

**MESSINGHAM PARISH COUNCIL**  
**CHILD PROTECTION POLICY**

**POLICY STATEMENT ON SAFEGUARDING CHILDREN**

The values held by Messingham Parish Council are:

Messingham Parish Council recognises that all children have a right to protection from abuse. Messingham Parish Council takes seriously its responsibility to protect and safeguard the welfare of children and young people. We will:

- Respond swiftly and appropriately to all suspicions or allegations of abuse and neglect
- Provide parents and children with the opportunity to voice their concerns
- Have a system for dealing with concerns about possible abuse and neglect

**THE POLICY**

Messingham Parish Council recognises that many children and young people today are the victims of physical, emotional, sexual abuse and/or neglect. Accordingly Messingham Parish Council has adopted the following policy guidelines. The policy sets out agreed guidelines for responding to allegations of abuse/neglect, including those made against staff and volunteers. These guidelines have been prepared in accordance with North Lincolnshire Children's MARS Policies and Procedures. They will be kept under review and be supported by appropriate training.

The policy applies to all staff and volunteers who act on behalf of Messingham Parish Council and who work with children. Every individual has a responsibility to inform the designated person in respect of child protection or their deputy of concerns relating to safeguarding children. The designated person should decide if the concerns should be communicated to North Lincolnshire Children's Services or the police. However all staff and volunteers can contact North Lincolnshire Children's Services directly if necessary.

**DEFINITIONS OF ABUSE (Working Together 2018)**

A concern should be raised if any of the following circumstances have or are happening to a child:

- Physical abuse
- Emotional abuse
- Sexual abuse (including Child Sexual Exploitation)
- Neglect

## **PHYSICAL ABUSE**

A form of abuse which may involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocation or otherwise causing physical harm to a child. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces, illness in a child.

## **EMOTIONAL ABUSE**

The persistent emotional maltreatment of a child such as to cause severe and persistent adverse effects on the child's emotional development. It may involve conveying to a child that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person. It may include not giving the child opportunities to express their views, deliberately silencing them or 'making fun' of what they say or how they communicate. It may feature age or developmentally inappropriate expectations being imposed on children. These may include interactions that are beyond a child's developmental capability, as well as overprotection and limitation of exploration and learning, or preventing the child participating in normal social interaction. It may involve seeing or hearing the ill-treatment of another. It may involve serious bullying (including cyber bullying), causing children frequently to feel frightened or in danger, or the exploration or corruption of children. Some level of emotional abuse is involved in all types of maltreatment of a child, though it may occur alone.

## **SEXUAL ABUSE**

Involves forcing or enticing a child or young person to take part in sexual activities, not necessarily involving a high level of violence, whether or not the child is aware of what is happening. The activities may involve physical contact, including assault by penetration (for example, rape or oral sex) or non-penetrative acts such as masturbation, kissing, rubbing and touching outside of clothing. They may also include non-contact activities, such as involving children in looking at, or in the production of, sexual images, watching sexual activities, encouraging children to behave in sexually inappropriate ways, or grooming a child in preparation for abuse (including via the internet). Sexual abuse is not solely perpetrated by adult males. Women can also commit acts of sexual abuse, as can other children.

## **CHILD SEXUAL EXPLOITATION**

Child sexual exploitation is a form of child sexual abuse. It occurs where an individual or group takes advantage of an imbalance of power to coerce, manipulate or deceive a child or young person under the age of 18 into sexual activity (a) in exchange for something the victim needs or wants, and/or (b) for the financial advantage or increased status of the perpetrator or facilitator. The victim may have been sexually exploited even if the sexual activity appears consensual. Child sexual exploitation does not always involve physical contact; it can also occur through the use of technology.

## NEGLECT

The persistent failure to meet a child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. Neglect may occur during pregnancy as a result of maternal substance abuse. Once a child is born, neglect may involve a parent or carer failing to:

- Provide adequate food, clothing and shelter (including exclusion from home or abandonment);
- Protect a child from physical and emotional harm or danger;
- Ensure adequate supervision (including the use of inadequate caregivers); or
- Ensure access to appropriate medical care or treatment

It may also include neglect of, or unresponsiveness to, a child's basic emotional needs.

