

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th March 2021 at 7pm**, for the purpose of transacting the following business. Due to Covid-19 restrictions the meeting will be held remotely via Zoom. Join using: www.zoom.us/join Meeting ID: 831 5529 4244 Passcode: 582872 or to dial in: 0203 901 7895 <https://us02web.zoom.us/j/83155294244?pwd=czJnVXFuRHVjU0RRSkxqVHZaTi9JUT09>

Tracey Black
Clerk to the Parish Council

3rd March 2021

Members of the public and press are welcome to attend the meeting using the details above. The clerk can be contacted if further information is required.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.
4. **Minutes of previous meetings**
 - a) To approve and sign the minutes of the Full Parish Council meeting held on Monday 8th February 2021
 - b) To approve and adopt the minutes of the Allotment Advisory Committee meeting held on Monday 1st March 2021
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2021/96 – G Parkes, 6 Well Street – to erect three terrace dwellings (including demolition of existing dwelling)
 - ii) PA/2021/251 – M Elston, 27 Well Street – to erect a two storey rear extension, a single storey front extension and render front and side elevations.
 - iii) PA/2021/179 – A Jackson, Holme Hall, Holme Lane – to prune and fell several trees identified as A2, A3 & A4 subject to within Tree Preservation (Holme) Order 1965.
 - iv) PA/2021/186 – N Fowler, 28 The Meadows – to erect a single storey extension to the front and rear.
 - b) **To receive decisions made by NLC**
 - i) PA/2020/1938 – L Hinchcliff, 107 Brigg Road – to erect single and two-storey extensions to the front, side and rear- Granted
 - ii) PA/2020/554 – Cyden Homes Ltd - Hybrid application comprising permission to erect 5 dwellings and outline permission for 94 dwellings – REFUSED

iii) PA/2020/1940 – R Harris, 7 Well Street – to erect a garage extension and change of use of garage to assembly and leisure (Use Class D2 – Granted with conditions)

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*
- c) **Allotment** – to resolve to accept the financial recommendations of the Allotment Advisory Committee
- d) **Messingham Show Committee** - To consider request for financial support for proposed MessFest21.
- e) **CPRE Best Kept Village Entry** – to consider entry for Best Kept Village Competition at a cost of £25
- f) **Village entry signs** – min 138 – to resolve purchase of two village entry signs.
- g) **NLC Community Spring In Bloom grants** – Min 167f - to receive an update of application

8. General items of business

- a) **Risk assessment annual review** – To consider amendments and approve the risk assessments.
- b) **Asset register annual review** – To review and agree updates to the Asset register.
- c) **Butterwick Road hill Min 175d** – To consider on-going issue of litter reported at February meeting.
- d) **Messingham Village Magazine**

9. Leisure & Recreation items

- a) **Children’s play area Min.169b** – i) to receive quotation for the swing work ii) to consider an extension to the area.
- b) **MJFC** – to consider request for continued use until end of June following FA permission to extend the season.
- c) **Holme Meadow changing container** - To be notified of water leak due to frozen pipes.
- d) **Holme Meadow** – to receive update on height barrier, gates and fencing work

10. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

11. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports

- a) **NLC road safety** – speed monitoring update.

12. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing the Parish Council.

13. Correspondence for discussion/decision

- a) **Resident** – to receive complaint and resolve action of overhanging boundary hedge from the Village Hall grounds.

14. Correspondence for information

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

15. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

16. Date/Time/Venue of Next Meeting

- a) To confirm date and time of next Full Parish Council meeting on Monday 12th April 2021 at 7pm.
- b) To resolve date, time and arrangements for the Annual Parish Meeting

17. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

It is the responsibility of each member of the Council in attendance to make sure that confidential discussion cannot be overheard / seen / recorded by other persons.

18. **Community Hub update**

19. **Employee matters**

Clerk's Report – Appendix A

Min 175a Wendover Road damage to verges outside and opposite Co-operative store – response from Co-operative
 Min 175b – A159 Gelder Beck junction – sewerage – response from Severn Trent
 Min 175c – Standing water car park at Village Hall – update from NLC

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
194	17/2/21	Wave	Water – Holme Meadow recreation field	0	10.58	Dd
195	17/2/21	Wave	Water – Allotments	0	23.13	Dd
196	21/2/21	British Gas	Electric – Holme Meadow recreation field	0.44	9.27	Dd
197	25/2/21	British Gas	Electric – War Memorial	0.73	15.40	dd
198	01/3/21	British Gas	Electric – MUGA	4.34	48.33	Dd
199	15/3/21	Three.co.uk	Clerk mobile	0	6.00	Dd
200	10/3/21	Messingham Village Hall	Monthly rent	0	245.00	online
201	10/3/21	Sissons Gardening Services	Gardening contract	0	474.44	online
202	10/3/21	Gains Pest & Environment	Mole Control contract	0	75.00	online
203	10/3/21	N Drinkall	Handyman services	0	416.50	online
204	10/3/21	MKS Groundcare Ltd	Weed control Children's play area perimeter	3.80	22.80	online
205	10/3/21	Quibell Fabrications Ltd	Height barrier / gate / fencing for Car Park at Village Hall site	916.00	5496.00	online
206	10/3/21	Quibell Fabrications Ltd	Height barrier/pedestrian gate/vehicles gate/ Fencing at Holme Meadow recreation field	2490.00	14940.00	online
207	10/3/21	J Black & Son Ltd	Holme Meadow -Removal of hedgerow & tidy	44.00	264.00	online
208	10/3/21	Builders Merchant Co Ltd	3 x padlock – pedestrian gates	7.05	42.31	online
209	10/3/21	Humber Merchants	Padlock for gate	5.85	35.12	online
210	10/3/21	TP Black – Clerk	Reimbursement – zoom	2.40	14.39	online
211			Reimbursement – Screwfix – 5 traffic cones	4.99	29.99	online
212			Reimbursement – Screwfix – cable ties	0.66	4.00	online
213	10/3/21	Salaries & wages	Salaries & Wages	0	1357.47	online
214	31/3/21		(separate confidential schedule)			

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
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Correspondence for information – Appendix D

NLC – Forthcoming meetings
 ERNLLCA – newsletter, circulated on receipt
 Kirton Lindsey Town Council – Virtual quiz Friday 9th April 2021 via zoom at 7:30pm £10/team for the Mayors Charity