

# MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black  
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## **NOTICE OF MESSINGHAM PARISH COUNCIL ALLOTMENT ADVISORY COMMITTEE MEETING**

**To:** All members of the Allotment Advisory Committee

You are hereby summoned to attend a meeting of the Allotment Advisory Committee, on **Monday 11<sup>th</sup> July 2022** at **6.15pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black  
Clerk to the Parish Council

2 July 2022

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### AGENDA

1. **Apologies for absence**  
To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below.  
Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of the last meeting**  
To receive the minutes of the meeting held on Monday 14<sup>th</sup> March 2022 adopted by the Full Parish Council meeting on Monday 11<sup>th</sup> April 2022.
4. **Clerk's report**  
To receive a report and update on recent and ongoing matters.
5. **Allotment tenancy terminations/notice of termination**  
To receive and note allotment tenancy terminations and any notice of terminations since the last meeting.
6. **Allotment tenancy applications**  
To receive and approve allotment tenancy applications since the last meeting.
7. **Allotment inspection report**  
To receive the allotment inspection report and resolve any actions required.
8. **Correspondence for decision / discussion**  
To receive items of correspondence for consideration and resolve any actions required
8. **Matters for discussion**  
To receive any items for consideration and resolve any actions required;
  - a) To consider entry / exit procedure from West View
  - b) To consider weed control of vacant allotments
  - c) To consider management of the Community Orchard

Members of the public and press are welcome to attend all meetings of the Council and committees