## WHAT YOU SHOULD DO IF YOU SUSPECT ABUSE

1. You must report concerns as soon as possible to Cllr James McKellarMain, the Designated Child Protection Person on 077862 56633 who is nominated by Messingham Parish Council to act on their behalf in referring allegations of suspicions of abuse or neglect to North Lincolnshire Children's Services. In the absence of the designated person, the matter should be brought to the attention of the deputy designated person Cllr Jill Fenwick – 01724 762479 / 07411 477642. If it is an emergency, and the designated person(s) cannot be contacted, then North Lincolnshire Children's Services or the police should be contacted at the numbers given below. For further information, see *Helping Children and Families (Threshold Document 2016-2020)* and [Children's MARS Policy and Procedures Assessing Need and Providing Help](#).
2. If the suspicions relate to the designated person, then the deputy, North Lincolnshire Children's Services or the Police should be contacted.
3. Suspicions should not be discussed with anyone, other than those named above.
4. It is the right of any individual to make direct referrals to North Lincolnshire Children's Services. However this policy should be followed where possible.

## RECORDING

1. Write down exactly what the child has said in their own words. Write down the conversation held, where it was held, when and what was happening beforehand. Alternatively write down what you have observed, details of any witnesses, location, and your specific concern if you believe that a child has been abused or neglected. Record dates and times of the events and when the record was made. Keep all notes secure.
2. Report your discussion as soon as possible to the designated person.
3. Allegations against staff or volunteers will be investigated following local procedures. For further information see the Children's MARS Managing Allegations procedures

## **MAINTENANCE OF RECORDS**

Documentation will be handled, stored, deleted/destroyed in accordance with the Data Protection requirements.

Documentation will be retained in accordance with the Parish Council retention policy.

## **E SAFEGUARDING AND ACCEPTABLE USE POLICY FOR ELECTRONIC EQUIPMENT**

The Clerk to Messingham Parish Council uses a broadband Wi-Fi system that allows access by authorised personnel to the internet. Messingham Parish Council has a website controlled by the Clerk to the Parish Council and has no Social Media accounts.

A Social Media policy has been adopted for general use and by Councillors.

## **WHISTLE BLOWING PROCEDURES**

All staff and volunteers should be aware of their duty to raise concerns about the attitude or actions of colleagues where these are believed to be inappropriate or unsuitable. Messingham Parish Council supports whistleblowing, which will be dealt with sensitively, professionally and without repercussion. Staff and volunteers should raise concerns with any of the people or organisations listed in the 'Contact Information' section of this policy.

## **CONTACT INFORMATION**

PARISH CLERK: Tracey Black, Black Bank Farm, Black Bank, Susworth, Scunthorpe, DN17 3AX  
Email: [clerk@messinghamparishcouncil.co.uk](mailto:clerk@messinghamparishcouncil.co.uk) Telephone: 07397 571469

SENIOR DESIGNATED CHILD PROTECTION PERSON: Cllr James McKellarMain  
Telephone: 07786 256633

DEPUTY DESIGNATED CHILD PROTECTION PERSON: Cllr Jill Fenwick  
Tel: 01724 762479 / 07411 477642

NORTH LINCOLNSHIRE CHILDREN SERVICES, CHURCH SQUARE HOUSE, CHURCH SQUARE,  
SCUNTHORPE DN15 6XQ 01724 296500 OR 01724 296555 [EXTENDED HOURS]

POLICE NON EMERGENCY 101  
POLICE EMERGENCY 999

LOCAL AUTHORITY DESIGNATED OFFICER, INDEPENDENT REVIEWING SERVICE  
01724 298293

VICTIM SUPPORT 0300 3030 1976  
CHILDLINE 0800 1111

**Date Policy Adopted: 11 October 2021 Minute ref. 1616 125b)c)**

**Reviewed: 13 June 2022 Minute ref. 1663 33c)**

**Next Review: May 2023**

**CHILD PROTECTION INCIDENT REPORT FORM**

Your Name:

Position:

Name of Child:	Age:
	Date of birth:
Any special factors (e.g. disability/non-English speaker):	
Parents/Guardian/Carers Names:	
Home address:	
Telephone number:	
Date of incident:	Time of incident
Location of incident:	
Details of what was happening beforehand:	
Your observations:	
Yours concerns:	
Exactly what the child said and what you said (remember, do not lead the child and record the actual details. Continue on a separate sheet if necessary):	

Details of any actual evidence (e.g. bruising, bleeding, changes in behaviour of child or parent if present. Continue on separate sheet if necessary)

Details of any witnesses:

If you have spoken to the parents/guardian/carer, what was said:

Have there been allegations against anyone? YES/NO  
If yes, provide details:

Have you consulted anyone else about this? YES/NO  
If yes, provide details:

Are you reporting your own concerns or passing on those of somebody else. If the latter, please provide details:

Name and position of the person you are handing this report to:

Date you are handing over this report:

Signature of Clerk:

Name of Clerk:

Date of signature: