

Minutes of **Leisure & Recreation Committee** held on Monday **27th October 2014** in Messingham Village Hall commencing at 7.00pm.

PRESENT: Councillors N Poole (Chair), J R Walker, Mrs B Todd, M Proctor, W Elsome, J Mountain, A Clark, T Foster & Mrs G Sherwood and the Clerk.

It was noted that the Leisure & Recreation Committee meeting scheduled for 20th October had been abandoned due to being inquorate. Those present, Councillors Walker, Elsome and Mrs Sherwood agreed that the meeting be re-arranged to discuss the MUGA project only, with all members of the Parish Council invited to attend. All other issues relating to Leisure & Recreation to be forwarded to the Clerk for attention as required.

82. APOLOGIES FOR ABSENCE

Councillor J McKellar Main

83. DECLARATIONS OF INTEREST - None Received

84. MUGA PROJECT

a) Site Supervision During Installation

Councillors Poole, McKellar Main, Mountain, Foster, Clark and Proctor agreed to undertake supervision of the installation. It was agreed to request a work schedule from the contractors. It was also agreed that the contractors be issued with keys together with conditions of issue including a contact list.

b) MUGA Access Arrangements after Installation

The current closure times for the Play Area were noted as 4pm from October to April and 6pm from May to September.

It was agreed that the MUGA should be available until 7pm from 1st October to end of March and 9pm from April to September.

It was agreed that someone should be engaged to carry out the daily closure of the gates in relation to the MUGA times. A salary of £80 per month was agreed. Mr Eaton of Temperance Avenue was suggested as a candidate for the post and the Chairman agreed to contact him. It was agreed to advertise the position if necessary.

It was agreed that new signage will be required with details of closure times etc and it was suggested that a playing field representative should be detailed as an emergency contact as well as the Clerk. Councillor Mrs Sherwood agreed to liaise with the playing field Chairman to this effect.

c) Removal of Top Soil

The Chairman reported that following the orbital survey of the churchyard and subsequent discussions with the Diocese, it has been agreed that the top soil removed from the MUGA site can be used to level the drainage ditches. It was agreed that the Church Warden, Ian Till, be contacted when work is due to commence. It was suggested that any excess top soil can be stored in the northwest corner of Holme Meadow.

It was agreed that before work commences the contractor will need to establish the levels by the play area.

It was noted that the archaeologists will need to be advised of the start date also.

It was suggested that the turf from the MUGa site be sold. Enquiries to be made with turf contractors and Messingham Junior Football Club.

d) Mains Electrical Supply

The Clerk reported that the electrical contractor has fitted the feeder pillar in advance of Npower installing the mains supply. He has also removed the fence panel and refitted with removable bolts for easier access as agreed with the Clerk..

It was agreed to check that reinstatement of the ground will be carried out by Npower after the installation. It was noted that there is likely to be large stones beneath the surface.

e) Other

1. Noted that acknowledgement is awaited for the removal of the planning conditions.
2. It was agreed to ask the surfacing contractor to surface the corner of the car park by the new play area fence arrangement.
3. It was noted that the electric feeder pillar will be fitted with a double socket but Councillor Walker suggested that an additional socket be installed by the Play Area. It was agreed that this would not be necessary.
4. It was suggested and agreed that a photographic record of the MUGA Project be undertaken, before , during and after the installation. It was agreed to contact Holly Mason for this.

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 7.55pm.