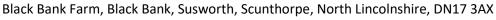
## MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black





Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk

# NOTICE OF MESSINGHAM PARISH COUNCIL ALLOTMENT ADVISORY COMMITTEE MEETING

To: All members of the Allotment Advisory Committee

You are hereby summoned to attend a meeting of the Allotment Advisory Committee, on **Monday 18**<sup>th</sup> **September 2023** at **7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

13th September 2023

## **AGENDA**

## 1. Apologies for absence

To receive apologies for absence.

## 2. <u>Declarations of interest</u>

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below.
  - Members declaring interest should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

## 3. Minutes of the last meeting

To receive the minutes of the meeting held on Monday 6<sup>th</sup> March 2023 adopted by the Full Parish Council meeting on Monday 13<sup>th</sup> March 2023.

#### 4. Clerk's report

To receive a report and update on recent and ongoing matters.

## 5. Allotment tenancy terminations / notice of termination

To receive and note allotment tenancy terminations and notice of terminations since the last meeting.

## 6. Allotment tenancy applications

To receive and approve allotment tenancy applications since the last meeting.

## 7. Allotment inspection report

To receive the allotment inspection report and resolve any actions required.

## 8. Correspondence for decision / discussion

To receive items of correspondence for consideration and resolve any actions required

## 9. Matters for discussion

To receive any items for consideration and resolve any actions required;

a) Anti-social behavior on the allotments.