

Minutes of **Messingham Parish Council** meeting held on **Monday 21 June 2021** at 7pm held in Messingham Village Hall.

Present: Councillors N Poole (Chair), J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, J Oatridge, C Scott, P Skelton, B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
Two members of the public were present

The Chairman opened the meeting at 7pm

30. Apologies of Absence

Apologies were received from Cllrs. A Holmes, P Hunt.

31. Declarations of Interest - There were no declarations

32. Public Forum

The Council voted to suspend the meeting to allow the public to speak

Mrs Grindrod-Smith addressed the members present as a neighbouring resident to the Children's play area on Northfield Road. Mrs Grindrod-Smith asked that when the Parish Council consider the Agenda item to provide additional play equipment they give due consideration to all available sites and types of equipment. Mrs Grindrod-Smith circulated a hand-out of potential sites she had produced. A recording was shared with Councillors of the noise emitted from the MUGA when balls are hit against the fencing.

The meeting reconvened

33. Minutes of the previous meetings

- a) The minutes of the Annual Parish Council meeting on Monday 10th May 2021 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.
- b) The minutes of the Planning meeting held on Monday 7th June 2021 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.

34. Clerks update

- a) Min 18 – Car Park height barrier combination code – MVH response and update.
The Clerk reported that as agreed at the last meeting the combination code had been changed on the padlock at the height barrier at the car park entrance. The Village Hall committee had accepted the terms of acceptance of the code and had nominated the Caretaker to be responsible for the combination code.

35. Planning

a) To resolve the planning applications

- i) PA/2021/1076 – Mr & Mrs L Nicholson, 15 Hazel Close – to erect a single-storey side and front extension
Resolved: No objections.
- ii) PA/2021/1098 – Mr & Mrs T Grinhaff, 6 Hall Rise – to erect a single-storey extension to the rear of the dwelling.
Resolved: No objections.

b) To receive decisions made by NLC

- i) PA/2020/2063 – TG Sowerby Developments Ltd, land north of Egton Avenue, outline permission for up to 16 dwellings with all matters reserved - Refused
- ii) PA/2021/210 – A Woollass, 6 Eastfield Road – to erect a wooden pergola in the driveway - Granted

Signature

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- iii) PA/2021/251 – M Elston, 27 Well Street – to erect a two-storey rear extension, a single-storey front extension and render front and side elevation – Granted
- iv) PA/2021/326 – M Chantry, field north of Brigg Road – to install dropped kerb to provide field access - Granted
- v) PA/2021/502 – K Boswell, 37 Butterwick Road – to erect a single-storey ground floor side extension and make alterations to incorporate two dwellings in to one and single-storey detached garage – Granted.
- vi) PA/2021/784 – B Jackson, Greenwood Pig unit, Tripling Hows Farm – determination of requirement for prior approval for a proposed circular slurry store – Prior approval not required.

36. Finance

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
41	10/5/21	NLC	Planning app. Fee for open space lighting	4.67	145.00	online
42	17/5/21	Wave	Water – Holme Lane Recreation field	0	11.27	dd
43	17/5/21	Wave	Water – Allotments	0	26.80	Dd
44	17/5/21	Wave	Water – Allotments	0	47.04	dd
45	20/5/21	British Gas	Electric – Holme Meadow recreation field	0.88	18.49	dd
46	11/5/21	British Gas	Electric – War Memorial	0.56	11.69	dd
47	25/5/21	NLC	Trade waste-Temperance Ave-duty of care fee	0	10.00	online
48	3/6/21	British Gas	Electric-MUGA	0.82	17.18	dd
49	11/6/21	Three.co.uk	Clerk mobile	0	6.07	dd
50	14/6/21	ICO	GDPR/Data protection fee	0	35.00	Dd
51	21/6/21	British Gas	Electric – Holme meadow recreation field	0.66	13.76	dd
52	23/6/21	Messingham Village Hall	Monthly rent	0	245.00	online
53	23/6/21	Sissons Gardening services	Gardening contract	0	474.44	online
54	23/6/21	Gainsborough Pest & Environ	Mole control contract	0	75.00	online
55	23/6/21	MKS Groundcare Ltd	Grass cutting contract	159.40	956.40	online
56	23/6/21	MKS Groundcare Ltd	Verge cutting contract-Messingham	179.60	1077.60	online
57	23/6/21	N Drinkall	Handyman services	0	121.50	online
58	23/6/21	Websters Nursery	Summer bedding plants	0	1120.50	online
59	23/6/21	Office Friends	Black ink cartridge no.2	2.68	16.08	online
60	23/6/21	MD Signs	Village entry signs no.2	304.00	1824.00	online
61	23/6/21	NLC	Village car park signs 4 no.	50.00	300.00	online
62	23/6/21	Streetscape	Supply & install 4no. swing seats / chains / shackles	262.00	1572.00	online
63	23/6/21	Dulux Decorator Centre	Paint for swings	9.24	55.46	online
64	23/6/21	1st Messingham Guides	Precept grant	0	300.00	online
65	23/6/21	Mess Memorial playing field	Precept grant	0	600.00	online
66	23/6/21	Mess Junior Football Club	Precept grant	0	1050.00	online
67	23/6/21	Friends of Mess. School	Precept grant	0	1000.00	online
68	25/6/21	British Gas	Electric – War Memorial	0.55	11.48	Dd
69	23/6/21	Salaries & wages	Salaries & Wages	0	1349.50	online
70	30/6/21		(separate confidential schedule)			

