

Minutes of the **Parish Council** meeting held on Monday **12th June 2017** in Messingham Village Hall commencing at 7.15pm.

PRESENT: Councillors J McKellar Main (Chair), Mrs J Briggs, A Clark, W Elsome, A Holmes, Mrs P Hunt, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd, P Wright

IN ATTENDANCE: Tracey Black, Parish Clerk

Also Present: 8 members of the public

PUBLIC FORUM

Mr Radford addressed the clerk regarding the Village Hall planning application not being made available in the library. The Clerk confirmed that this application had been placed in the library following the last meeting. The Chairman agreed that another copy would be made available.

Mrs Morrison addressed the members present regarding parking on the verges on Northfield Road and land adjacent to Oliver's beauty salon.

27. APOLOGIES FOR ABSENCE

Apologies were received from Councillors J England, T Foster, N Poole, M Proctor, K Sylvester

28. DECLARATIONS OF INTEREST

None

29. MINUTES OF THE LAST MEETING 8th May 2017

The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

30. CLERK'S REPORT

a) Min 10b – Northfield Road Parking

The clerk had received a copy of the NLC consultation letter sent to residents. NLC are looking to proceed with the formal consultation later this month.

b) Min 20a – Wendover Road, overhanging trees

The clerk reported that NLC have advised that the overhanging trees are not impeding to residents and will monitor. Cllr Todd advised that the trees have now been trimmed.

c) Min 20b – Holme Meadow Feed & Weed

The Clerk reported that Glendale had scheduled this work for Friday 26th May

d) Min 20d – Playing field concealed entry onto A159

NLC have advised that the concealed entrance sign is no longer an approved sign for use on the Highway. A sign could be placed on the access road with a suitable message. This may require planning permission depending on the size. It was suggested seeking permission from the owner Mr Tune, and placing on the next agenda for consideration.

e) Annual Parish Meeting – Min 7c – Village Hall planning application prior approval

The clerk reported that prior approval had been sought in principle to the erection of a separate building at the Village Hall. This was reported in the minutes of 18 May 2015 Min 11c)

31. POLICE MATTERS/NATs

a) Crime report not received. Clerk to distribute when available.

32. PLANNING

a) Planning Applications before NLC

PA/2017/362 – Mrs J Stanley at junction North Moor Road – to change use of land to site a caravan. Following discussions and vote it was resolved NO OBJECTIONS.

Signature

Date

PA/2017/739 – M Potter, Butterwick Road – for determination of requirement for prior approval of a proposed road. It was agreed that as information was not available to determine the purpose of the road, to OBJECT pending further information.

Cllr P Wright declared a personal and prejudicial interest and left the room prior to discussions.

PA/2017/778 - G Aikenhead, 30 Church Street – to erect two dwellings. It was resolved to OBJECT due to loss of amenity for the adjacent properties on Temperance Avenue, due to loss of light and privacy.

PA/2017/764 – S Green, Community Partnership Ltd – Roundabout Wendover Road – consent to display advertisement signage. It was resolved to OBJECT due to road and safety visibility - the signs will obscure the view for vehicles approaching the roundabout, especially during school arriving & leaving times where due to numerous parked cars you need to view oncoming traffic to the roundabout over the roundabout itself and the signs will obscure this. This is especially so along Wendover Road where lines of parked vehicles cause single file traffic during above times.

Cllr Holmes declared a personal interest as known to the applicant

PA/2017/836 – S Kirby, Messingham Farm Shop, 42a Northfield Road – to vary condition 6 of PA/2015/0796 to amend opening hours to 9am-11pm Monday to Saturday and 10am-10.30pm Sundays. Following discussions it was resolved NO OBJECTIONS but concerns raised regarding the noise impact on local residents during extended hours.

Cllr Holmes declared a personal interest as known to the applicant. Cllr J McKellar Main declared an interest as a serving police officer and left the room.

