

MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 9th March 2020 at 7pm**, in Messingham Village Hall (Trinity Suite) Orchard Close, Messingham, for the purpose of transacting the following business.

Tracey Black

Clerk to the Parish Council

4th March 2020

AGENDA

- 1. Apologies for absence** To receive apologies for absence.
- 2. Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. Public Forum**
 - a) Chairman to propose to suspend Standing Orders to allow the public to address the Council for a maximum of 15 minutes.
Members of the public may make representations, answer questions and give evidence in respect of business on the agenda. A question shall not require a response or start a debate. Decisions relating to items on the agenda will be made within the agenda item.
INVITED GUEST - Crime Commissioner, Keith Hunter
 - b) Chairman to reconvene the meeting.
- 4. Minutes of previous meeting**
 - a) To resolve that the minutes of the Full Parish Council meeting held on Monday 10th February 2020 (circulated to members) be signed as a correct record.
 - b) To receive an update from the Clerk on items from the minutes not shown separately on the agenda (attached)
- 5. Police matters/Neighbourhood Action Team (NAT) report**
 - a) To receive a crime report for previous month.
- 6. Planning**
 - a) To receive planning applications from NLC and resolve a response**
 - i) PA/2020/150 – J Aisthorpe, Grange Park, Butterwick Road – to vary condition 2 of PA/2016/1769 to allow for changes to the external appearance of the lodges to timber clad caravans and for revisions to the layout for the remaining 12 pitches
 - ii) PA/2019/1853 – A Carpenter, Melcot Nurseries, Kirton Road – advertisement consent to replace existing 9 fascia signs with 4 fascia signs at the entrance, and replace 1 fascia sign at the front of the unit.
 - iii) PA/2020/154 – D Barley, 26 West Green – to erect single storey garage
 - iv) PA/2020/292-G Parkes, Hop Villa, 6 Well Street – to erect two-storey side extension, two-storey & single-storey rear extensions, internal alterations to create 2 additional dwellings including access and parking.
 - b) To receive decisions made by NLC**
 - i) PA/2019/164 – AE&DM Swaby, land off Scotter Road – outline permission to erect 25 dwellings – Refused
 - ii) PA/2019/1536 – K Johnson, Messingham Sands Fishing complex – erect dwelling and 2 stock ponds – Granted

- iii) PA/2019/2063 – Mr & Mrs Starr, 24 Briggate Drive – to erect a conservatory – Granted
- iv) PA/2019/2095 – K Dawson, land rear 60 Brigg Road – erect a detached dwelling following demolition of existing garage - Refused

7. Finance

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) **CPRE Best Kept Village Entry** – To receive information and guidance on this year's competition. Consider entry at a cost of £25.
- d) **ERNLLCA** – to consider attendance of Social Media course on Wednesday 25th March 2020 at The Ropewalk, Barton at a cost of £37.50 + VAT / person

8. General items of business

- a) **VE75 Commemorations 8-10 May 2020 Min 177a** – to receive progress report and determine actions required
 - i) Friday 8th May 2020 at 3pm – Ceremony at War Memorial
 - ii) Sunday 10th May 2020 at 3pm - Proms in the Village Hall
- b) **Risk assessment annual review** – To consider amendments and approve the risk assessment.
- c) **Asset register annual review** – To review and agree updates to the Asset register.

9. Leisure & Recreation items

- a) **Holme Meadow Recreation Field electricity meter box** – to be notified of moisture damage and advice received.

10. Ridge Ward Councillor report

To receive a report from Ridge Ward Councillors on NLC matters

11. Councillor reports

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

12. Correspondence for discussion/decision

- a) NLC – Transfer of responsibility for grass cutting of Highway verges and small open spaces & Public Rights of Way – to receive details and funding offer to organise own grass cutting in the calendar years 2020, 2021, 2022. Agree decision.
- b) NLC – North Lincolnshire Local plan (2017-2036) – Consultation period 14 February – 27 March 2020 - to consider any response to the preferred options document
- c) NLC – notification from NLC of volunteer litter picker.

13. Correspondence for information

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

14. Village complaints/compliments

To receive and consider any Village complaints and compliments from members

15. Date/Time/Venue of Next Meeting

- a) To confirm date and time of Allotment Advisory Committee meeting on Monday 16th March 2020 at 7pm.
- b) To confirm date and time of next Full Parish Council meeting on Monday 6th April 2020 at 7pm. (Note date to avoid Easter)
- c) To resolve a date and time for the Annual Parish Meeting
All Meetings to be held in the Village Hall, Messingham.

16. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

- 17. **Village car park** – to consider quotations for car park lighting. To receive car park report.

Clerk's Report

Min 181b – NLC Public Space Protection order review – response from NLC this does not cover Traffic Regulation Orders

Accounts - To be passed for Payment:

Ref	Date	Payee	Details	Vat	Total	Method
186	17/2/20	Wave	Water – Allotments	0	38.97	dd
187	17/2/20	Wave	Water – Allotments	0	61.62	Dd
188	17/2/20	Wave	Water – Holme Meadow Recreation field	0	13.40	Dd
189	20/2/20	British Gas	Electric – Holme Meadow Recreation field	0.42	8.85	Dd
190	20/2/20	British Gas	Electric – War Memorial	0.62	12.93	Dd
191	11/3/20	Messingham Village Hall	Monthly rent	0	226.00	online
192	11/3/20	Sissons Gardening Services	Gardening contract	0	474.44	online
193	11/3/20	Gains Pest & Environment	Mole Control contract	0	70.00	online
194	11/3/20	N Drinkall	Handyman services Inc. £25 materials	0	263.50	Online
195	11/3/20	Mess Memorial Playing Field	Precept grant	0	1000.00	online
196	11/3/20	CPRE	Annual membership	0	36.00	online
197	11/3/20	A Horne	Allotment 38A deposit refund	0	25.00	online
198	13/3/20	Three.co.uk	Clerk mobile	0	7.00	dd
199	11/3/20	Salaries & wages	Salaries & Wages	0	1280.51	online
200	31/3/20		(separate confidential schedule)			

Monies Received

Ref.	Date	Received from	Details	Amount	Method
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Correspondence for information

NLC – Forthcoming meetings for March 2020

NLC – Workers Memorial Day Tuesday 28 April 2020 commencing at 10:30am

NLC – Bin collection dates Easter 2020

ERNLLCA February newsletter – circulated

Bottesford Town Council – Charity race night Friday 29th May 2020 tickets £5. Race sponsorship £25