

Minutes of the **Precept** meeting held in Messingham Village Hall on **Monday 26<sup>th</sup> November 2018** commencing at 7.00pm.

**Present:** Cllrs. N Poole (Chairman), Mrs J Briggs, A Clark, J. England, T Foster, A Holmes, Mrs P Hunt, J McKellar Main, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd.

**In Attendance:** Tracey Black, Parish Clerk

**Also Present:** Two members of the public were present

**138. Apologies for Absence**

Received from Councillors W Elsome, Mrs J Fenwick, P Wright

**139. Declarations of Interest**

Cllr Mrs B Todd – PA/2018/2276- personal and prejudicial interest as near neighbour and family employee connection

Cllr Mrs P Skelton – PA/2018/2276-personal and prejudicial interest as near neighbour

Cllr Mrs P Skelton – Playing field application for grant aid – prejudicial interest as Deputy Chair of the playing field committee

Cllr Mrs G Sherwood – Playing field application for grant aid – prejudicial interest as the Treasurer of the playing field committee.

Cllr N Poole – Bowls club application for grant aid – prejudicial interest as member

Cllr A Clark – Bowls club application for grant aid – prejudicial interest as member

**140. Planning**

To resolve the planning applications

- i) PA/2018/2118 -R Fox, 60 High Street-to vary condition 9 of PA/2013/0153 namely to retain obscure glazed window in eastern elevation (in lieu of removing and bricking up)

**It was resolved No Objections subject to the window being non-opening and obscured.** It is believed the property is No. 6 and not No. 60.

*Cllrs Mrs B Todd and Mrs P Skelton left the room prior to discussion of the following item.*

- ii) PA/2018/2276-Mr & Mrs P Cobb, 20 West Green – to erect a single-storey rear extension and widen existing road crossing to provide additional off-road parking.

**It was resolved No Objections**

*Cllrs Mrs B Todd and Mrs P Skelton returned to the room*

**141. Annual Precept**

- a) **Budget summary - To receive the budget summary against year to date and projected values and note any variances**

The budget summary as at 25 November 2018 was circulated and variances noted

It was agreed to accept this summary as a basis to agree the 2019/20 budget.

- b) **Bank Reconciliation – to receive and approve the Bank reconciliation as at 25 November 2018 and projected balance as at 31 March 2019.**

The Bank reconciliation as at 25 November 2018 and projected balance at 31 March 2019 was circulated and approved.

**To consider the exclusion of the public and press for items 4c, 4d, 4e, 4f, on the Agenda in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

It was resolved to accept this and the two members of the public left the room

- c) **Salaries/Wages Review**  
Salaries and wages were reviewed at the Personnel & Finance meeting held on 26 November 2018 at 6pm  
It was resolved to accept the proposals
- d) **Highways verge grass cutting contract**  
Five quotations had been received; these were circulated to the members present.  
It was resolved to offer the contract to Lawn N Order on a one year contract subject to confirmation of NLC funding.
- e) **Parish Paths grass cutting contract**  
Three quotations had been received; these were circulated to the members present.  
It was resolved to offer the contract to Mill View Fencing on a one year contract subject to confirmation of NLC funding.
- f) **Flower bed planting & maintenance contract**  
One quotation had been received. The clerk had received an interest to tender from two other contractors, but following their consideration was notified of their withdrawal on the closing date for tenders.  
It was resolved to award the contract to A. Sissons on a three year contract with the cost of bedding plants to be included subject to being inline with 2018/19 prices.

*The members of the public returned to the room*

- g) **2019/20 Budget**  
**To consider and agree the budget requirements for 2019/20**
1. Salaries & Wages – **It was resolved a total budget £20,828**
  2. Administration  
It was resolved to maintain the 2018/19 budget – **Budget £7000**  
It was resolved to include possible election costs – **Budget £1200 – Total Budget £8200**
  3. Play Area/MUGA  
It was resolved to decrease from the 2018/19 budget – **Budget £1000**
  4. Holme Meadow  
It was resolved to decrease from the 2018/19 budget – **Budget £3000**
  5. Grass Cutting  
It was resolved to decrease from the 2018/19 budget – **Budget 6200**
  6. Pest Control  
It was resolved to maintain the 2018/19 budget – **budget £1800**
  7. Memorial  
It was resolved to maintain the 2018/19 budget for cleaning and moss work – **Budget £1000**
  8. In Bloom  
This was resolved in Min. 141e. **Total budget £8250**
  9. Chairman's Allowance  
It was resolved to maintain the current budget - **budget £250**
  10. Public Works Loan  
The Public Works Loan of £35,000 received in November 2014 is to be repaid over 15 years at a cost of £2930 per year. **It was resolved a budget £2930**
  11. Miscellaneous  
It was resolved to maintain the current budget - **Budget £1000**

