

Minutes of **Messingham Parish Council** meeting held on **Monday 8th November 2021** at 7pm held in Messingham Village Hall.

Present: Councillors N Poole (Chair), J Briggs, A Clark, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, C Scott, P Skelton, B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
No members of the public were present.

The Chairman opened the meeting at 7pm

143. Apologies of Absence

Apologies were received from Cllrs. A Holmes, J Oatridge.

144. Councillor Resignation

The Clerk reported that a resignation had been received from Cllr. P Hunt on 3 November 2021. NLC Electoral Services had been informed. If no request for election is received by 25th November 2021 the vacancy will be advertised to be filled by co-option.

Resolved: to thank Cllr Hunt and wish her well for the future.

145. Declarations of Interest

Cllr P Skelton - Item Leisure & Recreation-MJFC – declared a Personal & Prejudicial interest as elected member of MJFC committee.

Cllr P Skelton – Item Leisure & Recreation-MMPFA – declared a Personal & Prejudicial interest as elected member of MMPFA committee.

146. Public Forum – no public were present.

147. Minutes of the previous meetings

- a) The minutes of the Full Parish Council meeting held on Monday 11th October 2021 were circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.

148. Clerks update

a) Min 130 a)ii) – ERNLLCA Good Councillor course – amended dates / error in quoted costs.

The Clerk reported the course in November was full and Cllr Oatridge had been booked on 5th & 6th January 2022. The cost reported in October was for small councils and the actual cost would be £30 + VAT for afternoon sessions and £35+VAT for evening sessions.

b) Min132 – Ashberry Drive – NLC to remove dead trees and inspect ground for planting of replacements.

NLC had not been able to undertake any tree planting last year and hope to now arrange for this.

c) Min 135 – Play area roundabout ordered. Additional discount of £101.98 received.

The Clerk reported that a further 2% discount had been received off the price of the roundabout.
Total cost = £11,518.02 + VAT.

d) Min 105d - Community Grant application towards Kealholme lighting project – progress update.

The Chairman reported that the application for £3,500 had been granted by NLC and formal notification would be received in due course.

Resolved: Clerk to place the order for the lighting.

Signature

Date

e) **Min 122c – Queens Platinum Jubilee weekend – to receive update on response from organisations.**

The Clerk reported that only one response had been received from Village Hall Committee. It was reported that Messingham Show Society had taken the decision that it was not viable to provide an additional marquee.

The Chairman reported that NLC grants were to be made available for village Jubilee activities.

Resolved to submit an application when notification details received.

149. Planning

a) **To resolve the planning applications**

- i) PA/2021/1682- S Hornsby, 16 Leaburn Road – to erect single-storey side extension to the dwelling and rear extension to the garage.

Resolved: No Objections.

- ii) PA/2021/1761 – P Jackson, 9 Ingleby Road – to erect a single-storey rear extension and detached garage.

Resolved: No Objections.

b) **To receive decisions made by NLC**

- i) PA/2021/1608 – Mr & Mrs G Cooper, Applewood, Holme Lane – to vary cond. 5 on PA/2006/0073 to enable full time occupation of the existing short term accommodation above the reception facility to family members – Granted with conditions.

