

Minutes of the **Parish Council** meeting held on Monday **12<sup>th</sup> February 2018** in Messingham Village Hall commencing at 7.15pm.

**Present:** Cllrs. N Poole (Chairman), Mrs J Briggs, A Clark, W Elsome, J England, T Foster, A Holmes. Mrs P Hunt, J McKellar Main, M Proctor, Mrs P Skelton, K Sylvester, Mrs B Todd, P Wright

**In Attendance:** Tracey Black, Parish Clerk

**Also present:** 1 member of the public

## **PUBLIC FORUM**

No members of the public wished to speak

The Chairman opened the meeting at 7.15pm

### **162. Apologies for Absence**

Apologies were received from Councillor Mrs G Sherwood

### **163. Declarations of Interest**

Councillor W Elsome – PA/2017/237 declared a personal and prejudicial interest as applicant of the notification of planning determination.

### **164. Minutes of the full Council meeting on Monday 8<sup>th</sup> January 2018**

a) The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

### **165. Clerk's Report**

a) **Min 160g** – The Village Hall had reported that hedge trimming would commence during week of 5 Feb. Overhanging tree would be cut back to trunk.

### **166. Police Matters/NAT's**

a) Crime report received and circulated prior to the meeting. Crimes reported during the period 3<sup>rd</sup> January 2018 – 5 February 2018  
1 burglary residential; 1 arson/criminal; 1 public order offence; 1 theft; 1 vehicle offence; 2 violence against the person

### **167. Planning**

a) To resolve the planning applications  
PA/2018/94 – L Howley, 17 Highgrove –to erect an extension to existing dwelling including demolition of conservatory. **Resolved No Objections.**  
*Cllr W Elsome left the room prior to the following item;*  
PA/2018/237 – W Elsome, 2 Temperance Avenue – determination of the requirement for prior approval of a household extension – For information only – there were no comments

b) To receive any decisions made by NLC

PA/2017/1317-S Kirby, Messingham Farm Shop –to retain two non-illuminated PVC/vinyl banners-**Refused**  
PA/2017/1317-S Kirby, Messingham Farm Shop-2 non-illuminated v board signs – **Granted**  
PA/2017/1713-CVS (UK) Ltd, Pet Crematorium, Butterwick Road – to erect a single storey rear extension to the rear of existing crematorium building and associated infrastructure – **Granted**  
PA/2017/1821-P Jackson, land west Of Kerroo Mooar, outline permission to erect four bedroomed detached dwelling and detached garage with all matters reserved for subsequent approval-**Refused**  
PA/2017/1863 – D Woodridge, 30 East Green – alterations and extensions to rear of property-**Granted**

Signature

Date

- c) To receive any appeal decisions  
*Cllr A Holmes declared a prejudicial interest as a near neighbour and left the room*  
 PA/2017/133 – T Hutson, 14 Willow Drive – permission to retain the change of use of former agricultural land to garden land – **Appeal Successful.**

**168. Finance**

**a) Passed For Payment:**

1. Three.co.uk – mobile contract clerk	21.54 dd
2. Salaries and wages as per attached schedule	1056.90 online
3. D Jacklin Ltd – mole control	240.00 online
4. Messingham Village Hall – monthly rent	282.50 online
5. Sissons Gardening Services – gardening contract	343.50 online
6. Digitech-copying	30.14 online
7. T Black-reimbursement-Statutory declaration for land registration	13.00 online
8. Messingham Beavers-Precept grant	144.00 cheque

**b) Monies Received**

1. NLC – In Bloom grant	2000.00
2. W Bonsall – Allotment 51A deposit/rent	33.00

It was resolved that the payments be approved.

**c) Bank Reconciliation**

The bank reconciliation as at 31<sup>st</sup> January 2018 was circulated and approved.

**d) Budget Summary**

The budget as at 31<sup>st</sup> January 2018 was circulated and the variances noted. The budget was accepted.

**e) Slide - Min 155c)**

It was resolved to ratify the decision to place the order of the new slide with Streetscape.

**f) NLC Service level agreement**

Quotations were provided for the playground inspection. It was resolved to ask NLC to carry out two half yearly inspections at £90 + VAT/occasion.

**g) NLC local Authority support grant 2018/19**

The clerk outlined the conditions to be met to qualify for the Local Authority support grant for 2018/19;

- have an up to date Emergency Plan by 30th June 2018
- have plans in place to adopt the parish path scheme by 30th June 2018
- make service requests to North Lincolnshire only using the self-service online portal
- are compliant with the relevant Transparency Code requirements immediately
- are able to demonstrate that they have adopted an appropriate reserves policy by 30th April 2018
- work in partnership with North Lincolnshire Council to explore transfer of community level services by 30<sup>th</sup> April 2018
- have considered Neighbourhood Planning for your area by 30<sup>th</sup> April 2018

Following discussions it was resolved to accept these conditions. Clerk to notify NLC of acceptance of the grant and conditions. It was resolved to monitor the clerk hours involved with this work.

It was resolved that the clerk notify NLC of the Precept requirement of £57,000.

**h) Village sign replacement – Min155d**

The clerk provided prices to replace the damaged sign.

It was resolved to order the replacement with steel legs - £895.