**h) Applications for Grant Aid (S137)**

**To receive and consider the applications for Grant Aid (s137) as per schedule circulated with the agenda**

All applications were noted to have been submitted with accounts or bank statements as required and therefore considered individually and granted as follows:

1. Messingham Junior Cricket Club - £600 requested for junior portable net for practise use  
**Resolved a grant of £600.**
2. Messingham Junior Football Club - £600 requested to replace 5 a-side goals at Northfield Road.  
**Resolved a grant of £600.**

*Cllr J England declared a prejudicial interest as Vice-President of the playing field committee*

*Cllr. J England, Cllr Mrs G Sherwood and Cllr Mrs P Skelton left the room prior to the following item*

3. Messingham Memorial Playing Field - £3500 requested to erect a boundary fence running from the bowls club around the back and to the right of Pavillion to increase security.  
**Resolved a grant of £1000.**

*Cllr J England, Cllr Mrs G Sherwood and Cllr Mrs P Skelton returned to the room*

4. Messingham Village Hall - £75,000 requested to support the funding towards the extension and completion of the proposed car park.  
**Resolved to grant £10,000 for the sole purpose of the Village Hall Car park project subject to confirmation from the Village Hall committee of agreement that the existing and new car parks be available for public use at all times.**  
**Resolved that the Parish Council seek additional funding from the North Lincolnshire Community Grant fund and other funders.**
5. HWRCC Community Transport – Donation towards running costs of the community transport service.  
**Resolved a grant of £100.**

*Cllr N Poole and Cllr A Clark left the room prior to the following item*

*Cllr J McKellarMain chaired the meeting for the following item*

6. Messingham Bowls Club - £1500 requested to purchase club shirts and jumpers for club centenary and badges and momentos, for members to have uniformity.  
**It was resolved that no grant be made**

*Cllr N Poole and Cllr A Clark returned to the room*

7. First Messingham Guides - £200 requested for new Guiding programme-to acquire badges, activity cards, handbooks, badge books  
**Resolved a grant of £200**
8. Friends of Little Imps - £624 requested towards art supply trolley for use of pre-school and out of school provisions. Group formed in 2018 to fundraise for furniture/equipment for Little Imps pre-school and out of school club.  
**It was resolved that no grant be made**
9. Second Messingham Brownies - £300 towards new programme-2 books required plus a full set of activity and skills cards for the unit.  
**Resolved to grant £300**

**A total budget of £67,258 was agreed**

- i) **2019/20 Precept to NLC**  
**A proposal to precept £57,000 was unanimously agreed.**
- 142. NLC Precept & Discretionary Support Grant 2019/20**  
A letter from NLC had been received to inform of the council taxbase for 2019/20 and invitation to consider terms of the councils discretionary support grant for 2019/20.  
The terms were read out by the Chairman and agreed that they are currently being met or considered.  
**It was resolved to apply for the available grant of £2,333.**
- 143. NLC Winter in Bloom Grant application**  
A letter from NLC had been received after the agenda had been posted, inviting applications for funding towards Winter in Bloom 2018. The closing date is 7<sup>th</sup> December 2018.  
**It was resolved to submit an application for the purchase of a three tier planter to place at junction of Cross Tree Road with the High Street/winter bedding.**
- 144. Letter from Mrs Levitt – Village Hall Financial affairs/planting/library car park/precept.**  
**It was resolved that a response be given by the clerk following referral to Chairman and Vice-chairman.**

This concluded the business of the meeting. Meeting closed at 8.10pm

Signature

Date