

Minutes of the **Allotment Advisory Committee** held on Monday 24th September 2018 in Messingham Village Hall commencing at 7pm.

Present: Councillors N Pool (Chairman) Mrs J Briggs, J England, T Foster, J McKellar Main, M Proctor, Mrs B Todd.

Representatives: Mr B Ross, Mr C Scott

In Attendance: Tracey Black, Parish Clerk

571. Apologies for absence

Received from Mr P Chapman.

572. Declarations of interest – None declared

573. Minutes of last meeting 18th June 2018.

The minutes were circulated to all members prior to this meeting and agreed to be a true record. The minutes were adopted by the Parish Council on Monday 9th July 2018 Min. Ref. 1395/51b.

574. Clerks report

To receive the Clerks report providing information on recent issues and work completed.

- a) Min 569a – West View missing lock – Clerk reported that the lock had been returned
- b) Min 569b – Allotment number signs – The new number signs are now in place.
- c) Min 569c – Vacant Allotments 50-57 – The clerk reported that a skip had been used and B Ross had now cleared this area and now working the plots.
- d) Min 569d – Rabbit control – Clerk reported as per Full Council min. 71f, advice received from ERNLLCA and Zurich Insurance, against the use of firearms and the situation would be monitored.
- e) Min 569e – Dog Fouling/off leads – Clerk reported as per Full Council min. 72a; Allotment holder in violation of rule 11 had been sent a letter and refused to conform. Further letter sent to advise that termination would follow if non-compliance - to monitor.
New sign advising dogs to be on leads placed on pedestrian gate on West View.

575. Matters referred from Parish Council

- a) No matters referred.

576. Allotment tenancy terminations/notice of terminations

Cllr T Foster declared a personal interest in item 576a

- a) Allotment 3A - T Foster - No longer required-allotment to be cleared prior to termination.
- b) Allotment 19B- S Courtney - Work commitments taking away from area-requested no refund.
- c) Allotment 51A -W Bonsall - Terminated 10/6/18 – After several requests to clear allotment and remove freezer, it was reported that this had not been removed. It was resolved that in accordance with Allotment Tenancy condition 4 the deposit would not be refunded and the pending cheque to be destroyed. Mr P Chapman had offered to remove the freezer.

Cllr T Foster declared a personal interest in item 576d as neighbour

- d) Allotment 3b – J Westoby–request received to split allotment and to retain western end. It was resolved to accept the request and split the plot.

Signature:

Date:

577. Allotment tenancy applications**To receive and consider allotment tenancy applications;**

The Clerk reported that the following had been allocated allotments since the last meeting;

- a) S Courtney Allocated 19B Allocated 26/6/18 No longer required-see Min 576b) above

578. Allotment inspection report**To receive the allotment inspection report and agree any necessary actions**

The following allotments were noted in the inspection carried out by Mr P Chapman and Mr C Scott;

- a) Allotment 2A – C & R Young – not being used but tidy. Agreed to monitor.
 b) Allotment 2B – B Antcliff – Cllr T Foster informed that he would trim this allotment in due course.
 c) Allotment 11F – J Oatridge – Clerk reported response received to letter 1 with intentions to tidy.

Mr C Scott declared a personal interest in item 578d as neighbouring plot with interest to acquire

- d) Allotment 37A – T Kendall – not being used but tidy – Agreed no action to be taken
 e) Allotment 46A – M Wombell – overgrown-no response following letter in June agreed to send letter 2.

Other issues

- f) Dog Fouling on allotments when strimming. Agreed clerk to contact NLC for advice on enforcement of dog control measures.
 g) Theft of sheets of glass from Allotment 36 - noted
 h) Wasp nests reported – allotment holders responsible for eradication.
 i) B&Q Wastage scheme – scheme to apply for unsellable products and materials for re-use. It was noted that eligibility to apply would require an allotment association. Mr C Scott to investigate interest.
 j) Wood chippings – can be applied for free of charge. It was agreed that Mr C Scott to investigate and store on vacant 'car park' site for use on individual allotments.
 k) **To receive the Best Kept Allotment results**
 1st – 42A – Mr P Bratton
 2nd – 35B – Mr M May
 3rd – 38A/B – Mr K Gibson
 Agreed to refer to Full Council for consideration of gift for the judge.

579. Correspondence for discussion/decision

No correspondence received.

580. Matters for discussion

No further matters received.

This concluded the business of the meeting. Meeting closed 7:30pm

Signature:

Date: