

Minutes of the **Parish Council** meeting held in the Village Hall on **Monday 29th November 2010** commencing at 7.00pm.

PRESENT: Councillors N Poole (Chair), J R Walker, Mrs B Todd, J McKellar-Main, M Proctor, J Mountain, G Day, W Elsome, J England and T Foster and the Clerk.

129. APOLOGIES FOR ABSENCE

Received from Councillors P Wright, Mrs G Sherwood, R Nixon and Mrs J Briggs

130. DECLARATIONS OF INTEREST

1. Councillor N Poole – Bowls Club application for grant aid – personal
2. Councillor N Poole – Brownies application for grant aid - personal
3. Councillor J England – Playing Field application for grant aid - personal
4. Councillor J Walker – Clerk’s Salary & Allowance – prejudicial as husband of the Clerk
5. Councillor W Elsome – Playing Field application for grant aid - personal.

131. ANNUAL PRECEPT

a) Summary of 2010/11 Budget

A summary of expenditure to date with supporting notes was circulated to all members prior to the meeting. It was agreed to accept this summary as a basis to agree the 2011/12 budget.

There were no questions.

The Bank Reconciliation was approved.

b) Salaries/Wages Review

1. Clerk’s Salary

Councillor J R Walker left the room prior to discussion.

Members agreed unanimously that the Clerk stay in the room to answer any queries relating to salary.

It was noted that in the absence of a NALC salary scale, ERNLLCA’s recommendation for salary increases for the year 2011/12 is 2.5%. It was further noted that the RPI for October 2010 is 3.2%

The current hours of 14 per week was agreed to remain unchanged.

It was noted that from 5th April 2011 the Clerk will become employed rather than self-employed which will result in the additional costs of holiday pay and National Insurance employer contributions.

It was agreed to increase the salary by 2.5% = 15.33 per hour = £11,699.88 per annum

2. Clerk’s Allowance

It was agreed to make an inflationary increase based on the October 2010 RPI of 3.2% to £537.60 per annum.

3. Play Area Attendant

It was agreed to make an increase of 2.5% to £133.25 per month = £1599.00 per annum

4. Handyman

It was agreed to make an increase of 2.5%, to £7.74 per hour.

The Clerk provided a summary of the handyman's hours for the year 2009/10. She also advised that the handyman is entitled to holiday pay which equates to 21.25 hours per year and that he has requested that it be paid annually in December each year – this was agreed.

c) **2011/12 Budget**1. Administration

Including Clerk's Salary & allowance of £12,237; Village Hall office/storage £2600; plus general administration costs – **total budget £18,000**

2. Play Area

Including Play Area Attendant salary of £1599 plus general maintenance costs, including grass cutting by handyman – **total budget £2500**

3. Handyman

Including gardening duties – **total budget £2500**

4. Holme Meadow

Including a contingency for weedkilling and fertiliser – **total budget £2000**

5. Grass Cutting/Churchyard

A summary of the grass cutting schedule for 2010 was circulated together with the 2011 quotation from Veolia Environmental which has increased by 2%. It was agreed to maintain the number of cuts to all areas, starting in April and finishing in September – **total budget £7500**

6. Pest Control

Increase applied in 2010 – therefore **total budget £750**

7. Memorial

It was agreed to maintain the 2010/11 **budget £750**

8. Village Enhancement

It was agreed to continue using NLC for flowerbed maintenance at the Memorial, Brigg Road and Benson Close although current quotation was not available. A discussion took place with regard to maintenance of new flowerbeds proposed by NLC at Elm Way but it was agreed to discuss this further at the next meeting. As the current budget has been underspent it was agreed to **budget £3300**

9. Chairman's Allowance

It was agreed to maintain the 2010/11 **budget £300**

c) 2011/12 Budget continued

10. Miscellaneous

Discussion took place with regard to the provision of a footpath between Oak Drive and the Open Space off Kealholme Road and it was suggested that the only way to progress this matter is if the Parish Council pay for it. It was agreed that the remainder of the S106 funds should be made available for this project rather than make provision in the annual budget.

d) Applications for Grant Aid (S137)

All applications were considered individually and granted as follows:

1. Messingham Village Hall - £5000 requested for modernisation and repairs of Village Hall. Granted **£2500**
2. Messingham Memorial Playing Field (*Cllr. Mountain declared his personal interest as a member of the playing field committee*) - £2600 requested for the replacement and relocation of water tanks in pavilion. Granted **£1000**
3. Messingham Sunbeams Preschool - £191.95 requested for new dressing up costumes. Granted **£200**
4. Messingham Bowls Club - £2000 requested for additional security to clubhouse. It was noted that the Bowls Club is a tenant club of the Playing Field and therefore agreed to decline this application.
5. 1st Messingham Guides - £100 requested towards annual subscription to Guide Association. Granted **£200**
6. Messingham Methodist Chapel - £2552 requested for maintenance of Hall floor. Granted **£2000**
7. 2nd Messingham Brownies - £480 requested for Census fees. Granted **£200**

e) 2010/11 Precept to NLC

A total budget of £43,700 was agreed

A proposal to precept £45,000 was unanimously agreed.

132. OTHER BUSINESS

a) Planning Applications Before NLC

1. 2010/1305 Scunthorpe Pisces Angling Club, Black Bank Road, Susworth – commercial fishing pond. NO OBJECTION
2. 2010/1357 K Johnson, Messingham Sands Match Angling, Hollywood Farm, Butterwick Road – mineral extraction to create a commercial fishing lake. (*Cllr. Walker declared his prejudicial interest as a relative of the applicant and left the room prior to discussion*) NO OBJECTION
3. 2010/1381 A McLaren, Land to rear of 64 Butterwick Road – advertisement consent to retain sign. It was agreed to OBJECT to the application as the sign is in open countryside and not in keeping with an agricultural area.
Councillor England took no part in discussion or voting.

b) Christmas Tree/Lights

It was agreed to order the christmas tree from Greens for delivery on 10th December by 10am. It was further agreed to purchase new lights at a cost of £50 per set.

c) Accounts Passed For Payment

1. Miss J Bradley – donation	£100.00
2. B W Ross – hedging and dyking	404.20
3. Veolia ES – grass cutting October	1094.49
4. NLC – Flowerbed maintenance	1587.57
5. Farmstar Ltd – Rat bait and boxes	108.77
6. H Simpson – compost	60.01

THIS CONCLUDED THE BUSINESS OF THE MEETING

BUDGET 2011/12

Min Ref	Detail of Expenditure	Budget
131c/1	Administration inc. Clerk's Salary & Allowance	18,000
131c/2	Play Area	2,500
131c/3	Handyman	2,500
131c/4	Holme Meadow	2,000
131c/5	Grass Cutting	7500
131c/6	Pest Control	750
131c/7	Memorial	750
131c/8	Village Enhancement	3300
131c/9	Chairmans Allowance	300
GRANT AID – Section 137		
131d/1	Messingham Village Hall	2500
131d/2	Messingham Playing Field	1000
131d/3	Messingham Sunbeams Preschool	200
131d/4	Messingham Bowls Club	0
131d/5	Messingham Guides	200
131d/6	Messingham Methodist Church	2000
131d/7	Messingham Brownies	200
	TOTAL BUDGET 2011/12	43,700