

Minutes of **Messingham Parish Council** meeting held on **Monday 14th December 2020** at 7pm held remotely via Zoom due to Covid-19 restrictions.

Present: Councillors N Poole (Chair), Mrs J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, A Holmes, Mrs P Hunt, J Oatridge, Mrs P Skelton, Mrs B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
No members of the public were present

The Chairman opened the meeting at 7pm

119. Apologies of Absence

Apologies were received from Cllr J McKellarMain

120. Resignation – to be notified of resignation of Cllr. A Coggon

The Clerk reported that North Lincolnshire Council Electoral services had been informed of the resignation of Cllr Coggon. If a request for an election to fill the vacancy is not made by 21st December 2020 the Parish Council will advertise to co-opt a new Councillor.

Resolved: to thank Adrian Coggon for his services as a Councillor.

121. Declarations of Interest – none declared

122. Public Forum – no public were present

123. Minutes of the previous meetings

- a) The minutes of the Personnel & Finance committee meeting on Monday 9th November 2020 were circulated to all members prior to the meeting and were approved to be signed by the Chairman.
- b) The minutes of the Full Parish Council meeting on Monday 9th November 2020 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.
- c) The minutes of the Precept meeting on Monday 23rd November 2020 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.

124. Clerks update

a) Min 104d - Bottesford Town Council – response regarding fly tipping near sewerage works

Bottesford Town Council had advised that an NLC officer had attended their Town Council meeting. No evidence had been discovered on the fly-tipping to date to bring a prosecution. NLC to investigate cameras.

b) Min 110 - Children's play area – wet pour – to receive update

NLC had placed an advisory note on the September inspection sheet of shrinkage of safety tiles in some areas and to recommend wet pour infill. The clerk had previously reported that NLC are presently unable to carry out this work. Streetscape play equipment had inspected and reported that wet pour infill was not presently required and to monitor. They suggested alternatives to consider in the future of 20mm wet pour overlay or artificial grass surface.

Resolved: park to remain open and clerk to obtain 3 quotations to carry out wet pour infill.

c) Min 111 – Messingham Village Hall – outstanding minutes

The clerk reported that the outstanding minutes from Messingham Village Hall had been received.

Resolved: clerk to circulate the previous six months minutes to all members.

Signature

Date

125. Planning**a) To resolve the planning applications**

- i) PA/2020/1251 – Allen & Binks, Priesthows, Butterwick Road – permission to erect 6 holiday lodges.

Resolved: Object for the following reasons;

- The proposed location is too close proximity to the village and allotment site.
- The allotments provide a valued amenity space and should not be impacted on by holiday or residential properties.
- The visual impact is detrimental to the street scene and the entrance to the village.

b) To receive decisions made by NLC

- i) PA/2020/672 – Jackson Phillips Asset Solutions, land off Scotter Road – outline permission to erect up to 30 dwellings with all matters reserved for subsequent consideration – Refused
- ii) PA/2020/1411 – N&P Burrows, field south of Inglewood House, Northmoor Road – to change use of land to provide caravan and motorhome storage – Granted.

c) To receive appeal decisions

- i) PA/2019/164 – Swaby, land off Scotter Road – to erect up to 25 dwellings with all matters reserved for subsequent consideration – Appeal allowed
- ii) PA/2019/2095 – Dawson, land rear 60 Brigg Road – to erect a detached dwelling - Appeal dismissed

126. Finance**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
143	17/11/20	Wave	Water – Holme Meadow recreation field	0	26.73	Dd
144	17/11/20	Wave	Water – Allotments	0	124.54	Dd
145	17/11/20	Wave	Water – Allotments	0	160.97	Dd
146	20/11/20	British Gas	Electric – Holme Meadow rec. field	0.41	8.70	Dd
147	25/11/20	British Gas	Electric – War Memorial	0.53	11.17	Dd
148	4/12/20	British Gas	Electric – MUGA	1.64	34.34	Dd
149	14/12/20	Three.co.uk	Clerk mobile	0	6.00	Dd
150	16/12/20	Messingham Village Hall	Monthly rent	0	245.00	online
151	16/12/20	Sissons Gardening Services	Gardening contract	0	474.44	online
152	16/12/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
153	16/12/20	N Drinkall	Handyman services Inc. £36 materials	0	319.50	online
154	16/12/20	MKS Groundcare Ltd	Grass cutting contract	59.08	354.48	online
155	16/12/20	MKS Groundcare Ltd	Verge cutting contract	89.80	538.80	online
156	16/12/20	Builders Merchant Co Ltd	Double padlock set	2.56	15.38	online
157	16/12/20	Quibell Fabrications Ltd	Village Car park barrier	475.00	2850.00	online
158	16/12/20	CPRE	Annual membership	0	36.00	Online
159	16/12/20	T Black – reimbursement	Postage of history books	0	1.83	online
160	16/12/20	T Black - reimbursement	Reimbursement-zoom	2.40	14.39	online
161	16/12/20	T Black – reimbursement	Additional 20 metres LED string lights	8.49	50.95	online
162	21/12/20	British Gas	Electric – Holme Meadow Rec. field	0.42	8.85	Dd
163	16/12/20	Salaries & wages	Salaries & Wages	0	1357.87	online
164	31/12/20		(separate confidential schedule)			

