

Minutes of the **Personnel Committee** held on Monday **28th June 2010** in the village hall commencing at 7.00pm.

PRESENT: Councillors J McKellar-Main, R Nixon, Mrs G Sherwood, M Proctor and the Clerk.

36. ELECTION OF CHAIRMAN

Councillor R Nixon was proposed by Cllr. J McKellar-Main and seconded by Cllr. G Sherwood. There being no other nominations Councillor Nixon was elected Chairman.

37. EXCLUSION OF PRESS & PUBLIC

There were no press or public present.

38. APOLOGIES FOR ABSENCE – None received

39. COMMITTEE RESPONSIBILITIES

The Clerk provided all members with copies of ERNLLCA's Disciplinary And Grievance Policies, together with suggested Personnel Committee Terms of Reference. It was noted from the terms of reference that the committee should be three members of the council, but that the quorum should also be three. It was agreed that the five members elected from the council should stand but that all other terms of reference be commended to the council for acceptance.

40. CONTRACT OF EMPLOYMENT – CLERK

Further advice from ERNLLCA that the Clerk, as the proper officer of the council, should be employed, rather than self-employed was considered. It was agreed to recommend to council that the Clerk's employment status be changed to employed. It was also agreed that details of a contract of employment be considered at the next meeting.

41. DATE OF NEXT MEETING

Monday 16th August 2010 - 7.00pm

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 7.30pm.