150. Finance

a) **Payments - To approve the payments**

Ref	Date	Payee	Details	Vat	Total	Method
136	21/10/21	British Gas	Electric – Holme Meadow Recreation field	0.42	8.85	dd
137	25/10/21	British Gas	Electric – War Memorial	0.45	9.53	dd
138	6/11/21	British Gas	Electric – MUGA	0.74	15.60	Dd
139	10/11/21	Public Works Loan Board	Half yearly Loan repayment	0	1464.61	dd
140	10/11/21	Messingham Village Hall	Monthly rent	0	245.00	online
141	10/11/21	Sissons Gardening services	Gardening contract	0	474.44	online
142	10/11/21	Gainsborough Pest & Environ.	Mole control contract	0	75.00	online
143	10/11/21	MKS Groundcare Ltd	Grass cutting contract	123.40	740.40	online
144	10/11/21	MKS Groundcare Ltd	Verge cutting contract-Messingham	179.60	1077.60	online
145	10/11/21	N Drinkall	Handyman services includes materials £15	0	519.00	online
146	10/11/21	HWRCC-Voluntary Car Service	Precept Donation	0	100.00	online
147	10/11/21	Complete Weed Control	Application of herbicide to treat Chafer grub	64.00	384.00	online
148	10/11/21	Mill View Fencing & Maintenance	Public Rights of Way grass cutting contract Messingham & Holme	0	1506.50	online
149	10/11/21	B Ross	Grounds maintenance at Allotments	92.50	555.00	online
150	10/11/21	ACW Electrical Services Ltd	Holme Meadow floodlights – fault finding	0	70.00	online
151	10/11/21	Websters Nursery	Winter bedding plants	0	1466.20	online
152	10/11/21	Office Friends	Inks / copier paper	7.76	46.56	online
153	10/11/21	B Gravel	Allotment 38A Deposit refund	0	25.00	online
154	10/11/21	S Turner	Allotment 2A Deposit refund	0	30.00	Online
155	10/11/21	Royal British Legion	Poppy wreath	0	200.00	cheque
156	11/11/21	Three.co.uk	Clerk mobile	0	6.00	online
157	11/11/21	Salaries & wages	Salaries & Wages	0	1349.50	online
158	30/11/21		(separate confidential schedule)			

Signature

Date

Resolved: to approve the above payments.

b) Receipts – To note receipt of income as per attached schedule

Ref.	Date	Received from	Details	Amount	Method
27	25/10/21	S Hindley	Allot.38A – Rent / expenses	6.00	Cheque
28	28/10/21	B Ross	Half Yearly Small Holding rent	336.00	cheque
29	31/10/21	Scunthorpe Pony Club	Holme Meadow Hire	100.00	cheque
30	1/11/21	R Hafford	Allot.12C-Deposit / Rent / expenses	35.00	online

151. General Items of Business

a) Remembrance Sunday – 14th November 2021 – to receive update of arrangements.

The Clerk reported that the usual bugler will be unable to attend this year but he has organised a replacement who will be travelling from Hornsea.

Resolved: to pay a cost towards travel expenses in addition to the agreed fee of £50.

b) Christmas Tree lights – to agree a date and time to place the lights on the tree at the War Memorial.

Resolved: Saturday 27th November at 10am.

c) Tree planting – to receive update.

The Chairman reported that trees are available from NLC.

Resolved: to plant some trees at the Allotment and Holme Meadow Recreation field. Clerk to liaise with NLC regarding suitability and planting.

Resolved: to purchase 15 Lincolnshire Heritage Fruit trees to add to those planted at the allotments earlier in the year. Cllr C Scott to investigate and arrange.

152. Leisure & Recreation items

a) Holme Meadow Recreational field;

i) To receive the Receipts & Payments summary

The Clerk had circulated prior to the meeting the Receipts & Payments summary for the previous three years and the predicted total to 31/3/22. The Clerk explained the variances and reported that future expenditure to replace the existing floodlights would be over the precept budget set for Holme Meadow.

As no public were present the following item was brought forward from the Confidential items and included in the budget review.

Holme Meadow Flood lighting – Min 137 - to consider quotations to replace all Halogen floodlights.

The Clerk circulated quotations of varying specifications from four electricians. It had been identified that the specification of the current LED units stated that they were not suitable for top mounting.

Resolved: Clerk to investigate further the cost to replace all 16 units / quality / warranty. Clerk to circulate information to members for a decision.

ii) to review and agree Scale of Charges.

Resolved: not to make any amendments to the current charges.

Cllr P Skelton left the room prior to discussion of the following item

b) MJFC- to consider request for Holme Meadow recreation field on 14 & 15th May 2022 for annual tournament.

Resolved: to agree to the use of the field.

Signature

Date

Cllrs N Poole, J England & W Elsome declared a personal & prejudicial interest prior to the following item.

c) MMPFA – to consider retrospective permission to install CCTV camera and signage on MUGA.

