

Minutes of **Messingham Parish Council** meeting held on Monday **12<sup>th</sup> August 2019** in Messingham Village Hall commencing at 7pm.

**Present:** Cllrs. N Poole (Chair), Mrs J Briggs, W Elsome, J England, Mrs J Fenwick, T Foster, A Holmes, Mrs P Hunt, J McKellar Main, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd, P Wright

**In Attendance:** Tracey Black, Parish Clerk

**Also Present:** 1 member of the public

**The Chairman opened the meeting at 7pm**

**51. Apologies for Absence**

Apologies were received from Councillor A Coggon.

**52. Declarations of Interest**

Cllr N Poole – Licence application – personal interest

Cllr J McKellar Main – Licence application – as serving police officer

Cllr G Sherwood - Licence application – personal interest as known to applicant

Cllr G Sherwood – Agenda item 9 - MJFC pitch request– personal and prejudicial interest as elected officer of Memorial Playing Field Association.

Cllr P Skelton – Agenda item 9 – MJFC – personal and prejudicial interest as elected officer of MJFC committee.

**53. Public Forum**

*The Council voted to suspend the meeting to allow the public to speak*

MJFC Secretary, Kevin Broughton addressed the members present regarding their request submitted for the use of the Playing field for the youngest age group. Mr Broughton spoke of the present demand to join the club and the preference to use Northfield Road. One 7 a-side pitch would be required from September to February on Saturday afternoons. Any damage would be re-instated by the football club.

*The meeting reconvened*

**54. Minutes of the Full Parish council meeting on Monday 8<sup>th</sup> July 2019**

a) The minutes of the Parish Council meeting held on Monday 8<sup>th</sup> July 2019 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

**b) Clerks update**

i) Min 62g – Dog waste bin on Brigg Road – NLC advised new bin to be installed w/c 12/8/19.

ii) Min 64a – Butterwick Road – weeds in path – NLC to inspect. Condition worsened, Clerk to chase.

iii) Min 64g – West Green – overgrown willow tree on circle – NLC to inspect. Clerk to follow up.

iv) Min 64l – Chestnut Drive end of path from Scotter Road – NLC advised that resident is responsible and have contacted resident.

**55. Police Matters/Neighbourhood Action Team (NAT)**

**a) To receive a crime report for previous month.**

The clerk reported that the crime report for July had been received and circulated by email.

Crimes reported for July;

1 arson and criminal damage; 1 residential burglary; 1 burglary business and community; 2 public order offences; 3 violence against the person; 4 Anti-social behavior.

**b) Office of Police Commissioner (OPCC) August newsletter** – circulated to Councillors by email.

Signature

Date

**56. Planning****a) To resolve the planning applications**

- i) PA/2019/1169 – Mr Dannatt, Windy Corner, New Row – erect side and rear extension.

**It was resolved No Objection.**

**b) To receive any decisions made by NLC**

- i) PA/2019/547 – J Richardson, Mendle Farm, Holme Lane, Holme -erect agricultural workers dwelling with all matters reserved – Granted
- ii) PA/2019/869 – A Parker, 26 Northfield Road – single storey side and rear extension – Granted
- iii) PA/2019/977 – M Rylatt, Priesthows, Butterwick Road – erect dwelling and garage following demolition of existing building – Refused

**c) To resolve premises licence application**

- i) Borough Park Retail Ltd – Spencer’s Garage, 50 High Street. Petrol Station with retail section – Supply of Alcohol for consumption off the premises – Monday to Saturday 05:30 to 00:00hrs & Sunday 05:30 to 10:30hrs. Hours premises open to the public Monday to Sunday, 24 hours daily.

