

**APPENDIX 1****Report of information and business transacted under delegated authority agreed at the Extraordinary Parish Council meeting held on 23 March 2020 put in place to be able to function during the Coronavirus pandemic.****March**

- Coronavirus information and contact details of where to find help placed on website
- 24/3/20 - Play Area / MUGA / Holme Meadow closed under Government Covid-19 regulations.
- VE Day 75 – All events cancelled due to pandemic.

**April**

- Monthly Payments made on 15 April under delegated authority following approval by the Chairman.
- Year-end Bank Reconciliation and budget summary approved by Councillors via email/telephone.
- ‘The Local Authorities and Police and Crime panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel meetings)(England)Regulations 2007’ came in force. Regulations to enable meetings to be held remotely; remove need for annual meeting; extend statutory audit deadlines.
- 19/4/20 - Zoom meeting of Chair, Vice, Clerk to consider re-opening Holme Meadow. Resolved to re-open when MJFC remove goal posts to prevent people congregating. MJFC were unable to safely remove the goal posts – Resolved to open field with hazard tape on goal posts. Notices placed. Website updated.

**May**

- VE Day – Union Jack was raised at the War Memorial. Piper played ‘The Battles o’er’ at 3pm.
- NLC offered PC devolved grass cutting of verges and public footpaths for East Butterwick & Manton parish for 3 years. Agreed following consultation with all Councillors. (Tender and NLC grants circulated.)
- Children’s Play area - ROSPA inspection carried out by NLC. Report slight wear to bushes and shackles on cradle swing – advised to monitor.
- Monthly Payments made on 13 May under delegated authority following approval by the Chairman.
- Government Covid-19 Small Business Grant of £10,000 – NLC asked that PC apply for this funding. Grant received.
- 11/5/20 Microsoft Teams meeting of Chairman, Vice, Clerk to consider re-opening the MUGA following Government announcement on 10 May. Advice sought from NLC & ERNLLCA. Resolved to re-open MUGA with signage wef. 13/5/20. Chairman spoke to MMPFA Vice-Chairman. Attendant asked to monitor at regular intervals.
- NLC notification of award of grant up to a maximum of £70,000 for the Car Park project.

**June**

- Car Park construction commenced 15 June.
- Monthly Payments made 10 June 2020 under delegated authority following approval by the Chairman.
- MJFC requested to use Playing field extension for U6’s & U7’s on Tuesdays 17:30-18:30 and Saturdays 10:00-12:00. MJFC submitted Risk Assessment showing compliance with Government & FA guidelines. All Councillors consulted. It was resolved to agree to the request and to review at PC meeting on 12<sup>th</sup> October 2020.

**July**

- Children’s play area was re-opened on 4 July in accordance with Government guidelines. Risk assessment completed and inspection carried out prior to opening. Advice taken from ERNLLCA and opened in line with NLC policy. Notices placed.

Note- Two weekly updates sent to all Councillors during the time when no meetings were held

**APPENDIX 2 - PLANNING APPLICATION RESPONSES****All applications responded to NLC with the following declaration:**

**During the present Coronavirus pandemic a meeting of the Parish Council cannot be convened due to Government restrictions. Responses to Planning applications are being dealt with by devolved power under Local Government Act 1972 Section 101 following consultation with all members of the Council.**

- PA/2020/412** 17 Darnholme Crescent  
To convert existing garage into additional residential accommodation, erect garage to front and demolition of conservatory to rear of dwelling.  
No Objection
- PA/2020/554** Brigg Road, between 57-71  
Hybrid application to erect 5 dwellings and outline permission 94 dwellings  
OBJECT
- Messingham is a village and has reached its target population. Any further development of this size would urbanise the village and change its character.
  - The village infrastructure is not coping with the existing demand from residential properties.
  - Increasing numbers of foul water issues resulting in WC's not flushing and raw sewage entering local waters courses. This is a public health issue.
  - There should be a moratorium on all development in the village until the existing foul water infrastructure issues are resolved.
  - A development of this size would generate an increased number of vehicle movements emerging onto an already busy road that in parts suffers from congestion due to parked vehicles and subject to traffic monitoring due to speeding.
  - The development is outside the current development boundary. The Parish Council has recently submitted an objection to the Local Plan preferred options document to defend any extension to the present development boundary.
- PA/2020/513** Barn adjacent Barlings Farm, Susworth  
For prior approval of conversion barn to dwelling  
OBJECT (Application subsequently withdrawn)
- PA/2020/549** 40 Knightsbridge Road  
Garage conversion to kitchen and alterations to existing dormer to create extra space in 2 bedrooms  
No Objection
- PA/2020/671** 39a Knightsbridge  
To erect two storey side extension, remove pitch and install balcony to front and single storey extension to swimming pool for gym sauna and sitting area.  
No Objection
- PA/2020/459** A Bite to Eat, Butterwick Road  
Change use of café to holiday accommodation and create 10 touring caravan pitches  
No Objection

**PA/2019/1174** Slate House Farm, Holme Lane

To change use of barn to residential accommodation

OBJECT

The proposal is outside the development boundary, located in an unsustainable location in open countryside.