Signature

Date

- i) **Memorial – 100 year Armistice Commemoration Min 125a)**  
 Cllr A Holmes reported that a working group had been set up in the village, to consider ideas to commemorate 100 years since the end of World War 1.  
 The Chairman was mindful not to extend the length of time of the road closure of the A159, whilst at the Memorial.  
 It was agreed to support the initiative.
- 169. General items of business**
- a) **Paramotor activity on Holme Meadow**  
 The clerk reported ongoing paramotor activity on Holme Meadow. There is clear signage indicating that this is a prohibited activity. The Chairman had approached those concerned but had met with a refusal to leave. The Parish Council has a duty of care to all users of the field.  
 The clerk had spoken to Symes, Baines Broomer Solicitors for advice, but this is outside of their field of work. NLC legal department have advised that they have experience to deal with this matter.  
 It was resolved that legal action be taken against the relevant individuals to prevent unauthorised use of the playing field and that the clerk be authorised to instruct NLC solicitors to act accordingly.
- b) **Village Hall extension**  
 It was resolved to request from the Village Hall committee an update on the proposed start date of the extension.
- c) **MJFC**  
 Damage to the playing field extension had occurred as a result of parked vehicles during a match. An apology has been received from MJFC, and agreement to rectify when conditions allow. MJFC suggested marking the area off with temporary fencing on each occasion to prevent a reoccurrence. It was agreed to advise MJFC that the barrier should be kept closed, but unlocked to allow emergency access.
- 170. Councillors reports**
- a) The Chairman reported that he and the clerk had been invited to attend a meeting with Messingham Martial Arts and a representative from Messingham Show, to consider a proposal of a Messingham Community Award. It was agreed to support this proposal.
- b) The clerk reported that she had attended a course by Zurich Insurance on 30<sup>th</sup> January. This covered Accident & Claims reviews; risk assessments; lone working; safeguarding.
- 171. Correspondence for discussion/decision**
- a) Consideration was given to a resident's suggestion to the naming of the new housing development on Temperance Avenue as 'Old School Yard'. It was agreed to support this suggestion.
- b) Complaint received from resident regarding inconsiderate parking on Temperance Avenue and parking on Northfield road during Farm Shop deliveries.  
 Agreed to forward correspondence to Ian Jickells at NLC for their consideration.
- 172. Correspondence for information**
- To note correspondence received for information**
- a) NLC – local plan – road show consultation dates – circulated and noted
- b) NLC – Great British Spring clean 2-4 March 2018 - noted
- c) ENRLLCA – GDPR (General Data Protection Regulations) briefing event dates. Clerk advised that she will be attending the course at Brigg on Wednesday 21<sup>st</sup> February.
- d) Small Authorities Audit Appointments (SAAA) – notification of external auditor as PKF Littlejohn for 5 year period. Annual Governance and Accountability return to be received electronically. Fee for 2017/18 £300.
- e) PKF Littlejohn - appointment as External auditor – webinar attended by the Clerk

Signature

Date

- f) Letter of complaint received from resident on High Street regarding;
  - i) Pot holes on Wendover Road – clerk reported these had been filled, although awaiting completion of work at junction with High Street – clerk had chased this work
  - ii) litter behind shops on Wendover Road – clerk reported that NLC environment team have visited, but have now concerns at present time – to monitor situation.
- g) Resident High Street – Letter regarding Village Hall and Little Imps – circulated prior to meeting-Noted.
- h) Kirton Lindsey Civic Dinner – change of date - Friday 13<sup>th</sup> April - noted
- i) Nest pensions – notification of increase in contributions wef. 6 April 2018 - noted

**To note correspondence received after agenda was posted**

- j) ERNLLCA – January newsletter – circulated to all Councillors.
- k) ERNLLCA – Councillors Financial responsibilities training sessions - circulated to all Councillors.

*Cllr N Poole declared a personal interest as licence holder*

*Cllr J McKellar Main took no part in the discussions.*

- l) Licensing Application – Melcot Garden Centre, Kirton Road  
Supply of Alcohol for consumption on the premises;  
Monday to Sunday 10:00hrs to 18:00hrs  
Sunday 10:00hrs to 18:00hrs  
Resolved no comments

**173. Village complaints/compliments**

- a) WENDOVER ROAD – Damage to verge opposite Co-operative store.
- b) LOST CAT flyposting around the village
- c) SCOTTER ROAD/TRENTHOLME DRIVE Bollards – update required from NLC for replacement
- d) LEABURN ROAD – pot hole outside no.3
- e) Compliment – Reduction in litter outside Newsagents on High Street
- f) Compliment – Improvement in parking outside newsagents
- g) TEMPERANCE AVENUE – verge damage opposite new house development-reported, NLC to inspect
- h) CHURCH STREET – footpath damage outside no. 30 due to building development-reported, NLC to inspect
- i) ASH GROVE – sign fallen over
- j) HEWSON STREET – sign hanging off wall – clerk reported, NLC to inspect
- k) BRIGGATE DRIVE/SCHOOL ROAD – potholes
- l) BRIGG ROAD/SCOTTER ROAD JUNCTION – mole activity on verges
- m) WENDOVER ROAD – deep ruts on verge
- n) WEST GREEN – deep ruts on verge  
The Chairman reported that Messingham is now part of the NLC pilot scheme for verge parking enforcement. This will be carried out by NLC officers.
- o) DOG MESS around the village

**174. Date/time/venue of next meeting**

- a) The next meeting was confirmed as Monday 12<sup>th</sup> March 2018 at 7.15pm in the Village Hall, Messingham.
- b) The Allotment Advisory committee meeting was confirmed as Monday 19<sup>th</sup> February 2018 7pm.
- c) It was agreed that there was no requirement for a Leisure & Recreation meeting at the present time. A meeting would be called when necessary.

This concluded the business of the meeting, the meeting closed at 9.05pm

Signature

Date