

Minutes of **Messingham Parish Council** meeting held on **Monday 11th April 2022** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, W Elsome, J Fenwick, T Foster, J Oatridge, S Pollard, C Scott, P Skelton, B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
No members of the public were present.

The Chairman opened the meeting at 7pm

252. **Apologies of Absence** - Cllrs. A Clark, J England, J McKellarMain.

253. **Councillor resignation** – The Chairman reported that a resignation had been received from Cllr A Holmes on 11 April 2022. Clerk to inform NLC Electoral Services of the resignation.

254. **Leave of Absence – To resolve an application for leave of absence from Cllr. J McKellarMain**
Resolved: to approve a leave of absence for Cllr J McKellarMain for meetings in March, April, May and June 2022 as applied for.

255. **Declarations of Interest**
Cllr P Wright – PA/2022/466 – declared a personal interest as known to the applicant.

256. **Public Forum**
No members of the public were present

257. **Minutes of the previous meeting**

- a) The minutes of the Full Parish Council meeting held on Monday 14th February 2022 had been circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.
- b) The minutes of the Full Parish Council meeting held on Monday 14th March 2022 had been circulated to all members prior to the meeting. The minutes were approved to be signed by the Chairman.
- c) The minutes of the Allotment Advisory committee meeting held on Monday 14th March 2022 had been circulated to all members prior to the meeting. The minutes were approved to be adopted and signed by the Chairman.

258. **Clerks update**
There were no matters from the minutes not shown elsewhere on the agenda.

259. **Planning**

- a) **To resolve the planning applications**
 - i) PA/2022/466 – Mr & Mrs K Thew, Goose Acres, 2 Gooseacre – non-material amendment to PA/2020/1036 namely to amend the roof to create a gable facing at the rear elevation.
Resolved: No Objections subject to the development having no adverse impact and loss of amenity on the neighbouring properties.

- b) **To receive decisions made by NLC**
 - i) PA/2021/213 – Play Avenue Ltd, Kirton Road – for outdoor children’s climbing frame, food kiosk, children’s racetrack with canopy roof and hardcore parking area with lighting – Refused
 - ii) PA/2022/81 – S Evans, 16 Park Street – to erect a two-storey side extension – Granted

Signature

Date

- iii) PA/2022/110 – N&P Burrows Ltd, Inglewood, North Moor Road – to change use of land to provide a caravan & motorhome sales area, erect new sales display building & associated works – Granted.
- iv) PA/2022/350 – Mr & Mrs Houldridge, 101 High Street – to raise roof height to create loft conversion – Granted.
- v) PA/2021/1330 – P Jackson, outline consent for up to 20 dwellings with all matters reserved, re-submission of PA/2020/672 – Refused.
- vi) PA/2021/1955 – S Jackson, Hollywood Farm, Butterwick Road – to erect a single-storey agricultural worker's dwelling and detached garage – Granted.
- vii) PA/2022/341 – A Smith, land east of Priesthows, Butterwick Road – for change of use of land for two residential mobile homes, two touring caravans and the erection of an amenity block – Refused.

260. Finance

Cllr Scott left the room prior to the following item

a) Payments - To approve the payments

Ref	Date	Payee	Details	Vat	Total	Method
259	23/3/22	N Power	Electric–Community Hub-balance owing	0.95	19.87	online
260	25/3/22	British Gas	Electric – War Memorial	0.68	14.19	Dd
1	7/4/22	Party Packs Ltd	Jubilee bunting & tableware	31.66	189.53	online
2	11/4/22	Three.co.uk	Clerk mobile contract	0	6.00	Dd
3	13/4/22	Wonderwall Products Ltd	Notice board – Community Hub	13.20	79.20	online
4	13/4/22	N Power	Electric – Community Hub	1.70	35.61	online
5	13/4/22	Corona Energy	Gas – Community Hub	3.61	75.82	online
6	13/4/22	Sissons Gardening services	Gardening contract	0	474.44	online
7	13/4/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
8	13/4/22	N Drinkall	Handyman services	0	225.50	online
9	13/4/22	No Worries Cleaning	Community Hub contract cleaning	36.00	216.00	online
10	13/4/22	MKS Groundcare Ltd	Grass cutting contract	49.00	294.00	online
11	13/4/22	ERNLLCA	Annual membership fee &NALC affiliation fee	0	1027.04	online
12	13/4/22	Scunthorpe Signs	Replacement Zero Tolerance sign	5.00	30.00	online
13	13/4/22	HMRC	Quarterly PAYE/NI	0	1197.30	online
14	13/4/22	Scott / Chapman	Allotment 40A Deposit refund	0	25.00	online
15	13/4/22	Plantscape	2no. barrier planters	67.78	406.68	online
16	20/4/22	British Gas	Electric – MUGA	0.87	18.28	dd
17	13/4/22	Salaries & wages	Salaries & Wages	0.00	1378.22	online
18	29/4/22		(separate confidential schedule)			

It was noted that payment ref. 12 should be £30 not £25 as shown on the agenda schedule.

Resolved: to approve the above payments with payment ref. 15 being paid on receipt of invoice.

