

Minutes of the **Allotment Advisory Committee** held on Monday 17th June 2019 in Messingham Village Hall commencing at 7pm.

Present: Councillors N Poole (Chairman), J McKellar Main, Mrs P Skelton, Mrs B Todd.

Representatives: Mr B Ross, Mr C Scott

In Attendance: Tracey Black, Parish Clerk

593. Apologies for absence

Received from Cllrs Mrs J Briggs, J England, T Foster

594. Declarations of interest – None declared

595. Minutes of last meeting

The minutes of the last meeting held on Monday 18th March 2019 were circulated to all members prior to the meeting. The minutes were adopted by the Parish Council on Monday 8th April 2019 Min. Ref. 1450 223b

596. Clerks report

To receive the Clerks report providing information on recent issues and work completed.

- a) Min 589a – water leak – Allotment rep. Mr C Scott reported that no progress had been made in locating any leak. It was noted that this may only be a small leak and there are no visible signs of leakage. It was resolved that Chris Scott and Pete Chapman continue to seek the use of detection equipment and report findings.
- b) Min 592a – Allotment judge – The Chairman reported that he is awaiting a response.

597. Allotment tenancy terminations/notice of terminations

- a) Allotment 38A – K Gibson – no longer required – keeping 38B
- b) Allotment 46A – M Wombell – no longer required

598. Allotment tenancy applications

To receive and consider allotment tenancy applications;

The Clerk reported that the following allotments had been allocated since the last meeting;

a)	C Scott	Allocated 37A	20/3/19
b)	W Bowers	Allocated 18aa	8/4/19
c)	J Hesp	Allocated 46a	18/4/19
d)	C Gould	Allocated 19b	29/4/19
e)	A & P Horne	Allocated 38a	29/4/19

599. Allotment inspection report

To receive the allotment inspection report and agree any necessary actions

The following allotments were noted in the inspection carried out by Mr P Chapman and Mr C Scott;

- a) Allotment 2a – C & R Young – overgrown - Agreed untidy allotment letter to be sent
- b) Allotment 2b – B Antcliff – overgrown - Agreed that Chairman speak to daughter

Signature:

Date:

- c) Allotment 35a – H Williamson – overgrown – the Clerk reported this had been brought to the attention of the Parish Council and following inspection allotment letter 1 had been sent. Response received that the allotment holder intends to keep the allotment and intends to tidy. It was reported that this had been partially strimmed.
It was resolved to monitor for continued improvement for 4 weeks – if not acceptable condition to send allotment termination letter.
600. **Correspondence for discussion/decision**
No correspondence received.
601. **Matters for discussion**
- a) **Additional allotment provision**
The Chairman reported that there are currently only 3 vacant allotments all of which are unworked and used for storage of manure/planings and parking.
It was noted that 12 months' notice in accordance with the Tenancy Terms & Conditions would be required to be given to the small holding tenant - B. Ross.
It was resolved to serve the required notice to vacate.
602. **Date/time/venue of next meeting**
The next allotment meeting was agreed as 23rd September 2019 at 7pm.

This concluded the business of the meeting. Meeting closed 7:25pm

Signature:

Date: