A. Sissons on a one year contract, planting and maintenance of all beds.

f) 2018/19 Budget**1. Salaries & Wages – Total budget £16525****2. Administration**

Village Hall office/storage; insurance; ERNLLCA; plus general administration costs – to include sum for replacement laptop - **total budget £7000**

3. Play Area/MUGA

Equipment/maintenance costs. It was agreed to maintain the 2017/18 budget – **total budget £2000**

4. Holme Meadow

It was agreed to include a sum for drainage - **budget £5000**

5. Grass Cutting

This was agreed in Min. 132d – **total budget £8200**

6. Pest Control

It was agreed to increase due to increase of price/visit during 2017 – **budget £1800**

7. Memorial

It was agreed to include a sum for any 100 year Armistice work – **total budget £1000**

8. In Bloom

This was agreed in Min. 132e. **Total budget £8250**

9. Chairman's Allowance

It was agreed to maintain the current budget - **budget £250**

10. Public Works Loan

The Public Works Loan of £35,000 received in November 2014 is to be repaid over 15 years at a cost of £2930 per year. **It was agreed a budget £2930**

11. Miscellaneous

Suggestion to fund replacement Horticultural show cup – *Cllr T Foster declared an interest*

Agreed to maintain the current budget for unforeseen expenditure. **Budget £1000**

g) Applications for Grant Aid (£137)

All applications were noted to have been submitted with accounts as required and therefore considered individually and granted as follows:

1. Messingham Village Hall - £3326.40 requested for replacement blinds in the main hall & replacement carpet in reception.

Agreed a grant of £1000.

Cllr. W Elsome left the room prior to the discussion of the following two items.

2. Messingham Junior Cricket Club - £1000 requested for Dennis FT510 Verticutter. **Agreed a grant of £500.**

Cllr. J England, Cllr Mrs G Sherwood and Cllr Mrs P Skelton left the room prior to the following item

3. Messingham Memorial Playing Field - £1000 requested for general maintenance of pavilion and adjoining shower/changing rooms. **It was agreed that no grant be made.**

Cllr W Elsome, Cllr J England, Cllr Mrs G Sherwood and Cllr Mrs P Skelton returned to the room

4. Messingham Methodist Church - £1300 requested to remove old suspended ceiling carry out mandatory electrical work, and replace with new suspended ceiling with integral LED lighting.
Agreed a grant of £1300.
5. Messingham Holy Trinity Church - £1766 requested for repair to tower clock hand drive mechanism.
Agreed a grant of £1766.
6. Messingham Junior Football Club - £789.60 requested for replacement line marking and measuring equipment
Agreed to grant £789.60
7. HWRCC Community Transport – Donation towards running costs of the community transport service.
Agreed a grant of £100.

A total budget of £59411 was agreed as follows:

Min Ref	Detail of Expenditure	Budget
132f/1	Salaries & Wages	16525
132f/2	Administration	7000
132f/3	Play Area/MUGA	2000
132f/4	Holme Meadow	5000
132f/5	Grass Cutting	8200
132f/6	Pest Control	1800
132f/7	Memorial	1000
132f/8	In Bloom	8250
132f/9	Chairmans Allowance	250
132f/10	Public Works Loan	2930
132f/11	Miscellaneous	1000
GRANT AID – Section 137		
132g/1	Messingham Village Hall	1000
132g/2	Messingham Junior Cricket Club	500
132g/3	Messingham Memorial Playing Field	0
132g/4	Messingham Methodist Church	1300
132g/5	Messingham Holy Trinity Church	1766
132g/6	Messingham Junior Football Club	789.60
132g/7	Voluntary Car Service	100
Total		£59,411

- h) 2018/19 Precept to NLC**
A proposal to precept £57,000 was unanimously agreed.

This concluded the business of the meeting.

Meeting closed at 8.22pm