**It was resolved to object to the hours requested for the following reasons;**

- **Messingham is a village with no other premises that have 24 hour operation this would change the character of the village and currently do not see the need.**
- **There would be a detrimental impact to neighbouring residential properties.**
- **Respectfully ask that consideration be given to granting licence consistent with other alcohol selling premises in Messingham;**

**Hours premises open to the public – 07:00 hrs to 23:00 hrs**

**Supply of alcohol for consumption off the premises – 07:00 hrs to 23:00 hrs**

*It was proposed and agreed to move agenda Item 9 forward to be discussed*

*Cllr G Sherwood and Cllr P Skelton left the room prior to the item being discussed*

**57. Leisure & Recreation items****a) MJFC – to consider request for use of Playing field extension for youngest age group**

It was resolved to allow the use and marking out of a 7 a-side pitch. It was agreed to monitor that the use and re-instatement is in accordance with the information supplied by the MJFC secretary during the public forum. Clerk to inform MJFC.

**b) MJFC – Min 54i- response to the issues of use of steel pegs on the fields**

Response received from MJFC of proposal to provide each team with colour coded pegs in a bag. The pegs to be in bright paint and a ribbon tied. Each team to count the pegs in and out. Following discussion it was suggested the use of heavy duty plastic pegs would remove the risk of damage to grass cutting equipment.

*It was moved to suspend the meeting to allow MJFC Secretary to speak*

*MJFC would be agreeable to this suggestion.*

*Meeting reconvened. It was resolved to respond to MJFC that plastic pegs be used in future.*

*Cllrs G Sherwood and P Skelton returned to the room*

*The member of the public left the meeting*

Signature

Date

**58. Finance****a) Accounts passed for payment – to approve the payments****Passed For Payment;**

Ref.	Date	Payee	Details	Vat	Total	Method
72	14/8/19	Messingham Village Hall	Monthly rent	0	282.50	online
73	14/8/19	Sissons Gardening Services	Gardening contract	0	568.16	online
74	14/8/19	MKS Groundcare Ltd	Grass cutting contract	95.93	575.56	online
75	14/8/19	Gains Pest & Environment	Mole Control contract	0	70.00	online
76	14/8/19	Lawn N Order	Verge cutting contract	76.00	456.00	online
77	14/8/19	Mill View Fencing	Parish Path contract	0	753.25	online
78	14/8/19	NLC 12/6/19 – 31/3/20	Trade Waste-Temperance Avenue bin	0	168.00	online
79	14/8/19	NLC	Trade Waste-duty of care annual chg.	0	10.00	Online
80	14/8/19	PKF Littlejohn LLP	External auditor fee	60.00	360.00	Online
81	14/8/19	Kyanite Consulting Ltd	Annual website maintenance and host	23.11	138.68	Online
82	14/8/19	Ivy Designs	2 x replacement Village signs	0	1790.00	Online
83- 85	14/8/19 30/8/19	Salaries & Wages	Salaries & Wages (separate schedule)	0	1304.26	online

**It was resolved that the payments be approved**

**b) Monies Received – to note receipt of income**

Ref.	Date	Received from	Details	Amount	Method
26	13/7/19	SDPOC	Holme Meadow hire 23/6/19	100.00	cheque
27	30/7/19	NLC	2nd precept payment	28500.00	Online

**c) Prizes for Allotment and Best Kept front garden competitions – to approve annual prize money.**

It was resolved to provide prizes for each competition as previous years £50/£30/£20 and £20 for allotment newcomer, being a total of £220. The clerk to purchase National Garden gift vouchers.

**d) Unadopted spaces – Min. 62e Open Space west of Kealholme Road & Min. 63d West View to Park Street path – To resolve maintenance of unadopted land.**

No clarification from NLC received to date on current status of open land west of Kealholme Road.

The Chairman reported that he had been advised prior to the meeting that a resident on Kealholme Road had marked out land on the Open space to extend his property boundary. NLC had been informed of this and an officer is to inspect and take necessary action.

Clerk reported that NLC advised that West View to Park Street path is not on the definitive map of the Public rights of Way or the list of streets maintainable at public expense. NLC are investigating further.

Further letter of complaint of overgrown path received from resident on Park Street.

It was reported that work by residents had been carried out to tidy West View end of the path.

