

MESSINGHAM PARISH COUNCIL

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 8th April 2024 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

3rd April 2024

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.
4. **Minutes of previous meetings**
 - a) To resolve to approve the minutes of the Parish Council meeting held on Monday 11th March 2024.
 - b) To resolve to approve and adopt the minutes of the Allotment Advisory Committee meeting on 11th March 2024.
Note: the financial recommendations of the Committee have been adopted on 11/3/24 minute ref. 1792 230a.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
6. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2024/250 – P Jackson, rear of Manor Farm, High Street – outline planning to erect 9 dwellings with all matters reserved for subsequent consideration.
 - ii) PA/2024/283 – V Bolger, 14 Allison Close – to erect a single-storey rear extension and alterations.
 - iii) PA/2024/304 – M Stamp, Highfield Farm, Butterwick Road – to erect extension and alterations.
 - b) **To receive decisions made by NLC**
 - i) PA/2024/118 – P Sembiante, Kieradan Park, North Moor Road – to erect replacement illuminated sign – Granted.
 - ii) PA/2024/156 – Mr & Mrs G Parkes, 6 Well Street – to erect two-storey side extension and two-storey and single-storey rear extension – Refused.

7. **Finance**
 - a) **Payments** – to review and approve monthly payments. *See Appendix B*
 - b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Bank reconciliation** – to approve the year end bank reconciliation as at 31 March 2024, circulated prior to the meeting.
 - d) **Budget Summary** – to approve the year end summary as at 31 March 2024 and note any variances.
 - e) **Reserves Policy** – to review and approve the reserves policy.
 - f) **Devolved Grass Cutting** – to receive the breakdown of the devolved grass cutting for 2023-24.
 - g) **NLC Community Grant - In Bloom (Sustainable Planting Scheme)** – to be notified the grant application was successful and to agree acceptance.
 - h) **Standing Orders** – to consider updating Standing Orders with procurement thresholds that took effect from 1/1/24.
8. **General items of business**
 - a) **Speed Indicator Display (SID) Min. 204a** – to receive update following meeting and demonstration with supplier and consider purchase of device.
9. **Community Hub** – To receive any updates.
10. **Leisure & Recreation items**
11. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
12. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
13. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
14. **Correspondence for discussion/decision**
 - a) Resident – M Crosbie – to receive complaint regarding the condition of the equipment in the Children’s Play Area.
15. **Correspondence for information**
 - a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
16. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
17. **Date/Time/Venue of Next Meetings**
 - a) To approve date and time of the Annual Parish Council meeting on Monday 13th May 2024 at 7pm.
 - b) To remind the date and time of the Annual Parish meeting on Monday 20th May 2024 at 7pm.
Meetings to be held in the Community Hub, Messingham.
18. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
19. **Christmas Tree at War Memorial** – Min. 236 iii) – to receive quotations to carry out pruning work.
20. **Changing room, Toilets & Storage Facility** – Holme Meadow Recreation Field – to receive progress report.

Clerk's Report – Appendix A

Min 223 vi) – Bin on High Street – NLC update

Allotment Min. 699b – Applicant no longer in a position to apply.

Allotment Min. 701ii – Allotment 49A – Tenant subsequently terminated.

Allotment Min 702ii – Hedging purchased and planted.

Payments schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
268	11/3/24	Currys	HP Laptop	79.83	479.00	d.card
269	15/3/24	David Austin roses	Get Well Gift (Chairmans Allowance)	3.26	25.50	d.card
270	18/3/24	Hedges Direct	Hawthorn mix (100) - Allotments	21.20	127.19	d.card
271	19/3/24	British Gas	Electric – War Memorial	1.14	24.05	dd
272	22/3/24	British Gas	Electric – Holme Meadow recreation field	0.47	9.94	dd
273	25/3/24	Co-operative Store	Toilet rolls/wash up liquid - Community Hub	1.78	10.65	d.card
274	26/3/24	Edf energy	Gas – Community Hub	6.06	127.34	dd
1	10/4/24	nPower	Electric – Community Hub	3.46	72.72	online
2	10/4/24	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
3	10/4/24	No Worries Cleaning Services	Contract Cleaning – Community Hub	32.00	192.00	online
4	10/4/24	Sissons Gardening Services	Gardening contract	0	474.44	online
5	10/4/24	N Drinkall	Handyman services	0	489.50	online
6	10/4/24	Wave	Water – Community Hub	0	15.35	online
7	10/4/24	HMRC	Quarterly PAYE/NI	0	1181.69	online
8	10/4/24	North Lincolnshire Council	Wet pour repair - Children's Play Area	0	600.00	online
9	10/4/24	ERNLLCA	Annual membership fee	0	1071.76	online
10	10/4/24	M McLoughlin	Allotment 49A – Allotment Deposit refund	0	25.00	online
11	10/4/24	Salaries & wages	See separate schedule	0	1575.60	online
12	30/4/24					
13	11/4/24	Three.co.uk	Clerk mobile	1.05	6.28	dd
14	16/4/24	British Gas	Electric – MUGA	1.84	38.83	dd

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
53	4/3/24	Virgin money	Debit card – cash back	0.31	online
54	20/3/24	Oatridge Coaching	Hire of Community Hub	30.00	online
55	28/3/24	Craft Club	Community Hub use – 6 weeks	25.00	cash
56	28/3/24	History Books	Cash sale at Community Hub	5.00	cash
57	28/3/24	Virgin money	Cash Management Interest	47.38	online

Transfers – Appendix D

Ref.	Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

NLC – Forthcoming meetings

ERNLLCA – newsletter, circulated on receipt.

NLC – Workers Memorial Day – Monday 29th April 2024.