

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 12th October 2020 at 7pm**, for the purpose of transacting the following business. Due to Covid-19 restrictions the meeting will be held remotely via Zoom. Join using: www.zoom.us/join Meeting ID: 828 0286 3040 Passcode: 393935 or to dial in: 0203 051 2874

Tracey Black

Clerk to the Parish Council

7th October 2020

Members of the public who would like further information on joining the meeting should contact the Clerk before 5pm on the day of the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.
4. **Minutes of previous meeting**
 - a) To approve and sign the minutes of the Full Parish Council meeting held on Monday 14th September 2020.
 - b) To approve and sign the minutes of the Allotment Advisory Committee meeting held on Monday 21st September 2020.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2020/1364 – Sembiante, Kierdan Park, North Moor Road—to erect single storey cabin to provide two classrooms.
 - b) **To receive decisions made by NLC**
 - i. PA/2020/70 – Rylatt, Priesthows Butterwick Road – two storey extension and associated alterations to existing barn to form a dwelling and erect a detached garage - Granted
 - ii. PA/2020/773 – Hughes, 43 Kealholme Road – to apply paint finished render to all external walls – Granted
 - iii. PA/2020/1132 – Lowis, 33 Well Street – to erect one dwelling with all matters reserved – Refused
 - iv. PA/2020/1235 – Pogson, 2 Briggate Drive – erect double garage with first floor office (following demolition of existing garage) and erect boundary wall – Granted
 - b) **To receive notification under permitted development rights – information only**
 - i PA/2020/1463 – Cook, 10 Northfield Road – to determine requirement of prior approval for a larger home extension.
 - ii) PA/2020/1465 – Dulson, 2 The Meadows - to determine requirement of prior approval for a larger home extension.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*
- c) **Bank reconciliation** – to approve the bank reconciliation as at 30 September 2020.
- d) **Budget Summary** – to approve the budget summary as at 30 September 2020 and note any variances
- e) **Remembrance Sunday**
 - i) To consider arrangements under Covid-19 guidelines
 - ii) To agree a donation to Royal British Legion for the wreath
 - iii) To agree a fee for the bugler
- f) **Lease agreement review for storage containers / building for SDPOC; MJFC; Scouts**
- g) To receive inspection report of **village benches** and consider any action.
- h) To receive inspection report of **village entry signs** and consider any action.

8. General items of business

- a) To consider a Christmas village competition.

9. Leisure & Recreation items

- a) **MJFC;**
 - i) to review use of Northfield Road as per decision in June 2020
 - ii) to consider MJFC response regarding use of steel pegs
- b) **Play area inspection report** – to receive the half-yearly NLC inspection report and consider any action.
- c) **Holme Meadow Recreation field;**
 - i) Slug pellets found on the field – to be notified of action taken
 - ii) Trail cameras erected on field by resident – to be notified of action taken

- 10. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

- 11. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

12. Councillor reports

To receive reports from Councillors / Clerk on meetings attended representing the Parish Council.

13. Correspondence for discussion/decision

- a) Sullivan – to consider request for pavement from Brigg Road to Play Avenue on Kirton Road.

14. Correspondence for information

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

- 15. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

16. Date/Time/Venue of Next Meeting

- a) To confirm date and time of Personnel Committee meeting on Monday 9th November 2020 at 6:30pm
- b) To confirm date and time of next Full Parish Council meeting on Monday 9th November 2020 at 7pm.
- c) To confirm date and time of the Precept meeting on Monday 23rd November 2020 at 7pm.
Meetings to be held in accordance with NALC advice on Government Covid-19 guidelines.

- 17. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

- 18. **Village Car park height barrier and gate** - To consider quotations for supply and installation.

- 19. **Holme Meadow recreation field – vehicle gate / pedestrian gate / fencing / height barrier**
To consider quotations for supply and installation.

- 20. **Messingham Library – storage / office space**

Clerk's Report – Appendix A

Min53 – Cllr J Oatridge – Declaration of acceptance signed and DPI completed – copy to NLC democratic services

Min 64 iv) & Allotment 639b– Allotment signage – wording agreed by National Allotment Association

Min 67 – Messingham Village Hall – AGM response

Accounts - To be passed for Payment – Appendix B

| Ref | Date | Payee | Details | Vat | Total | Method |
|-----|----------|-------------------------------|---|--------|---------|--------|
| 103 | 25/9/20 | British Gas | Electric – War Memorial | 0.50 | 10.46 | Dd |
| 104 | 4/10/20 | British Gas | Electric – MUGA | 0.63 | 13.26 | Dd |
| 105 | 8/10/20 | Wave | Water – Holme Meadow recreation field | 0 | 2.31 | Dd |
| 106 | 12/10/20 | Three.co.uk | Clerk mobile | 0 | 7.19 | Dd |
| 107 | 14/10/20 | Messingham Village Hall | Monthly rent | 0 | 245.00 | online |
| 108 | 14/10/20 | Sissons Gardening Services | Gardening contract | 0 | 474.44 | online |
| 109 | 14/10/20 | Gains Pest & Environment | Mole Control contract | 0 | 75.00 | online |
| 110 | 14/10/20 | N Drinkall | Handyman services Inc. £31 materials | 0 | 413.50 | Online |
| 111 | 14/10/20 | MKS Groundcare Ltd | Grass cutting contract | 124.16 | 744.96 | Online |
| 112 | 14/10/20 | MKS Groundcare Ltd | Verge cutting contract | 179.60 | 1077.60 | online |
| 113 | 14/10/20 | Office Friends | Paper / blue ink | 3.64 | 21.84 | online |
| 114 | 14/10/20 | T Black | Reimbursement-zoom (2 meetings) | 2.40 | 14.39 | online |
| 115 | 14/10/20 | HMRC | Quarterly PAYE/NI | 0 | 1068.01 | Online |
| 116 | 14/10/20 | NLC | SLA 2 Playground inspections= £190 Bin emptying = £375 | 131.00 | 786.00 | Online |
| 117 | 14/10/20 | MJFC | Precept grant | 0 | 600.00 | online |
| 118 | 14/10/20 | HWRCC – voluntary car service | Precept grant | 0 | 100.00 | online |
| 119 | 20/10/20 | British Gas | Electric – Holme Meadow recreation field | 0.35 | 7.42 | Dd |
| 120 | 14/10/20 | Salaries & wages | Salaries & Wages | 0 | 1357.87 | online |
| 121 | 30/10/20 | | (separate confidential schedule) | | | |

Monies Received – Appendix C

| Ref. | Date | Received from | Details | Amount | Method |
|------|---------|---------------|---|---------|--------|
| 29 | 15/9/20 | NLC | Verge & Parish Path cutting grant-final 50% | 9006.00 | Bacs |

Correspondence for information – Appendix D

NLC – Forthcoming meetings

NLC – rough sleeper count 27 October 2020

ERNLLCA – newsletter, circulated on receipt

ERNLLCA – Agenda for N Lincs District committee meeting Thursday 15 October 2020 via zoom.

Symes Baines Broomer Solicitor – notification of registration of easement to Mr & Mrs Baxter in respect land on New Row