

MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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NOTICE OF PERSONNEL & FINANCE COMMITTEE MEETING OF MESSINGHAM PARISH COUNCIL

To: All members of the Personnel & Finance Committee

You are hereby summoned to attend a meeting of the Personnel & Finance Committee on **Monday 9th November 2020 at 6:15pm** for the purpose of transacting the following business. Due to Covid-19 restrictions the meeting will be held remotely via Zoom. Details of the zoom link, meeting id and password will be emailed separately.

Tracey Black

Clerk to the Parish Council

4th November 2020

AGENDA

- 1. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

It is the responsibility of each member of the Council in attendance to make sure that confidential discussion cannot be overheard / seen / recorded by other persons.

- 2. Apologies**

To receive apologies for absence

- 3. Declarations of interest**

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

- 4. Wages & Salary review**

a) To receive the budget of the wages & salaries for the current year.

b) To agree the proposal to full council for wages and salaries for 2021/22;

i. Clerk

ii. MUGA / Play Area Attendant