Cllr Mrs B Todd was appointed to take the chair for the following item

PRM31028 – Application for premises licence-variation-Messingham Farm Shop. Agreed to respond with the concern of noise levels to local residents during extended opening hours.

b) Planning Decisions by NLC

PA/2017/292 - M Stamp, Highfield Farm, Butterwick Road – to change the use of land to site a static caravan for temporary residential accommodation – Granted with conditions

PA/2017/512 – Mr & Mrs K Thew, 2 Goose Acres – proposed garage and workshop – Granted with conditions.

PA/2017/443 – Mr & Mrs Whittaker, 9 Gelder Beck Road – to raise roof height to create second-floor living accommodation – Granted

PA/2017/273 – D Kempshall, 9 East Green – to erect a two-storey extension – Granted

PA/2017/473 – Mrs Hansard, 1A Park Street – permission to erect rear single storey extensions-Granted.

c) Planning response submitted between meetings

PA/2017/706 – M Mawson, 17 East Green – to erect front extension. Following circulation to Councillors no objections were received. Response submitted-Messingham Parish Councillors have no objections to this planning application.

d) Planning for information only.

PA/2017/786 – I Pulford, 14 Cross Tree Road – for the determination of the requirement for prior approval for a single storey rear extension. Noted.

33. FINANCE

a) Passed For Payment:

- | | | |
|----|----------------------------|----------|
| 1. | Anglian Water – Allotments | 36.60 dd |
| 2. | Anglian Water – Allotments | 27.21 dd |

Signature

Date

3.	Anglian Water – Holme Meadow	16.47 dd
4.	Three.co.uk – clerk mobile	21.00 dd
5.	Salaries & Wages	1088.03 online
6.	D Jacklin – mole control	240.00 online
7.	Messingham Village Hall – monthly rent	226.00 online
8.	Glendale – grass cutting	1302.88 online
9.	Sissons Gardening Services – April work	445.20 online
10.	Sissons Gardening Services – May work/plants	1339.97 online
11.	Office Friends – ink/paper	33.54 online
12.	Humber Merchants – combination lock-Allotments	36.40 online
13.	Live4Soccer – 2 football goals	1759.94 online
14.	Sangwin – Tarmac playing field road- precept S137	6567.60 online
15.	Symes Baines Broomer – land registry	480.00 cheque
16.	Messingham Guides – precept grant	300.00 cheque
17.	Messingham Methodist Church – precept grant	1500.00 cheque
18.	Information Commissioner Office – registration	35.00 cheque
19.	Messingham Village Hall – precept grant	2500.00 cheque
20.	Messingham Cricket Club – precept grant	600.00 cheque*

* item on May payment schedule but omitted from Agenda

b) Monies received

21.	HMRC – Vat repayment	3863.21
22.	Messingham Junior FC – season charge/rent	626.00
23.	Northern Powergrid – wayleave	87.35
24.	Walker – Allotment rent	13.50
25.	Messingham Scouts – rent	2.00
26.	Ellison – allotment rent	13.50
27.	Messingham Junior FC – summer tournament	100.00
28.	Scunthorpe Pony Club – Holme Meadow hire	100.00
29.	Messingham Village Hall – rent	1.00

The clerk reported that all Spring allotment rent had now been received.

It was resolved that the payments be approved.

c) Planting & Maintenance Min 14c i)

Revised quotation received from Sissons Gardening Services for regular maintenance work at high profile areas only of £4436 + bedding twice per year. The Women's Institute no longer wish to maintain the areas around the Village signs. The clerk reported that summer planting was now complete. It was agreed to accept the revised quotation.

d) Insurance Claim Min 12b

The clerk reported that the Insurance Company have confirmed that the mower and one strimmer can be replaced. Due to the lack of a handyman this equipment is not presently required. Zurich Insurance advise that a cash payment would be calculated on purchase price less a percentage deducted for yearly wear and tear. It was agreed that the clerk determine any deadline for the claim or establish if Scunthorpe Lawn mowers would be able to store until required. It was suggested requesting a price for a lawn mower with a mulch attachment. It was agreed that the Clerk have delegated powers to purchase. It was agreed that the consideration of secure storage be placed on the next agenda. Clerk to draw up an inventory for review of Insurance cover.