**PA/2020/672** Land off Scotter Road

Outline permission to erect up to 30 dwellings with all matters reserved

OBJECT

- Proposal is on LC11 land – Loss of an Area of amenity importance land in the adopted Local Plan.
- Present on-going drainage and sewerage issues in the close vicinity. Concerns the increased pressure will place on the present ineffective and already overloaded system which currently results in raw sewerage entering local water courses, and the current overflowing inspection covers and toilets on the neighbouring Manor Farm development during periods of heavy rain.

Messingham Parish Council has recently responded to a planning application that there should be a moratorium on all developments until the existing foul water infrastructure issues are resolved.

- Highway concerns regarding road safety issues for the safe access and egress with the A159 and close proximity to the junction with Brigg Road
- Messingham has reached its target population. The village infrastructure is not coping with the existing demand from residential properties.

**PA/2020/796** 2 Kealhome Road

To raise height of roof, installation of dormer and roof lights

No Objection**PA/2020/820** Twin Oaks, Holme Lane

To erect two-storey rear extension

No Objection

**APPENDIX 3      SCHEDULE OF PAYMENTS****APRIL****Payments**

<b>Ref</b>	<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Vat</b>	<b>Total</b>	<b>Method</b>
201	19/3/20	British Gas	Electric MUGA	1.38	28.94	Dd
202	20/3/20	British Gas	Electric-Holme Meadow Recreation field	0.40	8.50	dd
203	23/3/20	British Gas	Electric-War Memorial	0.69	14.52	dd
1	14/4/20	Three.co.uk	Clerk mobile	0	7.00	dd
2	15/4/20	Messingham Village Hall	Monthly rent	0	282.50	online
3	15/4/20	MKS Groundcare	Grass cutting contract	128.00	767.96	Online
4	15/4/20	Sissons Gardening Services	Gardening contract	0	474.44	online
5	15/4/20	Gains. Pest & Environmental	Mole control contract	0	75.00	online
6	15/4/20	Lawn N Order	Verge cutting contract 2019	76.00	456.00	online
7	15/4/20	N Drinkall	Handyman	0	121.50	online
8	15/4/20	Office Friends	Inks/clear wallets	3.16	18.95	Online
9	15/4/20	Builders Merchant Co. ltd	Wood-shuttering for allotment bench	1.84	11.06	Online
10	15/4/20	HMRC	Quarterly PAYE/NI	0	928.19	online
11	15/4/20	T Black-reimbursement	Instant print-VE Day posters & tickets Stamps 12x2nd class	9.17 0	55.00 7.80	Online
12	19/4/20	British Gas	Electric – MUGA	0.84	17.66	dd
13	20/4/20	British Gas	Electric-War Memorial	0.55	11.63	dd
14	20/4/20	British Gas	Electric-Holme Meadow Recreation field	0.41	8.55	dd
15 16	15/4/20	Salaries & Wages	Salaries & Wages (Separate schedule)	0	1357.87	online

**Receipts**

<b>Ref.</b>	<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>	<b>Method</b>
39	12/3/20	Shorochuk/Horton	Allot. 40B – Deposit	25.00	online
40	30/3/20	Taylor N	Allotment 47A/B – Annual rent (2020-21)	15.00	online
1	1/4/20	Follan K	Allotment 43A-Deposit/rent/expenses	32.50	Online
2	6/4/20	Waddingham S	Allotment 42B-Deposit/rent/expenses	32.50	Online
3	various	Allotments-various	Allotment annual rent collections	262.50	Online
4	14/4/20	Allotments-various	Allotment annual rent collections	30.00	Cash
5	15/4/20	Allotment-various	Allotment annual rent collections	180.00	Cheques

