

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 11th January 2021 at 7pm**, for the purpose of transacting the following business. Due to Covid-19 restrictions the meeting will be held remotely via Zoom. Join using: www.zoom.us/join Meeting ID: 87203288256 Passcode: 260989 or to dial in: 0203 901 7895 <https://us02web.zoom.us/j/87203288256?pwd=ZG9WbFlUV0toc2Z5YTU5QnA4Ky9lZz09>

Tracey Black
Clerk to the Parish Council

6th January 2021

Members of the public and press are welcome to attend the meeting using the details above.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.
4. **Minutes of previous meeting**
 - a) To approve and sign the minutes of the Full Parish Council meeting held on Monday 14th December 2020.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2020/1624 – Y Dean, 12 Egton Drive – loft conversion with dormer extension to front roof slope
 - ii) PA/2020/1925 – Mr Sweeting, 15 East Green – to erect extension to front of garage with new tiled canopy
 - iii) PA/2020/1938 – L Hinchcliffe, 107 Brigg Road – to erect single and two-storey extension to the front and rear.
 - iv) PA/2020/1940 – R Harris, 7 Well Street -to erect a garage extension and change of use of garage to assembly and leisure (Use Class D2).
 - b) **To receive decisions made by NLC**
 - i) PA/2020/1698 – Kelly & Shields, 10 Park Street – extensions and alterations to dwelling including rear extension, front porch and erection of detached double garage with roof lights – Granted
7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **NLC Precept** – i) to receive amount of estimated Tax base for 2021/22
ii) to receive amount of indicative community partnership funding available for 2021-22 and consider agreement of terms.

8. General items of business

- a) **Christmas competition** – to be notified of the results
- b) **Messingham Village Hall committee representative**
 - i) to be notified of resignation of Cllr P Skelton as representative on Messingham Village Hall committee
 - ii) to elect member to serve on Messingham Village Hall Committee
- c) **Covid-19 response**

9. Leisure & Recreation items

10. Ridge Ward Councillor report - To receive a report from Ridge Ward Councillors on NLC activities.

11. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports

12. Councillor reports - To receive reports from Councillors / Clerk on meetings attended representing the Parish Council.

13. Correspondence for discussion/decision

- a) NLC request for comments on format of Standards training courses
- b) NLC Community Spring In Bloom grants available – to consider application for funding

14. Correspondence for information

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

15. Village complaints/compliments - To receive and consider any Village complaints and compliments.

16. Date/Time/Venue of Next Meeting

- a) To confirm date and time of next Full Parish Council meeting on Monday 8th February 2021 at 7pm.

17. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

It is the responsibility of each member of the Council in attendance to make sure that confidential discussion cannot be overheard / seen / recorded by other persons.

18. Children's play area – wet pour infill – Min124b)

To receive quotations for wet pour infill of safety tiles underneath swings

19. Community Hub update

Clerk's Report – Appendix A

Min 120 – Casual vacancy – no election called and vacancy advertised for co-option at February Parish Council meeting

Min 138 – Village entry signs – update

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
165	25/12/20	British Gas	Electric – War Memorial	0.69	14.47	Dd
166	4/1/21	British Gas	Electric – MUGA	1.11	23.35	Dd
167	13/1/21	Three.co.uk	Clerk mobile	0	6.00	Dd
168	13/1/21	Messingham Village Hall	Monthly rent	0	245.00	online
169	13/1/21	Sissons Gardening Services	Gardening contract	0	474.44	online
170	13/1/21	Gains Pest & Environment	Mole Control contract	0	75.00	online
171	13/1/21	N Drinkall	Handyman services Inc. £15 materials	0	312.00	online
172	13/1/21	HMRC	Quarterly PAYE/NI	0	1068.01	online
173	13/1/21	Lighting & Signs Ltd	6 x Solar Car Park Lighting columns	1350.40	8102.40	online
174	13/1/21	Linden Nurseries	Summer bedding	0	329.00	Online
175			Winter bedding	0	1169.20	
176	13/1/21	T Black - reimbursement	Reimbursement-zoom	2.40	14.39	online
177	13/1/21	T Black – reimbursement	Christmas display competition - vouchers	0	100.00	online
178	13/1/21	Salaries & wages	Salaries & Wages	0	1357.87	online
179	29/1/21		(separate confidential schedule)			
180	20/1/21	British Gas	Electric – Holme Meadow recreation field	0.40	8.30	Dd

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
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Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt