

Minutes of **Messingham Parish Council** meeting held on Monday **14th October 2019** in Messingham Village Hall commencing at 7pm.

Present: Cllrs. N Poole (Chair), Mrs J Briggs, A Clark, A Coggon, W Elsome, Mrs J Fenwick, Mrs P Hunt, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd,

In Attendance: Tracey Black, Parish Clerk
No members of the public were present

The Chairman opened the meeting at 7pm

87. Apologies for Absence

Apologies were received from Councillors J England, T Foster, J McKellar Main, P Wright

88. Declarations of Interest

Cllr Mrs P Skelton – Agenda item 9, MJFC – personal and prejudicial interest as elected officer of MJFC committee.

89. Public Forum – no members of the public were present.

90. Minutes of the Full Parish council meeting on Monday 9th September 2019

a) The minutes of the Full Parish Council meeting held on Monday 9th September 2019 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

b) Minutes of the Allotment Advisory Committee meeting on Monday 23rd September 2019

The minutes of the Allotment Advisory committee were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed and adopted.

c) Clerks update

i) Min 74d – Bench at Allotments update

Following a visit to the allotments the Chairman suggested placing the bench alongside allotment 17A with surrounding fencing panels. It was agreed to contact the tenant regarding placement. Handyman to lay concrete plinths to secure the bench.

ii) Min 74f – Parish Council photograph – update of arrangements

The Clerk reported that the main room of the Village Hall would not be available prior to Parish Council meetings due to long standing bookings. It was agreed to arrange the photograph on Monday 11th November in the foyer.

iii) Min 81h – SDPOC i) horse waste removed ii) update on replacement container

The Clerk reported that the horse waste had been removed. The replacement storage container of SDPOC had been delivered to Holme Meadow but could not be put in situ due to wet ground. It had been temporarily placed alongside the football Club container and in the process of being painted green.

iv) Min 84 – Handyman contractor update

The contractor had agreed to carry out the duties for £18/hour. Agreed provision of weekly inspections of Holme Meadow and monthly inspections of the Play area/MUGA and cover for attendant with all other work on an ad-hoc basis.

91. Police Matters/Neighbourhood Action Team (NAT)

a) To receive a crime report for previous month.

The clerk reported that the September crime report had not been received. To circulate when received.

Signature

Date

- b) Next Ridge NAT meeting to be held on 27 November 2019 at 2pm Scawby Village Hall

92. Planning

a) To resolve the planning applications

- i) PA/2019/1553 – G Snow, 53 Butterwick Road – to erect a single-storey extension including alterations to windows and associated works.

It was resolved No Objections.

- ii) PA/2019/1567 – J Woodhouse, 10 Egton Avenue – to erect a single-storey rear extension, front porch and alterations to existing garage to form an annex.

It was resolved No Objections.

- iii) PA/2019/1628 – Mrs Hare, 28 Eastfield Road – to lift ridge height to create first floor and erect single-storey rear extension and attached garage.

It was resolved No Objections.

b) To receive any decisions made by NLC

PA/2019/1408 – J Broadbent, White Cottage, Butterwick Road – to erect a two-storey rear extension-
Granted.

c) To receive application for variation to Licence and resolve a response

Lincolnshire Co-operative Ltd – amendment to existing premises licence;

Sale of alcohol for consumption off the premises; Monday to Sunday 06:00 to 23:00 hrs

Opening hours of the premises; Monday – Sunday 06:00 to 23:00 hrs

It was resolved No Objections

d) To receive appeal decisions

PA/2018/1845 – K Garner, 16 Brigg Road – to fell an ash tree and crown lift a Beech tree–Appeals dismissed.

93. Finance

a) Accounts passed for payment – to approve the payments

Passed For Payment;

Ref.	Date	Payee	Details	Vat	Total	Method
101	13/9/19	N Power	Electric-War Memorial – final bal.	0.35	7.41	dd
102	20/9/19	British Gas	Electric – Holme Meadow – Aug	0.34	7.07	dd
103	22/10/19		Sept	0.43	9.11	dd
104	20/9/19	British Gas	Electric – War Memorial - Aug	0.39	8.15	dd
105	22/10/19		Sept	0.47	9.89	dd
106	1/10/19	N Power	Electric – Northfield Road	1.25	26.25	dd
107	14/10/19	Three.co.uk	Clerk mobile	0	9.23	dd
108	14/10/19	HWRCC	Voluntary car service-Precept donation	0	100.00	cheque
109	16/10/19	Messingham Village Hall	Monthly rent	0	226.00	online
110	16/10/19	Sissons Gardening Services	Gardening contract	0	521.30	online
111			War Memorial – moss work	0	550.00	
112	16/10/19	MKS Groundcare Ltd	Grass cutting contract	126.16	756.96	online
113	16/10/19	Gains Pest & Environment	Mole Control contract	0	70.00	online

Signature

Date

114	16/10/19	Lawn N Order	Verge cutting contract	152.00	912.00	Online
115	16/10/19	NLC	SLA – 2 Playground Inspections	37.44	224.64	Online
116			Bin emptying @ Northfield Road	75.00	450.00	
117	16/10/19	Skuma Timba	Timber/bolts/sadolin for benches	12.75	76.49	Online
118	16/10/19	Humber Merchants	2 locks- Northfield Road	9.24	55.42	online
119	16/10/19	HMRC	Quarterly PAYE	0	789.08	Online
120	16/10/19	HWRCC	Annual membership	0	25.00	Online
121	16/10/19	Agri.cycle	New bench at allotments	63.00	378.00	Online
122	16/10/19	N Drinkall	Handyman services	0	272.50	online
123	16/10/19	T Black-reimbursement	CPRE presentation refreshments - £23.50 Postage History books - £1.97	0	25.47	Online
124	16/10/19	Salaries & wages	Salaries & Wages	0	1420.71	Online
125	31/10/19		(separate confidential schedule)			

It was resolved that the payments be approved

b) Monies Received – to note receipt of income

Ref.	Date	Received from	Details	Amount	Method
29	5/9/19	SDPOC	Holme Meadow hire – 28/7/19	100.00	cheque
30	13/9/19	N Power	Electric Holme Meadow refund to close	25.75	online
31	28/9/19	SDPOC	H/M hire- 18/8/19 & 1/9/19 & 5 Weds. nights in August	275.00	cheque
32	4/10/19	N Coggon	History books + P&P	6.50	Online
33	8/10/19	NLC	Final 30% Verge cutting grant	2970.00	Online

c) Bank Reconciliation – to receive and approve the bank reconciliation as at 30 September 2019.

The Bank reconciliation as at 30 September 2019 was circulated and approved. There were no questions.

d) Budget Summary – i) to receive and approve the summary as at 30 September 2019 and note any variances.

The Budget summary as at 30 September 2019 was circulated and the variances noted. There were no questions. It was resolved to accept the budget.

ii) to agree virement of remaining funds for Handyman in ‘Wages/Salaries’ budget to a ‘Handyman’ budget.

It was agreed a virement of remaining budget of £1660.

e) Burial Provision – to receive and consider response from Holy Trinity Church of present burial capacity

Response received from Holy Trinity Church of approx. 179 available spaces which should be sufficient for 20 years. It was resolved that the Clerk determine from ERNLLCA who is ultimately responsible for burial provision.

f) ERNLLCA conference – to consider attendance on Friday 15 November 2019 at £90 + VAT/delegate

It was resolved that the Chairman and Clerk attend the ERNLLCA conference.

g) Remembrance Day.

i) To agree a donation to Royal British Legion for a wreath - It was resolved a donation of £100.

ii) To agree a fee for the bugler - It was resolved a fee of £50 for the bugler.

The clerk reported that traffic management had been arranged by NLC and police presence confirmed. The service will be held at Holy Trinity Church. Clerk to speak with Rev. Massey regarding the service at the Memorial. Clerk to contact the contractor for completion date of the re-gilding of the Memorial.

Signature

Date

94. General items of business**a) To receive and consider proposals for future plans / projects of the Parish Council.**

It was proposed to develop strategic planning for longer term projects. It was resolved to place on next agenda for proposals.

b) Code of Conduct – to discuss the amendments by NLC and consider adopting the revised Code.

It was resolved to adopt the NLC Code of Conduct.

c) To consider a review of the Parish Council website.

It was resolved to update the banner of photographs. The clerk was asked to determine from ERNLLCA any legal requirement to have a website.

