

Minutes of the **Allotment Advisory Committee** held on Monday 11th July 2022 held in Messingham Community Hub commencing at 6:15pm.

Present: Councillors N Poole (Chairman), J Briggs, J England, T Foster (18:35), J McKellarMain, C Scott, B Todd.

In Attendance: Tracey Black, Parish Clerk

666. Apologies for absence

To receive apologies for absence – Cllr P Skelton, Mr B Ross.

667. Declarations of interest

Cllr C Scott declared a personal & prejudicial interest as an allotment holder.

668. Minutes of last meeting

The minutes of the last meeting held on Monday 14th March 2022 had been circulated to all members prior to the meeting. The minutes had been adopted by Full Parish Council on Monday 11th April 2022 minute ref. 1651 257c.

669. Clerks report

To receive the Clerks report and update on recent and on-going matters.

- i) Min 665b – Play area proposal – The Clerk reported that the pre-application planning advice received from NLC for a rustic play area and woodland on small holding land adjacent to Butterwick Road hill was considered acceptable in principle. This had been reported to Full Parish Council on 13 June 2022 when it was agreed to explore funding opportunities.

670. Allotment tenancy terminations

To receive and note allotment tenancy terminations and notice of terminations since the last meeting.

Allotment 40A	Chapman / Scott	terminated 31/3/22	no longer required
Allotment 36(A)	RW Benson (was joint 36)	terminated 31/3/22	no longer required
Allotment 12D	J Williams	terminated 23/6/22	no longer required

671. Allotment tenancy applications

- a) **To receive and approve allotment tenancy applications since the last meeting;**

Lydia Rockett allocated 12D 6/7/22

Resolved: to approve the application.

672. Allotment inspection report

- a) **To receive the allotment inspection report and resolve any actions required.**

The following allotments were noted in the inspection report carried out by Cllr C Scott;

- i) Allotment 44a – J Berry – overgrown – **Resolved:** untidy allotment letter to be sent.
 ii) Allotment 1 – K Roddis – overgrown – **Resolved:** untidy allotment letter to be sent.
 iii) Allotment 6B – G Ombler – strimmed but not worked – **Resolved:** to monitor.
 iv) Allotment 2C – P Stones – unworked – it was noted that the annual rent had only recently been received. **Resolved:** to monitor for activity.

Signature:

Date:

673. Correspondence for decision / discussion

- a) **B Ross** – The Clerk reported that verbal pre-notification had been received from Mr. B Ross of the termination of all small holding plots in the near future. Confirmation would be sent when a firm date had been decided upon.
- b) **Vacant allotment representative post** – The Clerk reported that interest had been received from Mr Steve Waddingham (Allotment 42B) for the vacant position of Allotment Representative. The Clerk had provided Mr Steve Waddingham with the main responsibilities and he had advised that he would like to be considered for the position.
- Resolved:** to accept the offer and welcome Mr Waddingham on to the Allotment Advisory Committee.

674. Matters for discussion/decision

To receive any items for consideration and resolve any actions required.

- a) **To consider entry / exit procedure from West View**
Cllr C Scott advised that a suggestion had been received from allotment holders for a new gate set back to enable vehicles to park off the road when locking and unlocking the gate.
Resolved: Clerk to obtain a quotation and report to the next Full Council meeting for consideration.
- b) **To consider weed control of vacant allotments**
Resolved: to ask B. Ross to flail mow the vacant land of all unallocated plots 12,13,14,15 and ask the Handyman to strim 35a, 36a, 42a.
- c) **To consider control of the Community Orchard**
Resolved: the produce would be available for all.

This concluded the business of the meeting. The meeting closed at 18:44.

Signature:

Date: