

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 13<sup>th</sup> December 2021 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

8<sup>th</sup> December 2021

Members of the public and press are welcome to attend the meeting.

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### AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.*
4. **Minutes of previous meetings**
  - a) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 8<sup>th</sup> November 2021.
  - b) To resolve to approve as a correct record the minutes of the Precept meeting on Monday 22<sup>nd</sup> November 2021.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2021/2078 - Mr & Mrs D Lewis, 33 Well Street – to erect a single-storey rear extension ( including part demolition of existing single-storey side extension)
    - ii) PA/2021/1889 – J DeBoer, Amer Rose, Messingham Ings Road – to vary condition 4 of 7/1977/824 to allow for occupation of the dwelling other than a person solely or mainly employed, or last employed, in agriculture.
    - iii) PA/2021/2150 – J DeBoer, Amer Rose, Messingham Ings Road – to vary condition 1 of 7/1978/611 to allow for occupation of the dwelling other than a person solely or mainly employed, or last employed, in agriculture.
    - iv) PA/2021/1955 – PD Hook Rearing Ltd, Hollywood Farm, Butterwick Road – to erect a single-storey agricultural worker’s dwelling and detached garage.
  - b) **To receive decisions made by NLC**
    - i) PA/2021/340 – Kierdan Park, North Moor Road – for change of use to incorporate a school/educational facility including construction of proposed classrooms – Granted
    - ii) PA/2021/1253 – Phillip Jackson, Jackson Phillips Asset Solutions – nine dwellings with all matters reserved at land east of Scotter Road, south of Eastfield Road - Refused
    - iii) PA/2021/1637 – Mr & Mrs Goldthorp, 104 Brigg Road – to erect rear extension to front dormer and existing roof – Granted.

- iv) PA/2021/1682 – S Hornsby, 16 Leaburn Road – to erect a single-storey side extension to the dwelling, and rear extension to the dwelling – Granted.
  - c) **To receive Planning Inspectorate Appeal Decisions**  
PA/2021/396 – C Jeans, 25 Wendover Road – to take down existing wall and erect a new boundary fence in its place  
Appeal dismissed.
- 7. Finance**
- a) **Payments** – to review and approve monthly payments. *See Appendix B*
  - b) **Receipts** – to note receipt of income. *See Appendix C*
  - c) **NLC Community Grant application** – to receive formal notification of Grant awarded of £3,500 towards the cost of installing solar lighting columns on Kealholme Open Space.
  - d) **NLC in Bloom 2022 Grant – Min 172** - to agree purpose of grant application – closing date 23 December 2021.
  - e) **NLC Queen’s Platinum Jubilee Grant** – to consider application for grant and purpose– closing date 10 January 2022.
  - f) **Salt bins – Min 155** - to consider purchase of any additional green salt bins.
  - g) **Christmas Display competition** – to agree the procedure for judging and prize to be awarded for each category.
- 8. General items of business**
- a) **Tree planting** – to receive update.
  - b) **Child Protection policy** – to nominate a replacement designated Child Protection person.
  - c) **Adult Safeguarding policy** – to nominate a replacement designated Safeguarding officer.
  - d) **NLC Devolution** – to consider interest for devolved responsibility of potential activities from NLC.
- 9. Community Hub**
- a) **To receive a progress update and agree the following;**
    - i) **Library service opening days and times**
    - ii) **the purchase of equipment for kitchen; toilet; storage.**
- 10. Leisure & Recreation items**
- a) **Holme Meadow Recreational field** – to receive a request from Messingham Horse & Foal Show to erect a new electrical box adjacent to floodlight no.3 and connection to CSU in the changing container.
  - b) **MUGA – Min 73c** - to receive response from Wicksteeds regarding the noise emitted from fencing panels.
- 11. Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.
- 12. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
- 13. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
- 14. Correspondence for discussion/decision**
- a) L. Gillyon – to consider request to place Memorial bench on corner of Holme Lane and Northfield Road.
  - b) M. Atkinson – to receive request for a volunteer to take on the coordination of poppy wreaths.
- 15. Correspondence for information**
- a) To note correspondence received for information. *See Appendix D*
  - b) To note any correspondence received after the agenda was posted.
- 16. Village complaints/compliments** - To receive and consider any Village complaints and compliments.
- 17. Date/Time/Venue of Next Meeting**
- b) To confirm date and time of the Full Parish Council meeting on Monday 10<sup>th</sup> January 2022 at 7pm.  
*Meetings to be held in the Community Hub, Wendover Road, subject to any changes in circumstances including changes to legislation and any public health restrictions.*
- 18. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
- 19. Contract cleaner – Min 161** - to consider quotations.

**Clerk's Report – Appendix A**

Min 144 – no election was called following the resignation of Cllr P Hunt. Vacancy now advertised for co-option on 10/1/22.

Min 165 – new roundabout estimated installation date w/c 20 December 2021.

Min 170 – new floodlights to be installed 22 December 2021 – weather permitting.

**Accounts - To be passed for Payment – Appendix B**

Ref	Date	Payee	Details	Vat	Total	Method
160	12/11/21	Fair Gardens Plant Centre	5 Fruit Trees & ties	4.82	88.20	online
161	17/11/21	Wave	Water – Allotments	0	39.52	dd
162	17/11/21	Wave	Water – Allotments	0	33.53	dd
163	17/11/21	Wave	Water – Holme Meadow Recreation field	0	11.09	Dd
164	24/11/21	British Gas	Electric – Holme Meadow Recreation field	0.50	10.41	dd
165	25/11/21	British Gas	Electric – War Memorial	0.51	10.71	Dd
166	4/12/21	British Gas	Electric – MUGA	0.94	19.74	Dd
167	13/12/21	Three.co.uk	Clerk mobile contract	0	6.00	Dd
168	15/12/21	Messingham Village Hall	Monthly rent	0	245.00	online
169	15/12/21	Sissons Gardening services	Gardening contract	0	474.44	online
170	15/12/21	Gainsborough Pest & Environ.	Mole control contract	0	75.00	online
171	15/12/21	MKS Groundcare Ltd	Flailing cutting of Hedge & Dykes, H.Meadow	99.00	594.00	online
172	15/12/21	N Drinkall	Handyman services	0	175.50	online
173	15/12/21	ERNLLCA	Training course – Managing Grievances	7.00	42.00	Online
174	15/12/21	Mill View Fencing & Countryside Maintenance	Manton Public Footpath cutting	0	853.50	Online
175			Messingham & Holme –Public footpath cutting	0	753.25	
176			East Butterwick – verge cutting	0	675.00	
177			East Butterwick – Public footpath cutting	0	486.00	
178	15/12/21	CPRE	Annual membership	0	36.00	Online
179	15/12/21	Cllr C Scott	Reimbursement – timber tree stakes	0	11.34	online
180	15/12/21	T Black – Clerk	Reimbursement – Bugler	0	75.00	Online
181	15/12/21	Salaries & wages	Salaries & Wages	0	1349.30	online
182	31/12/21		(separate confidential schedule)			

**Monies Received – Appendix C**

Ref.	Date	Received from	Details	Amount	Method
31	10/11/21	S Ingram	Allotment 2A – Deposit / rent	32.50	Online

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

NLC – Household Support Fund

Bottesford Town Council – digital Christmas card

Humberside Police & Crime Commissioner – Police & Crime plan 2021-25.