

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th August 2022 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

3rd August 2022

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on 11th July 2022
 - b) To resolve to approve as a correct record the minutes of the Full Parish Council meeting on 11th July 2022.
 - c) To resolve to approve as a correct record the minutes of the Full Council Planning meeting on 25th July 2022.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2022/1377 – Mr Chapman, 14 Brigg Road – to fell a sycamore tree, subject to and within A1 of the Tree Preservation (Messingham) Order 1955.
 - ii) PA/2022/1378 – Mr Gould, Crawford & Co., 16 Brigg Road – to crown reduce a beech tree, subject to and within A1 of the Tree Preservation (Messingham) Order 1955.
 - iii) PA/2022/1379 – V Jackson, SR Signs, Green Tree Inn, High Street – erection of illuminated and non-illuminated signs to the exterior of the building.
 - b) **To receive decisions made by NLC**
 - i) PA/2021/1616 – GE Metheringham, Willow Farm between Holme & Messingham – to erect a replacement dwelling and detached garage – Refused.
 - ii) PA/2022/833 – P Trevethan, 66 Trentholme, High Street – to permanently divide the existing house into two joined properties by bricking in five existing doorways connecting the houses – Granted.
 - iii) PA/2022/1025 – A Watson, Holme Hall Golf Club, Holme Lane – to replace existing flat roof, add new porch entrance extension, and minor window and door alterations – Granted.

- c) **To receive planning appeal decisions**
 - i) **PA/2020/554** – Cyden Homes, Access between 57 & 71 Brigg Road – hybrid application comprising permission to erect 5 dwellings and outline permission for 94 dwellings – Appeal Allowed.

- 7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Insurance** – annual review of Insurance Policy to ensure adequate cover.
 - d) **Prizes for Best Kept Front Garden and Allotment competitions** – to approve value of prizes.
 - e) **Electricity Contract Min 32c** – to receive the contract charges to take effect from 12 August 2022.
 - f) **PKF Littlejohn LLP Accountants** – To receive the external Auditor report for 2021/22.
 - g) **Allotment** – to consider the purchase of 15 additional fruit trees for the Community Orchard.

- 8. **General items of business**
 - a) **Annual Bench and Village entry sign inspection** – to receive report and consider any action.

- 9. **Community Hub** – To receive any updates
 - a) **NLC Ridge Neighbourhood Action Team (NAT)** – to consider request to use Community Hub for meetings

- 10. **Leisure & Recreation items**
 - a) **MJFC** – to consider request for continued use of playing field extension for U7's for next season.

- 11. **Horticultural Show – 3 September 2022**
 - a) To receive updates following working group meeting on 16th July 2022.

- 12. **Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC activities.

- 13. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**

- 14. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.

- 15. **Correspondence for discussion/decision**
 - a) **Little Imps** – to receive and consider concerns regarding the locked car park height barrier in the event of an emergency.
 - b) **ERNLLCA** - to receive the training and events programme and consider any attendance.

- 16. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix D*
 - b) To note any correspondence received after the agenda was posted.

- 17. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.

- 18. **Date/Time/Venue of Next Meeting**
 - a) To confirm date and time of the Full Parish Council meeting on Monday 12th September 2022 at 7pm.

- 19. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

- 20. **Allotment gate – Allot Min 674** - to consider quotation received for new entrance gate layout on West View.
- 21. **War Memorial Irrigation system Min 52** – to consider quotation received for;
 - a) a secure enclosed standpipe with fixings for a hose pipe.
 - b) a full new irrigation system
- 22. **Car Park perimeter hedge cutting Min 57** – to receive and consider quotation for annual cut of perimeter hedge.
- 23. **Children's Play Area Min 59ii)** – to receive and consider wet pour quotation to replace existing safety tiles.

Clerk's Report – Appendix A

Min 41d – Verge Parking – to receive update from NLC

Min 58a ii) – Ashlin Court – blocked entrance by parked vehicles – receive update from NLC

Min 60a) – Temperance Avenue – potential Dog breeding – to receive update from NLC

Accounts - To be passed for Payment – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
80	20/7/22	British Gas	Electric – MUGA	0.40	8.30	Dd
81	25/7/22	British Gas	Electric – War Memorial	0.46	9.58	Dd
82	25/7/22	British Gas	Electric – Holme Meadow Recreation Field	0.72	15.08	dd
83	10/8/22	Gainsborough Pest & Environ.	Mole control contract	0	80.00	online
84	10/8/22	MKS Groundcare Ltd	Grass cutting contract	94.00	564.00	online
85	10/8/22	MKS Groundcare Ltd	Verge cutting contract-Messingham	89.80	538.80	online
86	10/8/22	No Worries Cleaning Services	Contract Cleaning – Community Hub	28.80	172.80	online
87	10/8/22	Sissons Gardening Services	Gardening contract	0	734.44	online
88	10/8/22	N Drinkall	Handyman services	0	786.00	online
89	10/8/22	Corona Energy	June - July Gas Community Hub	0.87	18.28	online
90	10/8/22	BHIB Councils Insurance	Annual insurance premium	0	785.68	online
91	10/8/22	Office Friends	Ink / copier paper / stapler	7.51	45.07	Online
92	10/8/22	Kyanite Consulting Ltd	Annual maintenance and hosting	25.02	150.10	Online
93	10/8/22	PKF Littlejohn LLP	External Auditor fee	80.00	480.00	Online
94	10/8/22	ERNLLCA	Being a New Councillor course – x 2	24.00	144.00	online
95	10/8/22	Mill View Fencing & Countryside Maintenance	Public Rights of way cutting	0	753.25	online
96			Messingham & Holme – 1 st cut	0	753.25	
97			Messingham & Holme – 2 nd cut	0	284.50	
98			Manton – 1 st cut	0	284.50	
99			Manton – 2 nd cut	0	162.00	
100			East Butterwick – 1 st cut	0	162.00	
101			East Butterwick – 2 nd cut	0	162.00	
			Verge Cutting			
			East Butterwick – 1 st cut	0	387.00	
102	10/8/22	Humber Wolds Action Group	HWRA annual membership	0	25.00	online
103	10/8/22	nPower	Electric – Community Hub	1.38	28.99	online
104	10/8/22	Humber Merchants	Replacement padlock - H/Meadow main gate	10.09	60.55	online
105	10/8/22	Gary Bowness	Replacement of electric and gas meter boxes at Holme Meadow Recreation field	382.67	2296.02	online
106	10/8/22	Mess Junior Football Club	Precept Grant	0	1000.00	Online
107	10/8/22	T Black-Clerk - reimbursement	Chicken Wire - tree protection at Allotments	6.33	37.99	online
108	11/8/22	Three.co.uk	Clerk mobile	0	6.28	Dd
109	10/8/22	Salaries & wages	See separate schedule	0	1437.64	online
110	31/8/22					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
20	7/7/22	L Rockett	Allotment 12D – rent / expenses	54.00	online
21	19/7/22	Craft Club	Community Hub use - 10 weeks	61.00	cash
22	1/8/22	J Dudley	Allotment 12E – rent / expenses / deposit	46.00	online
23	2/8/22	NLC	Annual Precept Grant – 2 nd 50% instalment	36053.50	Online

Correspondence for information – Appendix D

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt

Kirton Lindsey Town Council – Civic Service – Sunday 25 September 2022 at 3pm

Messingham Village Hall – AGM Thursday 22nd September 2022 at 6pm