

Minutes of **Messingham Parish Council** meeting held on **Monday 13th January 2020** in Messingham Village Hall commencing at 7pm.

Present: Cllrs. N Poole (Chair), Mrs J Briggs, A Clark, A. Coggon, W Elsome, J England, Mrs J Fenwick, T Foster, A Holmes, Mrs P Hunt, J McKellarMain, Mrs G Sherwood, Mrs P Skelton, Mrs B Todd, P Wright.

In Attendance: Tracey Black, Parish Clerk
No members of the public were present

The Chairman opened the meeting at 7pm

152. Apologies for Absence

All Councillors were in attendance

153. Declarations of Interest – none received

154. Public Forum – no members of the public were present.

155. Minutes of the Full Parish council meeting on Monday 9th December 2019

a) The minutes of the Full Parish Council meeting held on Monday 9th December 2019 were circulated to all members prior to the meeting. The minutes were agreed to be a true record and duly signed by the Chairman.

c) **Clerks update** – no items to report

156. Police Matters/Neighbourhood Action Team (NAT)

a) **To receive a crime report for previous month.**

The clerk reported that the December crime report had not been received - to circulate when received.

b) **Crime Commissioner office – to receive and consider response from min.116c**

Response received to advise that the Crime Commissioner is happy to attend a Parish Council meeting to provide an update on policing. It was resolved to accept the offer and the Clerk to provide list of future meeting dates.

157. Planning

a) **To resolve the planning applications**

i) PA/2019/2063 – Mr & Mrs Starr, 24 Briggate Drive – to erect a conservatory

It was resolved No Objections.

Cllr Mrs J Briggs declared a Personal interest prior to the following item as known to the applicant

ii) PA/2019/2095 – K Dawson, rear of 60 Brigg Road – to erect a detached dwelling (following the demolition of existing garage) with all matters reserved for subsequent approval.

It was resolved to Object for the following reasons;

- Over development of the site which would have a detrimental effect on the appearance of the area and contrary to policies DS1, H1 and H5 of the North Lincolnshire Local Plan.
- Previous planning applications PA/2007/0565 & PA/2008/0454 to erect a bungalow both objected to by the Parish Council and refused by NLC. Subsequent planning appeal dismissed.

Cllr J England entered the meeting at 7:06pm

Signature

Date

- iii) PA/2019/1937 – J Kirk-Alton, Pinewood Farm, Holme Lane, Holme – minor material amendment to PA/2016/816 namely to install additional windows to both floors and roof and to raise the ridge line to provide additional first floor accommodation.

It was resolved No Objections.

Cllr T Foster entered the meeting at 7:08pm

b) To receive any decisions made by NLC

- i) PA/2019/1628 – Mrs Hare, 28 Eastfield Road – to erect a single storey rear extension and attached garage and external alteration (Amended description) – Granted
- ii) PA/2019/1860 – J Richardson, Mendle Farm, Holme Lane – approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application PA/2019/547 dated 31/7/19 to erect an agricultural workers dwelling – Granted
- iii) PA/2019/1840 – P Close, 25 Park Street – to erect single-storey side and rear extension – Granted

c) To receive any notifications from NLC

- i) PA/2019/339 – land east of Scotter Road, outline permission for residential development (up to 24 dwellings) with all matters reserved – application to be considered by NLC planning committee on 15/1/20 starting at 2pm.

158. Finance

a) Accounts passed for payment – to approve the payments

Passed For Payment;

Ref.	Date	Payee	Details	Vat	Total	Method
159	23/12/19	British Gas	Electric – War Memorial	0.59	12.37	Dd
160	23/12/19	British Gas	Electric – Holme Meadow rec. field	0.49	10.30	Dd
161	13/1/20	B.Atkinson	London Marathon donation Pancreatic Cancer UK (min. 141e - Chairman's allowance)	0	50.00	Cheque 002804
162	13/1/20	Three.co.uk	Clerk mobile	0	7.00	dd
163	15/1/20	Messingham Village Hall	Monthly rent	0	226.00	online
164	15/1/20	Sissons Gardening Services	Gardening contract	0	474.44	online
165	15/1/20	Gains Pest & Environment	Mole Control contract	0	70.00	online
166	15/1/20	N Drinkall	Handyman services	0	126.00	online
167	15/1/20	Symes,Baines,Broomer Solicitors	Advice re. trespass 77/79 Kealhome Rd.	100.00	600.00	online
168	15/1/20	HMRC	Quarterly PAYE / NI	0	544.08	online
169	15/1/20	*Aspen Tree Services	Tree work on Kealholme open space	0	450.00	online
170	15/1/20	Salaries & wages	Salaries & Wages	0	1280.71	online
171	31/1/20		(separate confidential schedule)			
172	19/1/20	British Gas	Electric – MUGA, Northfield Rd	1.24	25.95	Dd
173	20/1/20	British Gas	Electric – Holme Meadow rec field	0.38	7.94	Dd
174	21/1/20	British Gas	Electric – Memorial	1.14	24.04	Dd

*The clerk reported that work carried out by Aspen Tree Services had not been completed. **It was resolved that the payments be approved with the payment to Aspen Tree Services on satisfactory completion of the work.**

Signature

Date

- b) **Monies Received** – none received
- c) **ERNLLCA course ‘Being a Good Employer’ Friday 14 Feb 2020, £90 + VAT/delegate - To consider any attendance.**
The Councillors and Clerk were asked if they wished to attend and declined.
- d) **Kealholme Open Space – to consider provision of street lighting.**
It was resolved to ask NLC lighting team to draft a suggested lighting scheme.

159. General items of business

- a) **VE75 Commemorations 8-10 May 2020 – To receive suggestions**
Following suggestions and discussions it was resolved to investigate events to commemorate the 75th Anniversary of VE Day. It was agreed to contact and work with the Churches. Clerk to investigate bugler / brass band / policing and road closure / bunting. Mindful of time ad-hoc working meetings may be arranged.

160. Leisure & Recreation items – no items

- 161. Ridge Ward Councillor report - To receive a report from Ridge Ward Councillors on NLC matters;**
North Lincolnshire named as best place to raise children in a recent Country Living UK study.

162. Councillor/clerk reports from meetings attended – none received

163. Correspondence for discussion/decision – none received

164. Correspondence for information

To note correspondence received for information.

- a) NLC – Forthcoming meetings for January – circulated and placed on Parish Council notice board.
To note correspondence after the agenda was posted – none received

165. Village complaints/compliments

- a) BUTTERWICK ROAD hill – litter on verge
- b) BRIGG ROAD – pot holes / cracking / deterioration – reported several times to NLC – Clerk to seek place in the maintenance programme.
- c) BRIGG ROAD – drainage grips require clearing – as per previous item.
- d) BUTTERWICK ROAD - overhanging growth reducing visibility of 30mph sign – previously reported – Clerk to chase.
- e) Playing field access from Northfield Road – overhanging trees / shrubs. Clerk to ask Handyman to cut back and contact residents of property.

166. Date/time/venue of next meeting

- a) The next Full Parish Council meeting was confirmed as Monday 10th February 2020 at 7pm, to be held in the Village Hall, Messingham.

167. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

It was resolved to exclude members of the public. There were no members present.

Signature

Date

168. Village car park – update from NLC

Results of the soakaway feasibility study carried out in December revealed that connection into the existing foul drainage system would require the permission of Severn Trent. NLC suggested undertaking works as outlined in original planning application PA/2017/644 for 25 additional spaces. It was proposed laying crushed stone on the 'extension' area and the use of stabilising / retaining grids to enable use for overflow parking. Any brick walling would require a separate tender.

It was resolved to contact the Solicitor to proceed with the necessary amendments to the lease agreement. Clerk to determine from the Village Hall Committee if they proposed any further amendments.

- 169. HMRC Employment Allowance –** The Clerk reported a generic notification from HMRC regarding the eligibility of use of Employment allowance (used against Employer Class 1 NIC liability) indicated that Parish Councils, unless they have charitable status, were unable to benefit from this allowance. This was confirmed by both ERNLLCA and SLCC. The Internal Auditor advised that he had become aware of this following recent updated HMRC guidance in September 2019 and would be raising advisory notes on all year end audit reports. Use of the allowance should cease and allowance used during 2019-20 to be paid. **It was resolved to act on this advice.**

This concluded the business of the meeting and the meeting closed at 8:02pm

Signature

Date