

Minutes of **Messingham Parish Council** meeting held on Monday **10<sup>th</sup> June 2019** in Messingham Village Hall commencing at 7pm.

**Present:** Cllrs. N Poole (Chair), Mrs J Briggs, A Clark, W Elsome , Mrs J Fenwick, Mrs P Hunt, J McKellar Main, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd, P Wright.

**In Attendance:** Tracey Black, Parish Clerk

**Also Present:** 2 members of the public

**The Chairman opened the meeting at 7pm**

**33. Apologies for Absence**

Apologies were received from Councillors A Coggon, J England, T Foster

**34. Declarations of Interest - none declared**

**35. Public Forum**

*The Council voted to suspend the meeting to allow the public to speak*

Mr Booth addressed the members present with his appreciation for liaising with the Village Hall Committee and their agreement to discuss the present Village Hall extension with members of the public prior to their May committee meeting.

Mrs P Whittaker addressed the members to introduce herself as a prospective candidate for co-option for the office of Parish Councillor.

*The meeting reconvened*

**36. Councillor Vacancy**

**To receive written applications for the office of Parish Councillor and co-opt a candidate to fill the existing vacancy.**

It was noted that three strong applications had been received for the vacancy.

Candidate Mr A Holmes received a majority vote and the Chairman declared that he was duly elected.

The declaration of acceptance to be signed before or at the next meeting and the Register of Interests to be completed and returned within 28 days of election.

Clerk to notify and thank the unsuccessful applicants.

**37. Minutes of the Annual Parish council meeting on Monday 13<sup>th</sup> May 2019**

a) The minutes of the Parish Council meeting held on Monday 13<sup>th</sup> May 2019 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

**b) Confidential minutes of the Personnel & Finance committee meeting on Monday 3<sup>rd</sup> June 2019.**

The confidential minutes were circulated to all members on pink papers prior to commencement of the meeting. The minutes were agreed to be a true record and duly signed and adopted by the Parish Council.

**d) Clerks update**

**i) Min 19a – Holme Meadow -weed control application – to receive agreed price for work**

The clerk reported having received two quotations. The quotation from Complete Weed control of £670 + VAT had been agreed. Work to be carried out on Monday 17<sup>th</sup> June 2019 weather permitting.

**ii) Min 19b – Holme Meadow – overgrown trees – to receive agreed price for work**

The clerk reported that a quotation from Lee Slingsby of £100 had been agreed.

Signature

Date

**iii) Min 19c – MJFC – meeting request update**

The clerk reported that three emails had been sent to MJFC Chairman but no response had been received. It was resolved to email the club treasurer.

**iv) Min 23b v) – Mrs. Levitt – various concerns- to receive response from ERNLLCA and response sent.**

The clerk reported that based on the advice received from ERNLLCA a response had been sent to Mrs. Levitt to advise that comments raised are of a repeated and vexatious nature. Further correspondence will not be entered into on these matters.

**v) Min 23 vi) – Overgrown allotment 35a – inspected and letter sent – to receive response**

Response from Allotment holder of wish to keep the allotment and intention to tidy. Agreed to monitor.

**vi) Min 22b - Messingham Village Hall – invitation to attend prior to May committee meeting for extension update**

The Chairman reported that several Councillors had attended the meeting as members of the public. MVH committee agreed to a working group with that of the Parish Council to enable communication of timescales for the extension – this will help to coordinate the car park. It was noted that no contact had been received.

It was resolved to contact the Village Hall committee.

**38. Police Matters/Neighbourhood Action Team (NAT)****a) To receive a crime report for previous month.**

The clerk reported that the crime report had not been received for May. Clerk to circulate on receipt.

**b) OPCC – Office of Police and Crime Commissioner – May newsletter – this had circulated by email.****c) It was reported that visits are being made by the police to all homes in the Humberside Police area to conduct a survey as part of Community Alert.****39. Planning****a) To resolve the planning applications****i) PA/2019/869 – A Parker, 26 Northfield Road – to erect single storey side and rear extension.**

**It was resolved No Objections.**

**b) To receive any decisions made by NLC****i) PA/2019/210 – Mr & Mrs Griffiths, Scallow Grove Farm, Kirton Road – to erect to bungalows-REFUSED****ii) PA/2019/657 – S Jackson, Pink Pig, Holme Hall – to erect play tower - GRANTED****40. Finance****a) Accounts passed for payment – to approve the payments****Passed For Payment;**

Ref.	Date	Payee	Details	Vat	Total	
32	11/6/19	Three.co.uk	Clerk mobile contract	0	9.23	dd
33	10/6/19	Wave	Water - Allotments	0	18.94	dd
34	10/6/19	Wave	Water - Allotments	0	4.83	dd
35	10/6/19	Wave	Water – Holme Meadow	0	10.33	dd
36	13/6/19	Messingham Brownies	Precept grant	0	300.00	cheque
37	13/6/19	Messingham Cricket Club	Precept grant	0	600.00	cheque
38	15/6/19	Messingham Village Hall	Monthly rent	0	226.00	online
39	15/6/19	Sissons Gardening Services	Gardening contract	0	544.73	online
40	15/6/19	MKS Groundcare Ltd	Grass cutting contract	225.70	1354.22	online

Signature

Date

41	15/6/19	Gains Pest & Environment	Mole Control contract	0	70.00	online
42	15/6/19	Lawn N Order	Verge cutting contract	76.00	456.00	online
43	15/6/19	Symes Bains Broomer	New Row – interim invoice	305.20	1861.20	online
44	15/6/19	Mill View Fencing & Country	Public Footpaths contract	0	753.25	online
45	15/6/19	Digitech	To conclude copying contract	0.54	3.23	online
46- 48	15/6/19 28/6/19	Salaries & Wages	Salaries & Wages (separate schedule)	0	1471.36	online

**It was resolved that the payments be approved**

**b) Monies Received – to note receipt of income**

Ref.	Date	Received from	Details	Amount	Method
17	15/5/19	J Hesp	Allotment 46A-o/s balance	0.50	cash
18	16/5/19	HMRC	Vat Repayment 2017-18	4311.52	Online
19	22/5/19	Messingham Village Hall	Annual rent	1.00	cheque
20	28/5/19	SDPOC	Holme Meadow Hire/rent	201.00	cheque
21	4/6/19	NLC	1 <sup>st</sup> instalment (70%) -verge cutting grant	6930.00	Online

**c) Play Area/MUGA lighting when locking (Min 216b/226g) – to consider quotation for solar lighting**

A price had been received for solar lighting of £60/unit including installation.

It was agreed that a cage would be required to protect from vandalism. Clerk to request price.

It was resolved that the clerk have authority to agree this work with a limit of £100/unit.

**d) ERNLLCA – ‘Understanding the planning process course’ £90 + VAT per delegate. To consider attendance.**

No response received from Councillors to attend this event.

**e) Play area/MUGA attendant cover – to consider a gift for Peter Eaton**

It was resolved to purchase a £50 gift card for the cover provided in May and June.

**f) Electricity contracts – current contracts expire 10/8/19 – to receive quotations and agree action to be taken by 11/7/19**

The clerk reported that prices had been requested from Utility Aid an SLCC approved energy broker, but had not been received. It was resolved that the clerk be authorised to agree the best deal on receipt. A contact at ‘Switch my business’ was also to be provided.

**41. General items of business**

**a) Media policy – To consider adoption of model policy from ERNLLCA.**

It was resolved to adopt the media policy.

**b) Social Media policy – To consider adoption of a policy using ERNLLCA guidelines.**

It was resolved to investigate a policy from NLC/other Parish or Town council, to be considered at next meeting.

**c) Website review (min 22c) - to be advised of new accessibility regulations in considering review**

The clerk reported upcoming new accessibility requirements and these will be covered in a SLCC training seminar in July. It was resolved to await update of regulations prior to a website review.