The Clerk advised that payment of item 41 was a requirement to submit the planning application.

The Clerk advised that item 47 was paid under delegated power to prevent removal of bins and administration charge of £36 as a reminder had been received.

Resolved: to approve the above payments with item 61 to be placed on hold until the work had been completed.

Signature

Date

b) Receipts – To note receipt of income as per attached schedule

Ref.	Date	Received from	Details	Amount	Method
12	May	Various	Allotment Annual rent collection	133.00	online
13	13/5/21	HMRC	VAT 2020/21 repayment	8743.63	online
14	20/5/21	MJFC	Season charge 2020/21 & rent	651.00	online

c) Messingham Village Hall – to consider request for a contribution towards CCTV cameras on the Village Hall.

The Village Hall had advised that as the cameras cover Parish Council land that in turn for a contribution the Parish Council can gain access to the CCTV network.

The Clerk reported that ERNLLCA had advised that due to GDPR, compliance requirements and general concerns about who is monitoring the system they would always advise employing a CCTV operator.

Resolved: prior to any decision Clerk to seek advice from NLC CCTV officer on use of CCTV by the Parish Council in public space.

37. General Items of Business**a) Resident - Min221 – to consider any suitable location for resident request for provision of sheltered garden or park with benches and views – deferred from April meeting.**

It was noted that there are already a number of benches in Messingham with the allotment bench having good views across the Trent valley. The Clerk advised that the resident had been made aware of the location of all the benches in Messingham.

Resolved: in principle to purchase a new bench. Clerk to investigate the price of a recycled bench same/similar to the one at the allotments and a location would be agreed at the next meeting.

b) Zero Tolerance policy - Min 25 – to receive and consider adoption of draft policy.

The Clerk had circulated a draft Zero Tolerance policy based on ERNNLCA recommendation, current MUGA/Play risk assessment and Violent Confrontation policy.

Resolved: policy to cover Staff, Councillors, Contractors and Volunteers. To remove 'working on our premises' from the first section and adopt the policy.

c) Car park signage – to consider disclaimer signage at the car park on the Village Hall site.

Resolved: to install signage stating the car park is used at own risk and Messingham Parish Council will not accept liability for any accidents, damage or loss incurred. Signage to be placed at the Car Park on the Village Hall site and Holme Meadow field. Messingham Memorial Playing Field committee to be consulted if they would be agreeable to the Parish Council placing signage at Northfield Road car park.

d) War Memorial – to be informed of water usage by irrigation system and consider options provided by Anglian Water.

The Clerk reported that Anglian Water had made contact as water is being used to irrigate the flower bed from an unmetered supply. Anglian water advised that up to 551 litres/hour is being used which suggests that there may be a leak. The Parish Council will need to chose to have a meter installed or pay the Gardening contractor to water the bed.

Resolved: Clerk to determine cost of gardener to water the bed and report to the next meeting.

e) Horticultural Show – to consider course of action to plan the event.

Cllr T Foster reported that Angela would pass on the necessary information and confirmed a judge had been booked. It was thought that there was a provisional date of Saturday 4 September 2021. Due to Covid-19 it was agreed not to hold the baking classes in 2021.

Signature

Date

f) **Community Hub – to receive update and matters for consideration.**

The Chairman reported that refurbishment work was well underway at the library building. NLC had offered to give an informal presentation to prospective volunteers.

38. **Leisure & Recreation items**

a) **Additional Children’s play equipment - Min 217a/228 - to consider all areas for suitability to locate additional play equipment and to consider type of equipment – deferred from April meeting.**

Resolved: to delegate research work to the Leisure & Recreation committee to allow time to consider the hand-out provided by the resident during the public participation session. The committee to also consider the noise emitted from the MUGA fencing.

39. **Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities**

- Business continues under Covid-19 restrictions.
- Statutory electoral review of warding arrangements being undertaken (see Minute 42).

40. **Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)**

The Clerk reported that the crime report had been received for May and had been circulated by email. Crimes reported for May;
3 arson & criminal damage; 3 anti-social behaviour; 1 burglary resident; 1 burglary business.

41. **Councillor / Clerk Reports on meetings attended**

a) Cllr C Scott fed back enquiries raised at the recent meeting of Messingham Village Hall Committee.

i) Perimeter hedge encroaching on to neighbouring property.

The Clerk reported that work to carry out the maintenance of the hedge had been already agreed by the Parish Council and village Hall committee and booked for a date in September when safe to do so after the nesting season.

ii) Work to carry out re-seeding work at the entrance to the car park following remedial drainage work.

The Clerk reported this work had been omitted by the main contractor arranged by NLC.

Resolved: As NLC had funded the drainage work Handyman to complete the re-seeding work.

42. **Correspondence for Discussion/Decision**

a) **NLC – Electoral review of NLC warding arrangements – to consider any proposal to submit to the local Government Boundary Commission.**

The Chairman gave an explanation of the current consultation being carried out by the Local Government Boundary Commission on ward boundaries. Cllrs England; Foster and Poole took no part in the decision.

Resolved: no comments to make to the future warding arrangements.

b) **NLC – Public footpath FP202 (Butterwick Road to Black Bank) – to consider NLC suggestion to place two kissing gates to prevent access of quadbikes.**

Resolved: No objections – Clerk to respond to NLC public path officer.

c) **Resident Butterwick Road – to receive request for siting of blind spot mirror to ease egress from property.**

The Clerk reported that NLC had advised that the Dept. for Transport no longer allow mirrors as a prescribed traffic sign and should not be used on the highway.

Resolved: Clerk to inform the resident of the adopted NLC policy.

Signature

Date

- d) **Resident complaints re. damage to pavements during installation of fibre cables by KCom. To consider any action.**

Resolved: Clerk to report condition to KCom and request all damage to paths and verges be made good following completion of works.

43. Correspondence for Information

a) To note correspondence received

- i) NLC – Forthcoming meetings – placed on notice board
- ii) ERNLLCA – newsletter, circulated to Councillors on receipt
- ii) NLC – North Lincolnshire Green Energy Park – public consultation 14 June - 25 July 2021 – noted.

b) To note any correspondence received after the agenda was posted

- i) Kirton Lindsey Town Council – Civic Service on Sunday 10 October 2021 & Civic Dinner on Saturday 19 February 2022

44. Village Complaints/Compliments

- a) WENDOVER ROAD – continual overflowing of bins outside Londis store. Resolved: Clerk to report to NLC and ask consideration be given to more bins.
- b) COMPLIMENTS – to the summer bedding at the War Memorial and the new planters on village entry signs.
- c) BUTTERWICK ROAD / WEST VIEW junction – overgrown. Clerk to inspect.
- d) BUTTERWICK ROAD HILL – overgrown verge encroaching on to path near the bend resulting in narrow path and pedestrians / prams / pushchairs vulnerable to on-coming traffic. Clerk to report NLC.
- e) BUTTERWICK ROAD access to the allotments overgrown. Clerk to report to the handyman.

45. Date/Time/Venue Of Next Meeting

- a) Allotment Advisory Committee meeting was confirmed as Monday 28th June 2021 at 7pm.
- b) A planning meeting was agreed for Monday 28th June 2021 at 6:30pm to consider the applications requiring a response prior to the next meeting.
- c) The next full Parish Council meeting was confirmed as Monday 12th July 2021 at 7pm.
- d) Leisure & Recreation meeting (see minute 38a) agreed as Monday 19th July 2021 at 7pm.
Meetings to be held in the Village Hall subject to any changes in circumstances including changes to legislation and any public health restrictions.

46. Confidential Items

To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

47. **Leave of absence** – the Clerk reported that Cllr P Hunt had been granted a leave of absence for up to six months. Advice had been taken from ERNLLCA. The decision was noted.

48. **Tree planting** – the Chairman reported that a site meeting had been held with NLC and Woodland Trust after the agenda had been posted. They are to jointly draw up a suggested scheme of planting and research qualifying funding schemes.

Resolved: in principle to tree planting and await proposals.

This concluded the business of the meeting. Meeting closed at 20:27.

Signature

Date