

Minutes of **Messingham Parish Council** meeting held on **Monday 8th March 2021** at 7pm held remotely via Zoom due to Covid-19 restrictions.

Present: Councillors N Poole (Chair), Mrs J Briggs, W Elsome, J England, Mrs J Fenwick, T Foster, A Holmes, Mrs P Hunt, J McKellarMain, J Oatridge, C Scott, Mrs P Skelton, Mrs B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
3 members of the public were present

The Chairman opened the meeting at 7pm

184. Apologies of Absence

Apologies were received from Cllr. A Clark

185. Public Forum

The Council voted to suspend the meeting to allow the public to speak

Mr S Coulman addressed the members present as Secretary of Messingham Show Committee regarding the request submitted for funding for the proposed MessFest21. He offered suggestions for possible contribution.

Mr M Chapman spoke regarding planning application PA/2021/96 being a neighbouring resident of the proposal. He raised concerns of over development and safety concerns of the proposed drop kerb.

The meeting reconvened

186. Declarations of Interest

Cllr P Skelton - MJFC Min 192b - declared a personal and prejudicial interest as elected officer of MJFC.

Cllr N Poole - PA/2021/251 – declared a personal interest as resident on the same road as proposal.

Cllr N Poole - PA/2021/96 – declared a personal interest as resident on the same road as proposal.

Cllr T Foster-MHFS request for funding MESSFest21-personal & prejudicial interest as Chairman of MHFS.

Cllr J England–MHFS request for funding MESSFest21-personal & prejudicial interest as President of MHFS

187. Minutes of the previous meetings

- a) The minutes of the Full Parish Council meeting on Monday 8th February 2021 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.
- b) The minutes of the Allotment Advisory Committee meeting held on Monday 1st March 2021 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman and adopted by the Parish Council.

188. Clerks update

a) Min 175a Wendover Road damage to verges outside and opposite Co-operative store – response

The Clerk reported that the manager of the Messingham store had taken photographs and forwarded with the Parish Council letter to their Head Office. Clerk to monitor for a response.

b) Min 175b – A159 Gelder Beck junction – sewerage from man-holes – response from Severn Trent

Clerk reported acknowledgement from Severn Trent and intention to investigate. They advised all incidents to be reported on 0800 783 4444.

The office of Holly Mumby-Croft MP had confirmed that they have engaged with Severn Trent and looking at taking a two-pronged approach for short and long term proposals.

c) Min 175c – Standing water car park at Village Hall – update from NLC

NLC officer has undertaken a level survey and is in the process of designing a French drain system to replace the inadequate swale soakaway system.

Signature

Date

189. Planning**a) To resolve the planning applications**

Cllr T Foster & Cllr J England both declared a personal & prejudicial interest as known to the applicant of the following application and were placed in the zoom waiting room.

- i) PA/2021/96 – G Parkes, 6 Well Street – to erect three terrace dwellings (including demolition of existing dwelling)

Resolved: To OBJECT for the following reasons;

- A three story development would change the street scene in one of the oldest parts of the village.
- There are no three story properties in Messingham, allowing the proposal would urbanise and change the character of the village.
- The height and close proximity to neighboring properties on the south, east and west of the proposal will result in their loss of amenity.
- The proposal would be over development of the site.
- The increase in vehicles and traffic on the narrowest part of the road – only 3.5 metres wide - would impact on neighbouring properties.
- Concerns of pedestrian safety due to the length of proposed drop kerb in this narrowest part of the road.

Cllrs T Foster & J England were returned to the meeting

- ii) PA/2021/251 – M Elston, 27 Well Street – to erect a two storey rear extension, a single storey front extension and render front and side elevations.

Resolved: No Objections

- iii) PA/2021/179 – A Jackson, Holme Hall, Holme Lane – to prune and fell several trees identified as A2, A3 & A4 subject to within Tree Preservation (Holme) Order 1965.

Resolved: No Objections

- iv) PA/2021/186 – N Fowler, 28 The Meadows – to erect a single storey extension to the front and rear.

Resolved: No Objections

b) To receive decisions made by NLC

- i) PA/2020/1938 – L Hinchcliff, 107 Brigg Road – to erect single and two-storey extensions to the front, side and rear-Granted
- ii) PA/2020/554 – Cyden Homes Ltd - Hybrid application comprising permission to erect 5 dwellings and outline permission for 94 dwellings – REFUSED
- iii) PA/2020/1940 – R Harris, 7 Well Street – to erect a garage extension and change of use of garage to assembly and leisure (Use Class D2 – Granted with conditions.
- iv) PA/2020/459 – AJ & S Bradford, Grange Park Fisheries, Butterwick Road – change of use of café to holiday accommodation and creation of 10 touring caravan pitches at A Bite to Eat – Granted with conditions

190. Finance**a) Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
194	17/2/21	Wave	Water – Holme Meadow recreation field	0	10.58	Dd
195	17/2/21	Wave	Water – Allotments	0	23.13	Dd
196	21/2/21	British Gas	Electric – Holme Meadow recreation field	0.44	9.27	Dd
197	25/2/21	British Gas	Electric – War Memorial	0.73	15.40	dd
198	01/3/21	British Gas	Electric – MUGA	4.34	48.33	Dd
199	15/3/21	Three.co.uk	Clerk mobile	0	6.00	Dd
200	10/3/21	Messingham Village Hall	Monthly rent	0	245.00	online

Signature

Date

201	10/3/21	Sissons Gardening Services	Gardening contract	0	474.44	online
202	10/3/21	Gains Pest & Environment	Mole Control contract	0	75.00	online
203	10/3/21	N Drinkall	Handyman services	0	416.50	online
204	10/3/21	MKS Groundcare Ltd	Weed control Children's play area perimeter	3.80	22.80	online
205	10/3/21	Quibell Fabrications Ltd	Height barrier / gate / fencing for Car Park at Village Hall site	916.00	5496.00	online
206	10/3/21	Quibell Fabrications Ltd	Height barrier/pedestrian gate/vehicles gate/ Fencing at Holme Meadow recreation field	2490.00	14940.00	online
207	10/3/21	J Black & Son Ltd	Holme Meadow-Removal of hedgerow & tidy	44.00	264.00	online
208	10/3/21	Builders Merchant Co Ltd	3 x padlock – pedestrian gates	7.05	42.31	Online
209	10/3/21	Humber Merchants	Padlock for gate	5.85	35.12	online
210	10/3/21	TP Black – Clerk	Reimbursement – zoom	2.40	14.39	online
211			Reimbursement – Screwfix – 5 traffic cones	4.99	29.99	online
212			Reimbursement – Screwfix – cable ties	0.66	4.00	online
213	10/3/21	Salaries & wages	Salaries & Wages	0	1357.47	online
214	31/3/21		(separate confidential schedule)			

Ref. 206 – Payment to be made on completion of work

Ref. 207 - The Clerk declared a connection with payment

Resolved: to approve the above payments

b) Receipts – To note receipt of income as per attached schedule – Noted no income received.

Cllr C Scott declared a personal & prejudicial interest as an allotment holder and was placed in the zoom waiting room prior to discussion of the following item.

c) Allotment – to resolve to accept the financial recommendations of the Allotment Advisory Committee.

Resolved: to approve the financial recommendations of the Allotment Committee in respect of;

- i) Min.646b Rent payments for 2022/23
- ii) Min 646c) Tenant expenses for 2021/22
- iii) Min 64 d) Tenant deposit payment wef. April 2021

Cllr C Scott was returned to the meeting

Cllrs J England & T Foster were placed in the zoom waiting room prior to discussion of the following item.

d) Messingham Show Committee - To consider request for financial support for proposed MessFest21.

Resolved: to donate £1000 subject to the event taking place.

Cllrs J England & T Foster were returned to the meeting

e) CPRE Best Kept Village Entry – to consider entry for Best Kept Village Competition at a cost of £25.

Resolved: to enter the CPRE Best Kept Village competition at a cost of £25.

f) Village entry signs – min 138 – to resolve purchase of two village entry signs.

Resolved: to order a replacement village entry sign for Butterwick Road and Scotter Road at a cost of £685 + VAT each plus installation of £280 + VAT.

g) NLC Community Spring In Bloom grants – Min 167f - to receive an update of application

The Clerk reported that NLC had offered a grant of 68% to a maximum of £500.

Resolved: Chairman and Clerk to have delegated authority to order planters for village entry signs as required.

Signature

Date

191. General Items of Business

- a) **Risk assessment annual review – To consider proposed amendments and approve the risk assessments.**
The Clerk had reviewed and updated the risk assessments and circulated to all members prior to the meeting.

Resolved: to approve the proposed amendments and additions to the risk assessments.

- b) **Asset register annual review – To review and agree updates to the Asset register.**

The Clerk had circulated the asset register with updates prior to the meeting.

Additions; Car park; Christmas lights; Kerb barrier in Car Park; 6 no. solar lighting columns in Car Park; Car park - Height bar/gates/fencing; Holme Meadow- Height barrier/pedestrian gate/vehicle gate/fencing
There were no deletions.

Resolved: to accept the updates.

- c) **Butterwick Road hill Min 175d – To consider on-going issue of litter reported at February meeting.**

The Clerk reported that the Chairman had recently delivered some litter picking equipment provided by NLC to a group of residents at Holme and a group who had volunteered to collect on Scotter Road.

Clerk to place in village magazine to encourage any further volunteers.

- d) **Messingham Village Magazine**

Concerns were raised regarding the subject matter of the editorial in the March edition of the village magazine. It was felt this was not relevant to local residents.

Resolved: Clerk to feedback the comments to the editor of the magazine.