**MAY****Payments**

Ref	Date	Payee	Details	Vat	Total	Method
17	25/4/20	Thealby Skip Hire	1 x 5cu yard skip-allotment clearance	0	110.00	Online
18	9/5/20	Wave	Water-Holme Meadow recreation field	0	5.50	Dd
19	11/5/20	Public Works Loan Board	Half yearly repayment	0	1464.61	Dd
20	12/5/20	Three.co.uk	Clerk mobile	0	7.00	dd
21	13/5/20	Messingham Village Hall	Monthly rent	0	226.00	online
22	13/5/20	MKS Groundcare Ltd	Grass cutting contract	122.16	732.96	Online
23	13/5/20	MKS Groundcare Ltd	Verge cutting contract	179.60	1077.60	Online
24	13/5/20	Sissons Gardening Services	Gardening contract	0	521.30	online
25	13/5/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
26	13/5/20	N Drinkall	Handyman services	0	211.50	Online
27	13/5/20	Office Friends	Inks	2.68	16.08	Online
28	13/5/20	ERNLLCA	Annual membership subscription	0	963.18	Online
29	13/5/20	Builders Marchant Co. Ltd	Padlock x 2	2.50	15.01	Online
30	13/5/20	Messingham Bowls Club	Precept Grant	0	1800.00	Online
31	13/5/20	Messingham Cricket Club	Precept Grant	0	600.00	online
32	13/5/20	CPRE	Best Kept Village entry	0	25.00	Online
33	13/5/20	T Black – Clerk	Reimbursement-hazard tape	0	6.60	Online
34	13/5/20	B Ross	Allotment-Groundworks/clearance	30.00	180.00	Online
35	19/5/20	British Gas	Electric-MUGA	0.40	8.30	Dd
36	20/5/20	British Gas	Electric-War Memorial	0.63	13.24	dd
37	20/5/20	British Gas	Electric-Holme Meadow Rec. field	0.38	7.98	Dd
38	13/5/20	Salaries & Wages	Salaries & Wages	0	1357.87	online
39	29/5/20		(separate confidential wages)			

**Receipts**

Ref.	Date	Received from	Details	Amount	Method
6	10/4/20	B Ross	Small holdings-spring rent	512.00	Cheque
7	12/4/20	R Benson	Allotment 36 - annual rent collection	15.00	Cash
8	14/4/20	B Antcliff	Allotment 2B - annual rent collection	15.00	cheque
9	15/4/20	C Gould	Allotment 19A - rent/expenses	15.00	Online
10	17/4/20	G Farman	Allotment 2A - Deposit/rent/expenses	32.50	Cheque
11	17/4/20	Messingham Junior FC	Season charge/electricity/rent	651.00	Cheque
12	18/4/20	S Walker	Allotment 6A-annual rent collection	15.00	Cheque
13	21/4/20	NLC	Precept 1st instalment Precept grant	34750.00 2320.00	Online
14	24/4/20	Messingham Village Hall	Annual rent	1.00	cheque
15	15-27/4	Allotments – various	Allotment annual rent collections	105.00	Online
16	1/5/20	Northern Powergrid	Wayleave	91.50	Cheque
17	3/5/20	P Stones	Allotment 2C – Deposit/rent/expenses	32.50	Online
18	8/5/20	J Berry	Allotment 44A-Deposit/rent/expenses	40.00	cheque

**JUNE****Payments**

<b>Ref</b>	<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Vat</b>	<b>Total</b>	<b>Method</b>
40	11/6/20	Three.co.uk	Clerk mobile contract	0	7.19	dd
41	10/6/20	Messingham Village Hall	Monthly rent	0	226.00	online
42	10/6/20	MKS Groundcare Ltd	Grass cutting contract	172.24	1033.44	Online
43	10/6/20	MKS Groundcare Ltd	Verge cutting contract	179.60	1077.60	Online
44	10/6/20	Sissons Gardening Services	Gardening contract	0	474.44	online
45	10/6/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
46	10/6/20	N Drinkall	Handyman services (materials £90)	0	517.50	Online
47	10/6/20	R Dixon - Public Sector Audit	Internal Audit	0	520.00	Online
48	10/6/20	Mess Memorial Playing Field	Precept grant	0	1000.00	Online
49	10/6/20	T Black – Clerk	Reimbursement-laminating pouches	0	7.99	Online
			Cable ties	0	3.25	
50	14/6/20	ICO	Data protection renewal fee	0	35.00	Dd
51	19/6/20	British Gas	Electric-MUGA	0.41	8.55	Dd
52	20/6/20	British Gas	Electric-War Memorial	0.51	10.71	dd
53	20/6/20	British Gas	Electric-Holme Meadow Rec. field	0.38	8.08	Dd
54	10/6/20	Salaries & wages	Salaries & Wages	0	1357.87	online
55	30/6/20		(separate confidential schedule)			

**Receipts**

<b>Ref.</b>	<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>	<b>Method</b>
19	22/5/20	NLC	Small Business Grant – Covid 19	10,000.00	online