*Cllr T Foster declared a personal interest as known to residents*

It was resolved to investigate to adopt any unregistered unadopted land.

Signature

Date

- e) **The Good Councillor Guide-hard copies available from ERNLLCA - £3.35/copy + £1.20 p&p - to consider any purchase - Noted**
- f) **PKF Littlejohn LLP Accountants – To receive the External Auditor report 2018/19.**  
The Clerk reported that the external audit was now complete with no matters of concern raised. In accordance with regulations the certificate and notice of conclusion had been placed on the notice boards and website. The Clerk was thanked for a successful audit.
- g) **Bench at allotments – To consider request from resident for bench to be sited at the allotments.**  
It was resolved to install a bench, location to be agreed. Clerk to obtain prices.
- h) **Financial Regulations – Updated model Financial Regulations received from NALC. To resolve any amendments and options for adoption.**  
The model Financial Regulations were reviewed, amendments made and resolved to adopt.
59. **General items of business**
- a) **Village Car Park – to receive update**  
The Chairman reported that a site meeting had been held with two NLC officers to review the design and specification to produce estimated costings. The Chairman advised that NLC are also able to provide the framework for the Procurement process. It was agreed that this would be a logical solution.  
It was noted that the lease agreement for the land will require amendment in due course.
60. **Ridge Ward Councillor report - To receive a report from Ridge Ward Councillors on NLC matters;**
- Lincolnshire Lakes scheme has been approved.
  - M181 to be de-trunked and a new junction to provide access to the motorway
  - Weekly talks are continuing with government officials regarding the future of British Steel
  - Kids swim free across North Lincolnshire during the Summer
  - Housing allocation target has been hit
61. **Councillor/clerk reports from meetings attended**
- a) SLCC branch training – 15 July 2019 - Finance & Budgets – attended by the Clerk
- b) NLC In Bloom Community Grant certificate presentation – Friday 26 July 2019 – attended by Ridge Councillors and Clerk
62. **Correspondence for discussion/decision**
- a) **NLC – Community Champion awards – to consider any nomination**  
It was resolved to nominate the resident from The Meadows who regularly collects litter throughout the year for the Community improvement award.
63. **Correspondence for information**  
**To note correspondence received for information.**
- a) NLC – Forthcoming meetings for August – noted and placed on the Parish Council notice board.
- b) HWRA – Humber & Wolds Rural Action – Volunteer Drivers and donations – flyer to be placed on Village notice board.
- c) NALC – 2019 Local election survey questions – circulated to Councillors to respond.
- d) Kirton Lindsey Town Council – Civic Service 20 October 2019 3pm – noted.

Signature

Date

**To note correspondence after the agenda was posted**

- e) CPRE – Best Kept Village Awards results. The Clerk reported that Messingham had been awarded Highly Commended and equal runner-up in the War Memorial award. The breakdown of results had been circulated by email to members. The Clerk reminded members that the presentations are to be hosted by Messingham Parish Council this year to be held on Wednesday 2<sup>nd</sup> October 2019 – Agreed to place on September agenda for discussion.

**64. Village complaints/compliments**

- a) Compliment – to village flower beds and planted baskets outside the Farm Shop  
b) Co-operative Store – overgrown grass  
c) Holme Lane – overhanging trees covering 30mph signs  
d) Ashlin Court – three missed fortnightly collections of brown recycling bins  
e) Well Street – damaged street sign. Clerk advised that this has been reported to NLC.

**65. Date/time/venue of next meeting**

- a) The next Full Parish meeting was confirmed as Monday 9<sup>th</sup> September 2019 at 7pm to be held in the Village Hall, Messingham.

**66. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

*There were no public present*

**67. Handyman vacancy – to consider application**

It was resolved to investigate self-employed contractor/s to provide handyman services as agreed at July meeting (Min. 58d). Clerk to advise and thank the applicant.

This concluded the business of the meeting and the meeting closed at 8:52pm

Signature

Date