

Minutes of **Messingham Parish Council** meeting held on Monday **11th March 2019** in Messingham Village Hall commencing at 7pm.

Present: Cllrs. N Poole (Chair), Mrs J Briggs, A Coggon, T Foster, Mrs P Hunt, J McKellar Main, Mrs J Sherwood, Mrs B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk

Also Present: 5 members of the public

The Chairman opened the meeting at 7pm

195. Apologies for Absence

Apologies were received from Councillors A Clark, W Elsome, J England, Mrs J Fenwick, A Holmes, Mrs P Skelton.

196. Declarations of Interest

Cllr Mrs B Todd – PA/2019/164 – personal and prejudicial interest as known to the applicant.

Cllr Mrs B Todd – PA/2019/391 – personal interest as known to the applicant.

Cllr J McKellar Main – PA/2019/164 – personal and prejudicial interest as resident of nearby development.

Cllr J McKellarMain – PA/2019/391 – personal interest as known to the applicant.

Cllr P Wright – PA/2019/391 – personal interest as known to the applicant.

197. Public Forum

The Council voted to suspend the meeting to allow the Public to speak.

Mrs Whitaker addressed the members present regarding planning application PA/2019/164, with concerns of the draining dyke; lack of notification.

Cllr T Foster arrived.

Mrs Robson raised concerns regarding planning application PA/2019/164 of present poor drainage and effluent issues in the area.

Mr Davidson raised concerns regarding planning application PA/2019/164 of the boundary development line; no necessity to build houses; sewerage; lack of notification.

MJFC Chairman/Secretary, Kevin Broughton addressed the members following a request to attend the meeting regarding the condition of Holme Meadow recreation field following Sunday games. Mr Broughton explained this was his first season and apologised for not responding to all emails. A meeting had been held with the Managers who gave assurances that they would be more vigilant; vehicles only to be driven on the field to drop equipment by use of field perimeter. Mr Broughton expressed the view of lack of bins and concerns of dog waste on the field. The Chairman explained the difficulty of policing dog fouling. MJFC suggested that they provide bags for their litter next season. The Chairman thanked MJFC for attending the meeting which had given the opportunity for discussion and to resolve issues.

Cllr Mrs Sherwood arrived at 7:15pm

The meeting reconvened

The two members of MJFC left the meeting.

198. Minutes of the full council meeting on Monday 11th February 2019

- a) The minutes were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

Signature

Date

b) Clerks update

- i) Min 183i – Mole Control to receive update of agreed price for mole control on one year contract. The Clerk reported that a reduction had been received for agreement of a one year contract to £70/month, this had been agreed as per authority-min 183i
- ii) Min 184b – Messingham Community Awards – update
The Clerk reported that along with Cllrs Poole and Foster had attended a meeting with Stuart Usher from Messingham Martial Arts. There will be one Adult and one Junior award. Posters and nomination forms had been discussed and this had now been launched. Closing date 7th May and presentations would be at Messingham Show.
- iii) Min 189c – NLC response re. request for litter bins outside shops on High Street
A request had been sent to NLC to replace the removed wheelie bins with litter bins. NLC had reiterated their previous response that they will continue to monitor and will bear in mind the request. Cllr Wright commented that the amount of litter is masked by those collecting it. The Chairman reported that NLC are reviewing.

199. Police Matters/Neighbourhood Action Team (NAT)**a) To receive a crime report for February.**

The Clerk had received the crime report on the day of the meeting and had circulated directly.

14 crimes had been reported for February;

4 arson and criminal damage; 1 burglary business and community; 1 drug offence; 1 public order offence; 2 theft offence; 1 theft from a motor vehicle; 1 vehicle interference; 3 violence against the person.

b) OPCC – Office of Police & Crime Commissioner-February newsletter-this had been circulated by email.

The Chairman advised that community speed watch will be rolling out with courses being offered.

200. Planning**a) To resolve the planning applications**

Cllr J McKellar Main and Cllr Mrs B Todd left the room prior to the following item

- i) PA/2019/164 – AE & DM Swaby, land off Scotter Road – outline permission to erect 25 dwellings with all matters reserved.

It was resolved to Object for the following reasons;

- Development is outside the development boundary
- Development contravenes LC15 land which was put in place as a buffer zone to protect the Manor Farm Estate.
- Current on-going drainage issues of existing neighbouring properties and the subject of refusal of planning application PA/2017/392
- Highway concerns regarding the safety aspect of the proposed access and egress on to the A159

Cllr J McKellar Main and Cllr Mrs B Todd returned to the room.

- ii) PA/2019/244 – L Whorton, 58 Brigg Road – to erect entrance porch and create vehicular access using existing dropped kerb.

It was resolved No Objections.

- iii) PA/2019/338 – Mr & Mrs Smith, Fairholme, Northfield Road – to erect a single storey side and rear extension.

It was resolved No Objections.

Cllr T Foster declared a Personal and Prejudicial interest in PA/2019/391 as known to the applicant and left the room.

Cllr N Poole declared a personal interest.

- iv) PA/2019/391 – Mr & Mrs Chapman, 15 Well Street-to erect ground floor and first floor rear extension.

It was resolved No Objections. Cllr. N Poole didn't take part in the vote. *Cllr T Foster returned to the room*

Signature

Date

- b) To receive any decisions made by NLC
 i) PA/2018/1090 – F Gjoni, The Gables, Northfield Road—to retain use of site as a hand car wash-Granted
 ii) PA/2019/63 – C Barnes, 9 Calder Green-determination of requirement for prior approval to extend conservatory – Prior approval not required.
 iii) PA/2019/23 –D Wooldridge,30 East Green—erect two storey rear and single storey side extension-Granted
 iv) PA/2019/79 – Mr & Mrs Miller, 99 Brigg Road-erect single storey rear extension - Granted

201. Finance

a) Accounts passed for payment – to approve the payments

Passed For Payment;

Ref.	Payee	Details	Vat	Total	Pay method
187	Three.co.uk	Clerk mobile contract	0	9.00	dd
188	Wave	Water Allotments	0	110.93*	dd
	Wave	Water Allotments	0	6.86 CR	Credit for info
189	Wave	Water Holme Meadow	0	55.42	dd
190	Messingham Village Hall	Monthly rent	0	226.00	online
191	Sissons Gardening Services	Gardening contract	0	528.91	Online
192	Gains Pest & Environment	Mole Control contract	0	70.00	Online
193	CPRE	Annual membership	0	36.00	Online
194	Amberol Ltd	3 Tier planter	76.80	460.80	Online
195	T Black-clerk	Reimbursement P. Eaton gift voucher	0	50.00	Online
196	J Oatridge	Allot 11F-deposit refund	0	25.00	Online
197	S Coulman-handyman	Reimburse-materials to insulate Allot stand pipes	6.46	62.63	Online
198- 200	Salaries & Wages	Salaries & Wages per Confidential schedule	0	1256.63	Online

*Clerk investigating water bill-will report to Allotment meeting.

It was resolved that the payments be approved

b) Monies Received – to note receipt of income

G Pollard – Allotment 3A Deposit/rent	30.00
M Chapman – Allotment 17B	25.00
Ward/Cook – Allotment 11F – deposit	25.00
NLC In Bloom grant	1000.00

c) **Community bin at Churchyard (Min 189e) – To receive response from ERNLLCA and Church. To consider prices from NLC for bin size/frequency.**

The clerk reported that ERNLLCA had responded that the parish council has the power to provide a bin under the Environmental Act, placing it inside the Churchyard does not contravene the church funding restrictions of LGA 1894. The Internal Auditor was agreeable with this. Agreement received from the Church to place the bin inside the Churchyard.

It was resolved to place an order for a 240 litre wheelie bin on a fortnightly collection.

Signature

Date

- d) **CPRE Best Kept Village Entry – to receive information and guidance on this year’s competition. Consider entry at a cost of £25.**

It was resolved to enter the competition.

202. General items of business

- a) **Standing orders – to agree amendments to standing orders 3f) and 5d) to alter meeting start time and public forum (Min 184c)**

It was resolved to amend standing order 3f to delete the sentence ‘This will take place before the start of the meeting’.

It was resolved to amend standing order 5d to read 7pm in the final sentence.

- b) **Risk Assessment annual review – To consider amendments and approve the risk assessment.**

The clerk had reviewed and updated the risk assessment and circulated to members present prior to the start of the meeting. It was resolved to include GDPR and accept the other updates.

- c) **Asset Register annual review – To review and agree updates to the Asset register.**

The clerk circulated the asset register with updates for review. The clerk reported the asset register had been updated with the following;

Removal of; Sharp photocopier (ref no. 016)- no longer used; Fujitsu laptop (ref no. 019) – replaced May 2018

Additions; Greenbarnes notice board for Holme residents (ref.no 031) ; Laptop HP 250 G6 (ref. no 032)

It was queried the location of the removed items. It was resolved that the photocopier be disposed of appropriately. It was resolved that the laptop be held securely until the hard drive is cleared.

