

Minutes of the **Allotment Advisory Committee** held on Monday 23rd September 2019 in Messingham Village Hall commencing at 7pm.

Present: Councillors N Poole (Chairman), Mrs J Briggs, J England, T Foster, J McKellar Main

Allotment Representatives: Mr C Scott

In Attendance: Tracey Black, Parish Clerk

603. Apologies for absence

Received from Cllr Mrs P Skelton, Cllr Mrs B Todd, Mr B Ross.


604. Declarations of interest – None declared

605. Minutes of last meeting

The minutes of the last meeting held on Monday 17th June 2019 were circulated to all members prior to the meeting. The minutes were adopted by the Parish Council on Monday 8th July 2019 Min. Ref. 1468 54b.

606. Clerks report

To receive the Clerks report providing information on recent issues and matters.

- a) Min 601a – The clerk reported that Mr. B Ross had been served notice of termination on plots 12,13,14,15. In accordance with Section 5 of the allotment tenancy terms and condition this will become available from 29th September 2019. It was noted that the tenant claims payments under the RPA Basic Payment Scheme.  20
- b) Bench – The clerk reported that the Parish Council had agreed to a request for a bench at the allotments, with a position to be agreed.

607. Allotment tenancy terminations/notice of terminations

- | | | | |
|----|---------------|--------------|--------------------|
| a) | Allotment 35A | H Williamson | no longer required |
| b) | Allotment 2A | C & R Young | no longer required |

608. Allotment tenancy applications

To receive allotment tenancy applications;

The Clerk reported that the following allotments had been allocated since the last meeting;

- | | | | |
|----|---------------------|---------------|---------|
| a) | M May | Allocated 35A | 1/7/19 |
| b) | P Chapman & C Scott | Allocated 40a | 12/8/19 |

The clerk reported that there is currently an application for a quarter size plot pending a vacant plot becoming available and an application for a half size plot pending a suitable plot.

609. Allotment inspection report

- a) **To receive the allotment inspection report and agree any necessary actions**

The following allotments were noted in the inspection carried out by the allotment representatives Mr P Chapman and Mr C Scott;

Allotment 2a	Vacant - overgrown	Agreed to trim / cultivate (if required) and split into two plots.
Allotment 2b	B Antcliff	Agreed to monitor
Allotment 6b	G Ombler	Agreed untidy allotment letter to be sent
Allotment 18a	R Leaper	Agreed untidy allotment letter to be sent
Allotment 38a	A & P Horne	Agreed untidy allotment letter to be sent

Signature:



Date:

14/10/2019

Allotment 40b	Bonfire area - non-allotment waste tipped - Agreed to erect sign 'No Fly tipping'.
Allotment 43a	R Tuplin partly overgrown / in use – Agreed to monitor
Allotment 44a	Vacant - kept tidy by B Ross Agreed to ask B Ross to cultivate and re-instate
Allotment 27d	Unused plot Agreed to mark out and re-instate

East boundary hedge / grass between plots 1 – 3 / woodland area – All overgrown - Agreed to ask B. Ross to tidy.

b) To receive the Best Kept Allotment results

1st – 5A - S Bunn

2nd – 38b – K Gibson

3rd – 42a – P Bratton

Best Newcomer – 18aa – W Bowers

The prizes and certificates were presented at the annual Horticultural show on 31st August 2019.

610. Correspondence for discussion/decision

No correspondence received.

611. Matters for discussion

No matters were raised.

612. Date/time/venue of next meeting

It was agreed the next meeting would be 16 March 2020 unless a meeting was required in the meantime.

This concluded the business of the meeting. Meeting closed 7:32pm

Signature:



Date:

14/10/2019