Resolved: to approve the above payments

Signature

Date

b) Receipts – To note receipt of income as per attached schedule

Ref.	Date	Received from	Details	Amount	Method
33	10/11/20	Scunthorpe Pony Club	Container storage annual rent	1.00	cheque
34	10/11/20	Scunthorpe Pony Club	Holme Meadow hire	300.00	cheque
35	11/11/20	J Saunders	History books	6.50	cheque

127. General Items of Business**a) Christmas competition – to receive update**

It was good to see a large amount of displays throughout the village. The results will be circulated.

b) Tree Planting – Min 63c - to receive update

The clerk reported that a site meeting had been held with the Chairman, Clerk and NLC officer. NLC to work on some schemes and investigate available grants. It was noted that maintenance and watering would need to be considered.

c) Annual Review of Policies & Procedures

- a) To review and approve the Standing Orders
- b) To review and approve the Financial Regulations
- c) To review and approve the Child Protection/Safe Guarding policy
- d) To review and approve the Equality policy
- e) To review and approve the Health & Safety policy
- f) To review and approve the Complaints procedure policy
- g) To review and approve the Emergency Plan policy
- h) To review and approve the GDPR policy
- i) To review and approve the Subject Access Request policy
- j) To review and approve the Grievance policy
- k) To review and approve the Retention schedule policy
- l) To review and approve the Publication scheme policy
- m) To review and approve the Recording of Meetings policy
- n) To review and approve the Adult Safe Guarding policy
- o) To review and approve the Social Media policy

Resolved: following an amendment to the Emergency plan to replace Cllr. A Coggon with Cllr. A Clark, the above policies were approved en-bloc.

128. Leisure & Recreation items – no items**129. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities**

- Humberside Police Operation Galaxy phase 1 had seen 1200 arrests. Phase 2 was launched in December.
- 6 Police officers allocated to North Lincolnshire neighbourhood police.
- Covid-19 update – previous 7 day case rate 171 / 100,000 in previous week.

130. Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

As minute 129. Clerk to circulate details of next NAT meeting when received.

131. Councillor / Clerk Reports on meetings attended

- i) ERNLLCA – Clerks zoom chat 2 December 2020 – attended by the Clerk.
- ii) NLC – Town & Parish liaison meeting 9th December 2020-attended by Cllrs. N Poole, T Foster and the Clerk. Meeting covered Covid secure meeting practices (ERNLLCA); NLC Covid update including NLC Covid financial support available.

Signature

Date

132. Correspondence for Discussion/Decision**i) NLC – Transfer of grass cutting of verges and Public Rights of Way – to receive confirmation of grant payments for 2021**

The clerk reported that the grant payments would remain the same as 2020 payments. In accordance with the grant conditions, NLC require details of the cost of cutting and how any surplus money has been spent.

Resolved: Clerk to submit financial information to NLC. Surplus grant to go towards the solar lighting columns for the new village car park.

ii) NLC – walking and cycling routes consultation

NLC invites residents to have their say on plans to improve and create walking and cycling routes in the area.

Resolved: Clerk to place in the Village magazine

iii) Resident Park Street – to consider concerns of condition of road surface on west end of Park Street.

Cllr T Foster declared a Personal interest.

Cllr. T Foster reported that a meeting had been arranged with NLC Highways Manager at Park Street on 15th December 2020.

Resolved: to await the outcome of the site meeting.

iv) ERNLLCA training courses – to consider attendance of offered courses

The clerk reported that ERNLLCA had arranged some virtual courses, these had also been circulated.

Resolved: to support Councillors wishing to attend and to contact the Clerk to arrange.

133. Correspondence for Information**a) To note correspondence received**

i) NLC – Forthcoming meetings – placed on notice board

ii) ERNLLCA – newsletter, circulated on receipt

b) To note any correspondence received after the agenda was posted

i) NLC – An application from Bottesford Town Council to be designated as a neighbourhood area had been approved by NLC. For information.

134. Village Complaints/Compliments

a) Compliments to the Christmas decorated tree at the War Memorial.

135. Date/Time/Venue Of Next Meeting

a) The next Parish Council meeting was confirmed as Monday 11th January 2021 at 7pm.
The meeting will be held in accordance with prevailing Government Covid-19 advice.

136. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

It is the responsibility of each member of the Council in attendance to make sure that confidential discussion cannot be overheard / seen / recorded by other persons.

Resolved: to exclude the public - No public were present

137. Village Hall perimeter hedge - Min 105bii)

To consider tenders for perimeter hedge cutting work and response from Messingham Village Hall committee.

The clerk reported four quotations had been received including one obtained by a Village Hall committee member.

Resolved: to defer any decision to carry out the maintenance of the perimeter hedge by both parties at the same time, until confirmation received that this decision has been agreed at a Village Hall committee meeting.

138. Village entry signs Min 74h - To consider quotations for the replacement of two Village entry signs.

The Clerk reported a quotation had been received from an alternative provider as the previous supplier had ceased business.

Resolved: to defer decision until examples of work seen. Clerk to contact Scawby Parish Council who may currently be considering the same.

139. Community Hub update.

The Chairman reported that further clarification on details had been requested from NLC.

Resolved: to defer discussion until information received.

This concluded the business of the meeting. Meeting closed at 8:22pm.

Signature

Date