It was resolved to accept the updates.

- d) **MJFC – to consider comments regarding condition of Holme Meadow field following Sunday games and agree any action. (Min 184a)**

It was resolved to write to thank MJFC Secretary for attending the meeting and for his support in dealing with the issues raised on Holme Meadow recreation field.

203. Ridge Ward Councillor report

To receive a report from Ridge Ward Councillors on NLC matters

Cllrs Foster and Poole reported on;

- a) 2.9% increase in Council tax only the second in 8 years
- b) NLC to move to new council offices in Church Square at end of March 2019. £350k/annum reduction in running costs.
- c) £15 million to be spent on roads in next few years.
- d) Ofsted result for Childrens services had received outstanding – only 3 in the country.
- e) Imagination library – National Dolly Parton initiative -93% take up – Children from birth to 5 years receive a free book each month.
- f) Bins-135,000 bins emptied/week – looking at recycling/biogas for when present contract expires in 2022.
- g) Public transport - committed to keeping buses running.

204. Councillor/clerk reports from meetings attended - none

205. Correspondence for discussion/decision - none

206. Correspondence for information

To note correspondence received for information.

- a) NLC – Forthcoming meetings for March 2019 – circulated and place on notice board
- b) ERNLLCA – February newsletter – circulated by email
- c) NLC- Workers Memorial Day – Monday 29th April 2019 at Scunthorpe Baptist Church 10am-noted
- d) Crowle & Ealand Mayoral Charity evening – Friday 5th April 2019 at the Red Lion Crowle 7pm-noted

Signature

Date

To note correspondence after the agenda was posted

- e) NLC – Great British Spring Clean – 22 March to 23 April 2019

207. Village complaints/compliments

- a) **Resident Mr Oliver – Concerns regarding safety of Ironstone Cottage, Brigg Road. To agree any action.**

It was resolved to refer the matter to NLC enforcement.

- b) **Resident Mrs Marshall – Concerns of lack of bins Churchyard and Kealhome/Meadows area, and request for update of traffic monitoring on Butterwick Road.**

Bins in the church area addressed in minute 201c). It was noted that maintenance of the Kealholme/Meadows area is the responsibility of the owner/developer. Clerk to provide resident with the traffic monitoring data carried out 13-19 October 2018.

- c) **Resident Mrs Armstrong – concerns of overgrown hedge between Ashlin Court and Walkers Court.**

It was resolved to refer to NLC immediately prior to nesting birds.

- d) PARK STREET – parked flatbed lorry – Cllr Foster to refer to PCSO Harry Metcalf for advice

- e) PARK STREET/WELL STREET lane – flytipping – It was noted that this is unadopted land - Clerk to place on next agenda.

- f) SCHOOL DRIVE – footpath ‘poured surface’ breaking up – refer to NLC

- g) BRIGGATE DRIVE/SCHOOL DRIVE – speeding vehicles in 20mph at school time – refer to PCSO Harry Metcalf and to include West Green parking at School time.

- h) EAST GREEN caravan on drive – it was noted that this is not a Parish Council matter.

208. Date/time/venue of next meeting

- a) The Allotment Advisory Committee meeting was confirmed as Monday 18th March 2019 at 6.45pm
 b) The Leisure & Recreation Committee meeting was confirmed as Monday 18th March 2019 at 7.30pm
 c) The next Full Parish Council meeting was confirmed as Monday 8th April 2019 at 7pm
 d) The Annual Parish Meeting was suggested as Monday 8th April 2019 at 6pm-clerk to confirm
 All meetings to be held in the Village Hall, Messingham

209. To consider the exclusion of the public and press for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

It was resolved to exclude the public present due to legal and tender items being discussed.

The 3 remaining public left the room.

210. Land New Row (Min 176) – to be notified of present position

The Clerk reported that the residents on New Row had agreed to remove their application to register the land under adverse possession with the Land Registry. A letter from the Solicitor to the land registry had been agreed by the applicants and was read to the Councillors.

Solicitor to proceed in accordance with the agreement. It was resolved to place the grass cutting on the contractors cutting schedule.

211. Messingham Car Park (Min 173)– to receive update

The clerk had sent a letter to the Village Hall Committee requesting an update and completion date to enable commencement of the procurement process. The clerk reported that a response had only been received on the day of the meeting which requested a meeting. It was resolved that the Clerk and Chairman arrange to meet. No response to date on the planning application.

This concluded the business of the meeting and the meeting closed at 8:35pm

Signature

Date