Cllr C Scott returned to the meeting

b) Receipts – To note receipt of income as per attached schedule.

Ref.	Date	Received from	Details	Amount	Method
34	15/3/22	NLC	Community Grant – Kealhome Open Space solar lighting project	3500.00	online

Signature

Date

c) Bank Reconciliation – to approve the year end bank reconciliation as at 31 March 2022, circulated prior to the meeting.

The Chairman had been provided with a bank statement of the bank accounts showing the total year-end balances £42,537.46. There were no questions.

Resolved: to approve the Bank reconciliation as at 31 March 2022,

d) Budget / Receipts & Payments – to approve the year end summary as at 31 March 2022 and note any variances, circulated prior to the meeting.

The Clerk gave an explanation of the variances. The figures agreed to the bank statement. There were no questions.

Resolved: to approve the budget summary as at 31 March 2022.

e) Reserves statement - to review and approve the reserves statement.

Resolved: to update;

- i) Section 6.1 – General Reserves – with the figures agreed at the Precept meeting;
The 2022/23 Precept of £72,107 was agreed at the Annual Precept meeting against a budget of £82,107 and predicted year-end balance of £40,558 with the shortfall to be met by accumulated reserves.
- ii) Section 6.2 - Earmarked reserves – it was noted that the closing balance of £42,537.46 included an amount of £1,820 agreed in 2021/22 to replace the electric / water cabinets at Holme Meadow recreation field but work not yet carried out.

261. General Items of Business

a) Memorial bench min. 242b – to receive response from family and consider alternative location on corner of Northfield Road and Highgrove.

The Clerk reported that NLC have no issues with this location.

Resolved: to contact the four nearby properties of the proposed location of the memorial bench to ascertain if there are any objections prior to a decision at the next meeting.

262. Community Hub – to receive updates

It was noted that a group of crafters were now meeting in the Hub and there was a good atmosphere during the opening hours.

263. Leisure & Recreation items

a) Northfield Road Playing field– Rabbit damage Min 244b – to receive response from resident and update.

The Chairman reported that a meeting had taken place with the resident of land adjacent to the playing field and a representative of Holy Trinity Church. The resident informed that they had met with a pest controller and looking to take the recommended action.

b) Play Area proposal at Butterwick Road – to consider project / review tenancy agreement.

- i) **Resolved:** to serve notice on the Small Holding tenant B Ross, on Allotment small holding plots 28-34 to take effect on 29th September 2023 in accordance with the Tenancy Conditions.
- ii) **Resolved:** following discussion to investigate all possible options for the use of the land for recreational purposes.

264. Ridge Ward Councillor report – To receive a report from Ridge Ward Councillors on NLC activities.

- NLC currently undergoing re-structure of Directors and Officers.
- NLC Community Grant funding available.

Signature

Date

265. Police Matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

- a) Next NAT meeting – 20th April 2pm at Scawby Village Hall – All Councillors are welcome to attend.

266. Councillor / Clerk Reports on meetings attended

- a) Cllr C Scott gave a report on the last Messingham Village Hall committee meeting.
- Bookings are now on-line
 - Duties of the previous caretaker now undertaken by the cleaner with regular users having their own key.

267. Correspondence for Discussion/Decision

- a) Resident – Public Footpath FP206 – signs missing at both ends of the path.
The Clerk reported that this is the second time the resident had notified the Parish Council and this had been duly reported on each occasion to NLC who advise that they are investigating. Clerk to monitor.

268. a) Correspondence for Information

- i) NLC – Forthcoming meetings – placed on notice board.
ii) ERNLLCA – newsletter, circulated to Councillors on receipt.
iii) National Grid – Humber low carbon pipeline – update letter – preferred route does not cross Holme Meadow recreation field- subject to change - Noted.
iv) NLC – Spring In Bloom grant & Platinum Jubilee grant acknowledgement presentation – Tuesday 12 April 2022 at 1pm at Normanby Hall. The Chairman and Clerk to attend.

b) To note any correspondence received after the agenda was posted

- i) ERNLLCA Spring Training Day 29 April 2022 – Letter to advise event cancelled due to limited level of interest.

269. Village Complaints/Compliments

- a) Compliments to the new solar lighting on Kealholme open space land.
b) CROSS TREE LANE – potholes – Clerk advised these had been reported for a second time.
c) HIGH STREET litter bins near newsagent removed during recent underground utility works and not replaced. Clerk had reported to NLC and will monitor for response.

270. Date/Time/Venue Of Next Meeting

- a) The Annual Parish Council meeting was confirmed as Tuesday 10th May 2022 at 7pm.
b) Members were reminded that the Annual Parish meeting will be held on Monday 23rd May 2022 at 7pm.
All meetings to be held in the Community Hub, Messingham, subject to any changes in circumstances including changes to Government legislation and any public health restrictions.

271. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

No public were present.

272. Path Kealhome Open Space Min 248a – to receive quotations to tarmac a path from Allison Close to the existing path on the adjacent open space land.

The Clerk advised that three quotations had been received to carry out the work.

Resolved: Clerk to investigate if alternative surfaces would reduce the cost.

This concluded the business of the meeting. Meeting closed at 20:36.

Signature

Date