95. Leisure & Recreation items

Cllr. P Skelton left the room prior to the next item.

a) MJFC - use of playing field extension. The Clerk reported that MJFC would like to use the field on Saturdays 10:00 – 12:00 and not afternoons as requested and agreed. It was resolved to agree the change and noted that this would be until February 2020 as per original request - minute 53.

Cllr P Skelton returned to the room

b) Play area inspection report – to receive the half yearly RoSPA NLC inspection report

The inspection reported advisory notes of;

i) Cradle swings – bushes and shackles starting to wear – to monitor until next inspection

ii) Wet pour areas – shrinkage on edges – safe on going, to monitor

It was resolved to monitor as advised.

96. Ridge Ward Councillor report - To receive a report from Ridge Ward Councillors on NLC matters;

NLC Enhancing our Environment funding available under the following categories;
Rainwater harvesting; Community orchards; Clean energy for Community buildings; Community composting; Sustainable travel planning for the Community.

It was agreed to inform the Village Hall Committee of the availability of funding.

97. Councillor/clerk reports from meetings attended**a) Village Hall / Parish Council working group meeting held on Monday 23 September 2019.**

The Village Hall committee had received further funding but would require more to complete the work. Further applications for funding had been submitted and awaiting responses. Hoped to complete end January 2020. Lighting would be required for the Car park.

The Clerk reported that NLC were presently carrying out drainage investigations to aid the design process

b) NLC – Enhancing our Environment – Grant funding launch on Friday 11th October 2019

Reported in Ridge Ward report min.96.

c) CPRE In Bloom presentation 2 October 2019 at Messingham – this had been well attended by 65 people from Councils across the area. The Chairman made comment to the lack of support of Councillors.**98. Correspondence for discussion/decision****a) To receive complaint of vehicles parking on Parish Council land on New Row and agree action.**

It was resolved to seek advice from the Solicitor.

99. Correspondence for information**To note correspondence received for information.****a) NLC – Forthcoming meetings for October – circulated and placed on Parish Council notice board**

Signature

Date

- b) ERNLLCA – District Committee meeting 22 Oct 2019, The Foreman Centre at Haxey 6:30pm-papers circulated
- c) ERNLLCA – September newsletter – circulated
- d) Resident Russell Walk – pot holes Russell Walk / Allison Close / Leaburn Road - reported to NLC
- e) Middleton Close – empty property following fire, reported sightings of vermin – reported to Ongo

To note correspondence after the agenda was posted

- f) NLC Community Champion Awards nominations – Unfortunately the nomination from the Parish Council had not been shortlisted. The nominee would receive a letter and certificate following the presentations.

100. Village complaints/compliments

- a) EAST GREEN – overgrown and dense shrubs – previously reported. Clerk to follow up.
- b) SCHOOL DRIVE – new surface lifting – Clerk to report NLC
- c) Compliment to the planting of the winter bedding
- d) CHESTNUT DRIVE – overgrown in snicket -previously reported. Clerk to follow up.
- e) BRIGG ROAD – hedge overhanging footpath on leaving village – Clerk to report NLC
- f) BRIGG ROAD – drainage grips require clearing, report to NLC
- g) ALLOTMENT Dog waste bin missing – condition reported to NLC and removed. Clerk to chase replacement
- h) HIGH STREET – Wheelie bin missing outside chip shop, report NLC.
- i) HIGH STREET – overflowing spring – responsibility of property owner
- j) NORTHFIELD ROAD – cats eyes missing. Clerk to determine NLC policy
- k) ASH GROVE – overgrowth on roundabout. Clerk to report NLC
- l) WENDOVER ROAD – missing central road marking on bend – Clerk to report NLC

101. Date/time/venue of next meeting

- a) The Personnel & Finance committee meeting was confirmed as Monday 11th November 2019 at 6pm
- b) The next Full Parish Council meeting was confirmed as Monday 11th November 2019 at 7pm.
Both meetings to be held in the Village Hall, Messingham.

102. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

It was resolved to exclude members of the public. *There were no members present.*

103. Open Space off Kealhome Road - Min 58d update and agree action.

It was reported that the fence of one of the properties had been removed and reinstated to the property boundary.

It was resolved to seek legal advice and act in accordance.

This concluded the business of the meeting and the meeting closed at 8:32pm

Signature

Date