192. Leisure & Recreation items

- a) **Children's play area Min.169b;**

i) to receive quotation for the swing work

Clerk had received a quotation from Streetscape and was awaiting a response from NLC.

Resolved: to carry out work to replace swing seats, chains, shackles and bushes at a cost of £1310 + VAT from Streetscape.

ii) to consider an extension to the play area.

Resolved: in principle to increase the play area. Clerk to investigate the cost to extend the fencing and new equipment.

Cllr P Skelton was placed in the zoom waiting room prior to discussion of the following item.

- b) **MJFC – to consider request for continued use until end of June following FA permission to extend the season.**

Resolved: to allow youngest team of MJFC to use the playing field extension on Saturdays 10:00-12:00 and Sundays 13:00-15:00.

It was noted that unpainted steel hooks had been found in a wheelbarrow in the storage container.

Resolved: To reiterate MJFC as per all previous reminders that if steel pegs must be used they must be painted in bright colours / ribbons. Failure to do so may result in consideration of use.

Cllr P Skelton was returned to the meeting

- c) **Holme Meadow changing container - To be notified of water leak due to frozen pipes.**

The clerk reported that a frozen pipe had caused a water leak. This had been repaired by the Handyman. The Chairman reported the poor condition of the container.

Resolved: to consider replacement of the storage container at the Precept meeting in November 2021.

- d) **Holme Meadow – to receive update on height barrier, gates and fencing work**

The Clerk reported that there was just some finishing off / adjustments to be carried out.

Signature

Date

e) MUGA

The Clerk reported that users were climbing over the fence to access the MUGA whilst it is presently closed due to Covid-19 restrictions aided by the position of the new litter bin.

Resolved: to investigate moving the bin to a new position.

193. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities

- NLC budgets have been set – General Council Tax increase of 1.48%
- Community grant pot available
- Imagination library continuation – free monthly books from birth to 5 years old
- £70 million government investment towards the development of a Humber Freeport
- NLC to receive £20 million Northern Towns funding towards High Street development funding

194. Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

- a) NAT meeting presently postponed

195. Councillor / Clerk Reports on meetings attended

- a) Cllr A Holmes gave a report on Messingham Village Hall committee AGM and committee meeting. Cllr T Foster reported that he had resigned from the committee. Any Councillors wishing to fill the vacancy of Parish Council representative on the MVH committee to inform the Chairman or Clerk.
- b) Cllr A Holmes gave a report on Messingham Memorial Playing Field Association committee meeting.

196. Correspondence for Discussion/Decision

- a) **Resident – to receive complaint and resolve action of overhanging boundary hedge from the Village Hall grounds.**

The Parish Council is now responsible for the part of boundary hedge bordering the car park land following the lease amendment. Quotations had been received for works to the boundary hedge and awaiting agreement by Messingham Village Hall committee to have all work carried out at the same time.

Due to the confidential nature of quotations being considered it was resolved to move this item to the confidential part of the meeting.

197. Correspondence for Information

- a) **To note correspondence received**

- i) NLC – Forthcoming meetings – placed on notice board
- ii) ERNLLCA – newsletter, circulated to Councillors on receipt
- iii) Kirton Lindsey Town Council – Virtual quiz Friday 9th April 2021 via zoom at 7:30pm £10/team for the Mayors Charity – noted.

- b) **To note any correspondence received after the agenda was posted** – none received

198. Village Complaints/Compliments

- a) HIGH STREET – damage to verges south side of Horn Inn. Clerk to report to NLC
- b) PARK STREET – condition of path and circle bottom of Park Street – Clerk to chase with NLC
- c) Compliment – to recently completed height barrier/gate/fence work at Holme Meadow recreation field and village car park at Village Hall.

199. Date/Time/Venue Of Next Meeting

- a) The next full Parish Council meeting was confirmed as Monday 12th April 2021 at 7pm via zoom.
- b) The Annual Parish meeting to be held the last week of May in the hope a physical meeting can be held. Clerk to arrange the date around availability of the Village Hall.

Signature

Date

200. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

It is the responsibility of each member of the Council in attendance to make sure that confidential discussion cannot be overheard / seen / recorded by other persons.

Resolved: to exclude the public – The two remaining members of the public left the meeting.

201. Community Hub update

The Chairman reported that a project manager/civil engineer had been appointed by NLC and a site visit arranged.

202. Boundary hedge at Village Hall site – Minute 196 refers.

Resolved: Clerk to advise the Village Hall committee of the best priced quotation to carry out maintenance work to that part of the boundary hedge under their responsibility.

To request confirmation from the Village Hall committee to reimburse the Parish Council on completion of the work, that part of the cost under their responsibility, to enable all work to be completed at one time.

It was noted that due to the nesting season the work cannot now be carried out until August / September.

203. Employee matters

Report given on Personnel meeting held 8th March 2021.

This concluded the business of the meeting. Meeting closed at 20:53.