

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 14th March 2022 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

9th March 2022

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve as a correct record the minutes of the Parish Council meeting on Monday 10th January 2022.
 - b) To resolve to approve as a correct record the minutes of the Planning meeting on Monday 31st January 2022.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2022/110 – N&P Burrows Ltd, Inglewood House, North Moor Road – change of use of land to provide a caravan & motorhome sales area, erect new sales display building & associated works.
 - ii) PA/2022/341 – A Smith, land east of Priesthows, Butterwick Road – change of use of land for two residential mobile homes, two touring caravans and the erection of an amenity block.
 - iii) PA/2022/350 – Mr & Mrs Houldridge, 101 High Street – to raise height to create loft conversion, for living accommodation.
 - b) **To receive decisions made by NLC**
 - i) PA/2021/999 – Allen & Binks, former site of Priesthows, Butterwick Road – to erect 6 holiday lodges – Refused.
 - ii) PA/2021/1740 – M Strong, 50 High Street – erect a pair of semi-detached houses, including demolition of existing MOT garage and change of use of a commercial workshop to domestic garage – Granted.
 - iii) PA/2021/1889 – J DeBoer, Amer Rose, Messingham Ings – to vary condition 4 of 7/1977/824 to allow occupation of the dwelling other than a person solely or mainly employed, or last employed in agriculture – Granted.
 - iv) PA/2021/2134 – Aisthorpe, Grange Park Golf & Leisure – change of use of land for stationing of touring caravans and motorhomes to the stationing of 24 no. static holiday caravans – Granted.

- v) PA/2021/2150 – J DeBoer, Amer Rose, Messingham Ings – to vary cond. 1 of 7/1978/611 to allow occupation of the dwelling other than a person solely or mainly involved, or last employed in agriculture – Granted.
7. **Finance**
- a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Scale of Charges – Miscellaneous** – to review and approve.
 - d) **CPRE – Best Kept Village 2022** – to consider entry of the Best Kept Village competition at a cost of £35.
 - e) **Allotment** – to resolve to accept the financial recommendations of the Allotment Advisory Committee.
8. **General items of business**
- a) **Queen’s Platinum Jubilee weekend**
 - b) **Memorial bench** min. 223b – to receive NLC response and consider alternative location.
 - c) **Risk assessment annual review** – To consider amendments circulated and approve the risk assessments.
 - d) **Asset Register annual review** – To agree and approve circulated updates to the Asset register.
 - e) **Standing Orders** – to resolve to adopt the revised Government public procurement thresholds.
9. **Community Hub**
- a) **Booking Form** – to consider circulated draft booking form.
 - b) **Library opening times** – to consider additional library session.
 - c) **Booking enquiry** – to consider enquiry to hire for use by private tutor and resolve fee.
10. **Leisure & Recreation items**
- a) **MJFC** – to consider request for Summer Tournament 7/8 May 2022.
 - b) **Northfield Road – Rabbit damage Min 225c** – to receive report from meeting with MMPFA & Holy Trinity Church and consider action.
11. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.
12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
- a) **Humberside Police & Crime Commissioner** – letter re. Community Payback, inviting suggestions for projects.
13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
14. **Correspondence for discussion/decision**
- a) **Resident Russell Walk -Min 229a** – to consider request for tarmacked path from Allison Close to path on adjacent open space land.
 - b) **Resident Northfield Road** – to receive complaint regarding grass verges encroaching onto paths and consider action
 - c) **ERNLLCA** – to be notified of retirement of Alan Barker. To consider any contribution to a retirement gift.
 - d) **Holme Lane** – reckless driving between Messingham and Holme Hall Golf Club.
 - e) **NLC – Transfer of grass cutting** – request for cost of grass cutting for 2021 season and intentions for use of surplus.
 - f) **Messingham Martial Arts** – to consider request for use of Car Park at Village Hall as a start/finish line for a double marathon on 9th April 2022 to raise funds for Children’s Heart Surgery Fund.
 - g) **MHFS** – to be notified of extended dates of use due to delivery/collection dates over Bank Holiday period.
15. **Correspondence for information**
- a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.
16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
17. **Date/Time/Venue of Next Meeting**
- a) To confirm date and time of the Full Parish Council meeting on Monday 11th April 2022 at 7pm.
 - b) To resolve date, time and arrangements for the Annual Parish meeting.
18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

Clerk's Report – Appendix A

Min197c – Salt Bin, 3 Cross Tree Lane

Min 222e – Barrier planter – NLC response for location

Min 224c – Community Hub – WI Health & Food Hygiene update

Min 231c – Car wash Northfield Road – NLC update

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
237	25/2/22	British Gas	Electric – Holme Meadow Recreation field	1.66	34.90	dd
238	25/2/22	British Gas	Electric – War Memorial	0.75	15.66	Dd
239	6/3/22	British Gas	Electric – MUGA	1.44	30.25	Dd
240	14/3/22	Three.co.uk	Clerk mobile contract	0	6.00	Dd
241	16/3/22	N Power	Electric – Community Hub	1.74	36.64	online
242	16/3/22	Corona Energy	Gas – Community Hub	3.75	78.69	online
243	16/3/22	Sissons Gardening services	Gardening contract	0	474.44	online
244	16/3/22	Gainsborough Pest & Environ.	Mole control contract – incl. stolen trap £11	0	91.00	online
245	16/3/22	N Drinkall	Handyman services	0	264.00	online
246	16/3/22	No Worries Cleaning	Community Hub contract cleaning	28.80	172.80	online
247	16/3/22	BW Ross	Rotavating new allotment 12D	5.00	30.00	online
248	16/3/22	Scunthorpe Signs	Parking disclaimer sign – Community Hub	5.00	30.00	online
249	16/3/22	Kyanite Consulting Ltd	New web page – Community Hub	2.50	15.00	online
250	16/3/22	J Black & Son Ltd	Install water supply new Allotments 12/13 & 3 no. taps.	140.00	840.00	online
251	16/3/22	Cllr C Scott – reimbursement	Earnshaws tree stakes / ties	2.33	13.95	online
252	16/3/22	Michael J Burgin Ltd	Boiler service/gas test at Hub - £78 + parts	0	169.17	online
253	16/3/22	T Black(Clerk)–reimbursement	Timpson – 2no. keys cut – Community Hub	0	13.50	online
254	16/3/22	Lighting & Signs Ltd	Solar Lighting columns-Kealholme open space	1778.00	10668.00	online
255	20/3/22	British Gas	Electric – Holme Meadow Recreation field	1.45	30.45	dd
256	20/3/22	British Gas	Electric – MUGA	0.32	6.72	dd
257	16/3/22	Salaries & wages	Salaries & Wages	0.00	1349.50	online
258	31/3/22		(separate confidential schedule)			

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
33	15/2/22	Dalcour Maclaren	Payment to access to survey Holme Meadow Recreation for carbon pipeline	250.00	online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

NLC – North Lincolnshire Workers Memorial Day – Thursday 28 April 2022 from 10am.

NLC - Standards Training – 29 March 2-4pm