It was noted that CCTV is designed to help prevent and detect crime and reassure the public of community safety. Case law exists where organisations have been sued successfully by victims of assault when fake cameras have led to a false sense of security.

Resolved: to allow MMPFA to install functioning CCTV but not dummy cameras.

Cllr P Skelton returned to the meeting room.

153. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities

- Community grant funding is available.

154. Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

The Clerk reported that the crime report had not been received for October and would circulate on receipt. The next NAT meeting is scheduled for January.

155. Councillor / Clerk Reports on meetings attended

Cllr C Scott gave an update on Messingham Village Hall meeting. Future meetings will be bi-monthly.

The Clerk reported on the NLC Town & Parish meeting on 21st October 2021 which covered the Local plan and Winter maintenance. The Clerk had chased NLC for a response on the Parish Council application for yellow grit bins on Cross Tree Lane and Well Street / West View. NLC advised that these locations did not qualify. Green grit bins can be purchased for £249.95. **Resolved** to place on the next agenda.

156. Correspondence for Discussion/Decision

a) Recurrent dog fouling on School Drive – to receive complaint from resident.

NLC had removed dog fouling several occasions on the pavement. It was noted that NLC can only take action if intel of the perpetrator is provided.

157. Correspondence for Information

- i) NLC – Forthcoming meetings – placed on notice board.
- ii) ERNLLCA – newsletter, circulated to Councillors on receipt.
- iii) ERNLLCA – provision of training sessions available by Breakthrough Communications.
- iv) HWRCC – AGM Monday 22 November 2021 at 8pm via zoom
- v) Lindsey Lodge Hospice – Thank you letter for donation of £45.25 from auction of produce at Horticultural Show.

b) To note any correspondence received after the agenda was posted

- i) **Resident Cross Tree Lane** – poor condition of road surface, inadequately repaired over time and requiring attention. **Resolved** - Clerk to report to Highways along with the condition of Well Street and Park Street.

158. Village Complaints/Compliments

- a) Three steel poppies fabricated by a resident on Park Street had been donated for display at the War Memorial. Clerk to write and thank the resident for the generous donation.
- b) Well Street to Park Street – Snicket and Circle – NLC have inspected and will carry out work to clear and tidy. Noted that following clearance a bollard may be required to prevent unauthorised access – to place on future agenda for discussion.
- c) WENDOVER ROAD / BRIGGATE DRIVE junction – Vehicles parked on verge obstructing visibility when exiting from Briggate Drive. Clerk to report to NLC.

Signature

Date

- d) BRIGG ROAD – blocked drains and grips require clearing. Clerk to report to NLC
- e) CAR PARK SIGNAGE from Wendover Road – pointing in the wrong place. Clerk to report to NLC.
- f) COMMUNITY HUB – light over automatic doors on all the time. Clerk to investigate.

159. Date/Time/Venue Of Next Meeting

- a) Members were reminded of the Precept meeting on Monday 22nd November 2021 at 7pm-confirmed at the last meeting.
- b) The next full Parish Council meeting was confirmed as Monday 13th December 2021 at 7pm.
All meetings to be held in the Village Hall, Messingham subject to any changes in circumstances including changes to legislation and any public health restrictions.

160. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

There were no members of the public present.

161. i) Community Hub – Min 136 – Progress update.

Library area - The Clerk reported that the library area had been restocked and the IT equipment for the library installed.

Training of the volunteers for the library service by NLC will commence 15 November 2021.

Handover information - Awaiting handover of information from NLC and installation of the remaining IT equipment.

Lease agreement - NLC had agreed to a break clause in the Lease agreement on the 7th Anniversary of the lease and every 7 years thereafter.

Furniture – installed.

ii) Contract cleaner – Min 136 - to receive quotations.

The Clerk reported two quotations had been received for cleaning. Consideration to be given to a cleaner when the opening of the Hub is confirmed.

Noted that an amount for cleaning would need to be included in the Precept budget.

This concluded the business of the meeting. Meeting closed at 20:22.