Signature

Date

**42. Leisure & Recreation items**

- a) **SDPOC Container on Holme Meadow – vandal damage resulting in collapsed roof – to consider request from SDPOC to allow the club to replace the container.**

The clerk reported that SDPOC had asked if they could replace a damaged container with a slightly longer one.

It was resolved that there were no objections in principle. Clerk to request that care be taken to prevent damage to the land.

**43. Ridge Ward Councillor report**

**To receive a report from Ridge Ward Councillors on NLC matters;**

Cllr N Poole reported that the NLC Community grant would require a Parish Council contribution of funds possibly 20-25%.

**44. Councillor/clerk reports from meetings attended - There we no reports****45. Correspondence for discussion/decision**

- a) **Mrs Spencer – concerns re. overgrown path West View to Park Street and request to restore**

It was resolved to leave the path in its present condition as agreed in October 2018 min. 1417 114a)

- b) **Mr Steel–condition of meter box outside Jaz Pavillion and signage at Library –to receive/agree action**

The clerk reported that the Emergency gas service had advised that there is not considered to be immediate danger and is the responsibility of the property owner. A letter had been sent to the property owner c/o Jaz Pavillion for their attention.

- c) **Mrs Jaques – condition of paths on Wendover Close – to agree action**

The chairman reported that this work is currently due to be carried by NLC. Clerk to respond.

**46. Correspondence for information**

**To note correspondence received for information.**

- a) NLC – Forthcoming meetings for June 2019 – circulated and to be placed in Parish Council noticeboard.  
b) Armed forces day – Saturday 22 June 2019 11am – 5pm – poster to be placed in Village noticeboard.  
c) Holy Trinity Church – Trinity Sunday 16<sup>th</sup> June – ‘Feast of title’ celebrating 800 years and completion of phase 1 restoration project – 10:30am service followed by lunch and games for all - circulated and also to be placed in Village noticeboard.  
d) CPRE – Best Kept Village judging dates – 20 July – 2 August 2019 – noted.

**47. Village complaints/compliments**

- a) WEST GREEN/WENDOVER ROAD- overgrown hedge onto pavement – clerk to report NLC  
b) CLOTHES RECYCLING BIN in the Library/Doctors car park- overflowing – clerk to contact to empty  
c) CROSS TREE LANE – pothole o/s no.15 previously reported – the Clerk advised that this had been chased  
d) DOG WASTE BINS – overflowing during the month – have now been emptied – Clerk advised that this had been reported at the time to NLC.  
e) PUBLIC FOOTPATH off Egton Drive – overgrown – Clerk reported that this is due to be cut this week.  
f) PUBLIC FOOTPATH off Egton Drive – damaged kissing gate, previously reported now in poor state with rotten post – request NLC to remove/repair  
g) MISSING CAT – returned with gunshot wounds – Councillor to advise resident should report to the police.

Signature

Date

- h) Football and cricket clubs—some outstanding players in the village clubs, support should be given to clubs.
- i) VILLAGE SIGNS – the clerk reported damage and deterioration to the Village entrance signs on Northfield Road and Brigg Road. It was resolved that immediate work should be carried out if these were considered unsafe.

**48. Date/time/venue of next meeting**

- a) The Allotment Advisory committee meeting was confirmed as Monday 17<sup>th</sup> June 2019 at 7pm
- b) The next Full Parish meeting was confirmed as Monday 8<sup>th</sup> July 2019 at 7pm  
Both meetings to be held in the Village Hall, Messingham

**49. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**It was resolved to exclude the public present due to legal and tender items being discussed.**

*The 2 members of the public left the room.*

**50. Staff matters**

- a) Letter of resignation with one months' notice had been received from the Handyman to take effect from 8 July 2019.  
It was resolved to write and acknowledge the resignation and thank the handyman for his work.  
Post to be advertised on the notice boards, website and Village magazine.
- b) Employee holiday entitlement was discussed.

This concluded the business of the meeting and the meeting closed at 8:18pm

Signature

Date