Signature

Date

- e) **In Bloom Sponsorship Min 14c i)**
It was agreed to form a separate working group to investigate sponsorship of flower beds. Cllrs Holmes, Skelton, Todd, Briggs and Hunt volunteered and agreed to meet on Monday 3rd July at 6pm.
- f) **MUGA Floodlights Min 14c k)**
Due to a delay in any visit from the Wicksteeds representative to initially inspect the loose lighting column and missing clamps, Cable Connect visited to tighten the lighting column, and recommended the use of nyloc nuts.
Wicksteeds have arranged for a contractor to visit to ascertain bolt sizes, quotation to follow for bolts and fitting replacement clamps in due course.
It was agreed that all lighting columns be inspected and be fitted with nyloc nuts. The clerk had previously been quoted approx. £200 for a call out and service by the original installer – clerk to determine what this price covered.
It was agreed that the clerk agree a price for this work to include nyloc fittings, and have permission to authorise the work as soon as possible.
- g) **Remembrance Sunday Min 19g)**
The clerk had completed the required information to Humberside Police, who advised that road closures would need to be applied for. NLC cannot process this without an appointed traffic management company. A price of £350 had been quoted for this work. Cllr Poole to refer this to North Lincs Council.
- h) **Holme Meadow hire request**
A request for hire of Holme Meadow has been received from Scunthorpe flyball team for a competition. It was agreed to grant permission with the conditions of using the North West corner of the field and to leave in a clean and tidy condition, subject to no football club usage. Standard non-village hire rate will apply.
- i) **Symes, Baines Broomer Solicitors**
Land registration received for the playing field, title absolute has been granted. This completes the work and a final invoice has been received. The clerk is to update the asset register.
- j) **Play area Inspection requirements Min 25**
NLC are able to offer a ROSPA trained inspection for £80+VAT/occasion. It was agreed to arrange twice a year, in the absence of a handyman.
- k) **Holme Meadow litter picking Min 25**
NLC are unable to provide this service. Suggested asking NLC if Youth Offending Service could assist.
- l) **Holme Meadow & playing field car park strimming**
The clerk had requested a price from Glendale to strim around Holme Meadow car park and playing field car park - £35/occasion. Agreed to arrange for this work to be carried out monthly.
- 34. GENERAL ITEMS OF BUSINESS**
- a) **Miscellaneous scale of charges review**
The internal auditor advised that the scale of miscellaneous charges required review. This comprises the Freedom of Information Act, photocopying charges and price for sale of History books - this was circulated to Councillors prior to the meeting. The Clerk suggested using a standard flat rate charge of 10p/A4 Black & White copy and 20p/A4 colour copy. It was agreed to accept this. Clerk to update miscellaneous scale of charges and Publication Scheme charges.
- 35. COUNCILLORS REPORTS**
- a) None

Signature

Date

36. CORRESPONDENCE FOR DISCUSSION/DECISION**a) Resident Darnholme Crescent**

A letter had been received from a resident regarding the condition of the footpath outside 36 Kealholme Road also moss on the opposite path. The clerk had reported this to NLC who subsequently visited and have raised a work ticket. Rock salt to be placed on the moss. The clerk has advised the residents.

b) Northfield Road, Oliver Beauty salon parking

Complaint received from resident of 38 Northfield Road regarding the parking of vehicles by Oliver's beauty salon on adjacent land. A letter had also been received from Olivers Beauty Salon regarding the impact of the proposed parking restrictions on their business, along with a request to use adjacent Parish Council owned land.

