

Minutes of **Messingham Parish Council** meeting held on Monday **9<sup>th</sup> September 2019** in Messingham Village Hall commencing at 7pm.

**Present:** Cllrs. N Poole (Chair), Mrs J Briggs, A Clark, A Coggon, W Elsome, J England, Mrs J Fenwick, A Holmes, J McKellar Main, Mrs P Skelton, Mrs B Todd, P Wright

**In Attendance:** Tracey Black, Parish Clerk  
No members of the public were present

**The Chairman opened the meeting at 7pm**

**68. Apologies for Absence**

Apologies were received from Councillors T Foster, Mrs P Hunt, Mrs G Sherwood.

**69. Declarations of Interest** – no declarations of interest were declared.

**70. Public Forum** – no members of the public were present.

**71. Minutes of the Full Parish council meeting on Monday 12<sup>th</sup> August 2019**

a) The minutes of the Parish Council meeting held on Monday 12<sup>th</sup> August 2019 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

**b) Clerks update**

i) Min 57b – The Clerk reported that MJFC had advised that heavy duty plastic pegs and sandbags had been ordered to replace the steel pegs used last season.

**72. Police Matters/Neighbourhood Action Team (NAT)**

**a) To receive a crime report for previous month.**

The clerk reported that the crime report for August had not been received. Clerk to circulate when received. It was noted that regular police presence had been seen in the village.

**73. Planning**

**a) To resolve the planning applications**

i) PA/2019/1408 – J Broadbent, White Cottage, Butterwick Road – to erect a two-storey rear extension.

**It was resolved No Objections.**

**b) To receive any decisions made by NLC**

i) PA/2019/538 – Mr & Mrs G Parkes, Hop Villa, 6 Well Street – two-storey side extension and two-storey and single-storey rear extensions – Granted

ii) PA/2019/1169 – Mr Dannatt, Windy Corner, New Row – erect side and rear extensions – Granted.

**c) To receive appeal decisions**

i) PA/2018/1613 – Mr & Mrs Fisher – Allerton Lodge, 14 Wendover Road – to erect 8 dwellings and demolition of existing bungalow – Permission granted.

Signature

Date

**74. Finance****a) Accounts passed for payment – to approve the payments****Passed For Payment;**

Ref.	Date	Payee	Details	Vat	Total	Method
86	17/8/19	Wave	Water – Allotments	0	43.08	dd
87	17/8/19	Wave	Water – Allotments	0	36.00	dd
88	9/9/19	C Young	Allotment 2A-deposit refund	0	25.00	cheque
89	11/9/19	Three.co.uk	Clerk mobile contract	0	9.23	dd
90	11/9/19	Messingham Village Hall	Monthly rent	0	226.00	online
91	11/9/19	Sissons Gardening Services	Gardening contract	0	521.30	online
92	11/9/19	MKS Groundcare Ltd	Grass cutting contract	103.56	621.36	online
93	11/9/19	Gains Pest & Environment	Mole Control contract	0	70.00	online
94	11/9/19	Lawn N Order	Verge cutting contract	76.00	456.00	online
95	11/9/19	BW Ross	Ground works-Allotment	6.00	36.00	online
96	11/9/19	Builders Merchant Co. Ltd	Post fix for Village signs	1.32	7.90	online
97	11/9/19	T Black-reimbursement	HM Land registry search chg. - Open space land adjacent Kealhome Road	0	3.00	online
98	11/9/19	T Black-reimbursement	Silica Lodge Garden Centre - Gift vouchers for 'Best Kept' prizes	0	220.00	online
99/ 100	11/9/19 30/9/19	Salaries	Salaries (separate schedule)	0	1257.31	online

**It was resolved that the payments be approved**

**b) Monies Received – to note receipt of income**

Ref.	Date	Received from	Details	Amount	Method
28	9/8/19	Chapman/Scott	Allotment 40A – Deposit	40.50	Online

**c) West View Path Min.58d – To receive response from NLC.**

NLC informed the path is currently not on the definitive map and a site visit would be planned. The addition of a footpath to the definitive map is a legal process requiring supportive evidence and would not guarantee maintenance by NLC.

ERNLLCA had advised that the Parish Council has the power to provide funding for the upkeep of a 'public' path. Consideration should be given to ownership, insurance liability and possible requests for work on other paths.

It was agreed that the Parish Council had historically maintained the path from Park Street to West View. It was noted that any decision to rescind minute 45a on 10 June 2019 would be in accordance with standing order 7a. It was agreed in principle to maintain the path with decision to be resolved at a future meeting.

**d) Bench for Allotment site Min 58g – to receive prices for bench and resolve purchase.**

The clerk provided prices for a new bench from a range of materials. It was resolved to order a bench from recycled materials and Clerk to arrange a meeting at the allotments for Councillors to agree a position to site. Installation to be on a concrete base with fixings.

Signature

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- e) **CPRE – Best Kept Village awards presentation – Wednesday 2<sup>nd</sup> October 2019 at 7:30pm-Messingham To agree the arrangements required to host the presentation.**  
It was agreed a maximum budget of £150 from the Chairman’s budget to provide refreshments. Several members volunteered to help on the evening. Clerk to liaise to make arrangements.
- f) **Parish Council photograph – to consider a photograph sitting following the 2019 elections.**  
It was resolved to arrange a sitting for a photograph of current members. It was suggested that it could take place prior to the November Parish Council meeting. Clerk to arrange.
- g) **Best Kept Front Garden results – to receive the results of the Best Kept Front Garden competition.**  
The clerk provided the results of the Best Kept Front Garden and the Best Kept Allotment competitions. The prizes and certificates were awarded at the annual Horticultural show held on 31<sup>st</sup> August.
- h) **To consider future Burial provision.**  
It was resolved to;
- i) correspond with Holy Trinity Church Parochial Church Council for indication of when further provision of burial ground is envisaged.
  - ii) correspond with NLC Burial and Cemeteries officer to determine required level of burial capacity/provision in a Parish churchyard.
75. **General items of business**  
Cllr. P Skelton reported that Messingham Village Hall committee had been successful in receiving further funding for the on-going Village Hall extension.  
The clerk reported that a working group meeting between the Parish Council and Village Hall committee was presently being arranged.
76. **Leisure & Recreation items**  
The clerk reported deterioration to a bench at the play area. It was resolved to ask a contractor to repair. A lock had gone missing from the main gate. The clerk reported that MMPFA had been asked to enquire if any clubs have this in their possession. Cllr. Skelton reported that this is on the agenda for the next MMPFA meeting.
77. **Ridge Ward Councillor report - To receive a report from Ridge Ward Councillors on NLC matters;**  
NLC presently focused on commerciality of the council and work to develop an asset portfolio to generate income.
78. **Councillor/clerk reports from meetings attended** – no reports received.
79. **Correspondence for discussion/decision**
- a) **ERNLLCA – AGM Ropewalk, Thursday 19<sup>th</sup> September 2019 at 7pm – to consider attendance of two named delegates.** No response from Councillors to attend.
80. **Correspondence for information**  
**To note correspondence received for information.**
- a) NLC – Forthcoming meetings for September – circulated and placed on Parish Council notice board
  - b) NLC – Introduction of new Community Cohesion Officer, Humberside Police – noted for information
  - c) NLC – Community Safety Partnership – Crime Reduction funding available – noted for future
  - d) ERNLLCA – August newsletter – circulated prior to the meeting
  - e) Cadent – routine maintenance over line survey between Sept to November 2019 - noted
- Signature \_\_\_\_\_ Date \_\_\_\_\_

**To note correspondence after the agenda was posted**

- f) NLC – Five year review of polling districts and polling places. All electors invited to make representations by 6 October 2019. It was agreed that the Chapel room is considered suitable and accessible along with the Pink Pig used by Holme residents.

**81. Village complaints/compliments**

- a) Compliment – work carried out by NLC to tidy both the overhanging tree on West Green & weed growth sprayed on path on Butterwick Road hill.
- b) BUTTERWICK ROAD –overhanging growth reducing visibility of 30mph signs on entry to village-report NLC
- c) Query regarding present verge Parking regulations. The Chairman reported that there is a Traffic Regulation order in place enforced by NLC.
- d) HOLME LANE – speed restrictions. It was agreed to ask NLC to consider 50mph restriction in line with B1398.
- e) LEABURN ROAD/INGLEBY DRIVE – crumbling pavement – no action taken despite previously reported. The Chairman reported that this work and Wendover Close has been moved up the list of works by NLC.
- f) BRIGG ROAD – pot holes and splitting of road surface– Clerk to request inspection by NLC
- g) Compliment – NLC installation of new dog waste bin on Brigg Road from public footpath.
- h) HOLME MEADOW recreation field – horse waste left heaped under trees following Pony Club events. It was agreed to ask SDPOC to remove this and refrain from leaving in future.

**82. Date/time/venue of next meeting**

- a) The next Allotment Advisory committee meeting was confirmed as Monday 23 September 2019 at 7pm
- b) The next Full Parish meeting was confirmed as Monday 14<sup>th</sup> October 2019 at 7pm.  
Both meetings to be held in the Village Hall, Messingham.

**83. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

It was resolved to exclude members of the public. *There were no members present.*

**84. Handyman self-employed Contractor – To resolve terms of contract**

The clerk reported a response on a self-employed basis. It was resolved to offer an agreed hourly rate. The Clerk advised that a contract had been prepared. It was resolved that as the work is on an ad-hoc basis a contract would not be required. The contractor would be required to have a minimum of £5 million Public Liability Insurance and consideration to risk assessments / method statements. Clerk to arrange with the contractor for provision of inspections of Holme Meadow Recreation field and the Children's play area & MUGA, along with provision of cover for the Play area / MUGA attendant as required. Clerk to ask the contractor to repair the bench at the play area as per Minute 76.

**85. Kealhome Open Space Min 58d**

- i) **To receive update of ownership of land and action taken to date. To resolve action to be taken.**  
The clerk reported that a land registry search by NLC and the Parish Council showed that the land was registered to the Parish Council. The land had been transferred to the Parish Council by

Signature

Date

Mr RW Price on 11 June 2012. The clerk reported the action of two properties to extend their boundaries onto the land. Professional advice had been sought and action taken. NLC planning enforcement officers had inspected and taken action.

**ii) To receive complaint of overgrown areas of nettles. To receive price for grass cutting and maintenance of this land and resolve addition to contract.**

The clerk reported that MKS Groundcare had quoted £40/cut on a fortnightly basis and £90 to strim and apply a weed killer to the overgrown areas of nettles and weeds.

It was resolved to add the grass cutting work to the existing contract and to carry out the weed control work.

**86. Village Car Park – to receive cost of NLC Framework and design / administration fees**

NLC had advised the cost to procure the works through the 'Construction & Highway Framework' would be £350, there would be an additional charge for officer time / design costs of £18.07/hour.

It was resolved to engage NLC to procure the works on behalf of the Parish Council.

This concluded the business of the meeting and the meeting closed at 8:27pm

Signature

Date