It was agreed that use of the land for parking be denied as access should remain available at all times to the Electricity substation and resident on Temperance Avenue with authorised shared access. Clerk to advise Oliver's. It was noted that the grass in this area has not been cut.

c) Resident Knightsbridge Road

Complaint received regarding parking issues on Knightsbridge Road. The clerk reported that NLC Highways and enforcement team had been notified – following a visit they advised that they had placed advisory leaflets on cars parked on the path. They advise the development wasn't designed for the current level of car ownership and unable to suggest any enforcement options at present time. It was agreed to contact resident to determine if any improvement, and if none to refer to PCSO Kevin Horsfall.

37. CORRESPONDENCE FOR INFORMATION**To note correspondence received for information**

- a) NLC – forthcoming meetings. Noted
- b) NLC – Lincs Lotto – change of date to Tuesday 27th June. Noted.
- c) NLC – Town & Country Liaison meeting dates 2017/18. Circulated and Noted
- d) NLC – road closures – Wendover Road 3-14 July. Noted
- e) Messingham Show – ticket allocation.
- f) Seafarers UK – Merchant Navy day 3 September. Noted

To note correspondence received after the agenda was posted

- g) ERNLLCA – request for resolutions for 2017 AGM. Annual District meeting 27th July at Civic Centre.
- h) Mr T Rands – 5 Ashlin Court – complaint signed by residents of 8 properties regarding condition of footpath, overhanging trees, and weeds. Clerk referred to NLC who advised this is not an adopted highway although grass maintained, they would refer tree issue. It was agreed to respond to NLC that this is a public right of way and as such should be maintained.
- i) Resident New Row, Mrs J Love – enquiry to determine land ownership adjacent Hall Farm Cottage. As the residents land registry enquiry didn't resolve the matter it was agreed to suggest the use of a Solicitor.
- j) Kirton Lindsey Town Council – Mayor civic service Sunday 24th September, more details to follow.

38. VILLAGE COMPLAINTS/COMPLIMENTS

- a) HIGH STREET – Spencer Garage to Cross Tree Lane – uneven footpath.
- b) HOLME MEADOW ELECTRIC BOX – Messingham Show committee advised by electrician updates required. Clerk to obtain quotation.
- c) CROSS TREE LANE - grass not being maintained by NLC
- d) HIGH STREET advertisement boards
- e) BRIGG ROAD – Tree suckers causing uneven footpath
- f) BRIGG ROAD 93-100 blocked drains
- g) SNICKET BRIGG ROAD-FAIRFIELD DRIVE – poor condition
- h) Compliment on recently planted flower beds and Benson Close

Signature

Date

- i) TRENTHOLME DRIVE junction with Gelder Beck Road – potholes
- j) Compliment to Messingham Show being well organised and well attended.

39. DATE/TIME/VENUE OF NEXT MEETING

- a) The next meeting was confirmed as Monday 10th July 2017 at 7.15pm in the Village Hall, Messingham
- b) The Allotment Advisory meeting was confirmed as Monday 19th June 2017 at 7pm in the Village Hall, Messingham

40. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the business to be discussed.

It was resolved that the press and public be excluded.

- 41. Telephone Kiosk – Min 14c I)** quotations received for painting the kiosk. Agreed clerk to confirm specifications and have authority to agree work for; painting, replacement glass panels and securing the kiosk. Clerk to contact resident regarding overhanging clematis.
- 42. Play area equipment painting – Min 21c i)** – quotations received for painting the play area equipment. Clerk to confirm specifications and agree work for painting play equipment and benches in the play area.
- 43. Handyman** – agreed to refer to Personnel committee, date to be arranged.
- 44. Employee contracts of employment - Min 24** – agreed to refer to Personnel meeting, date to be arranged.
- 45. Allotment small holdings dyke – Min 26** – Quotation to be agreed with Martin Bradshaw.
- 46. Play equipment replacement** – Agreed that Clerk complete NLC Community Grant application

THIS CONCLUDED THE BUSINESS OF THE MEETING. Meeting closed at 9:56pm

Signature

Date