

# MESSINGHAM PARISH COUNCIL

Clerk: Tracey Black

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## **NOTICE OF MESSINGHAM PARISH COUNCIL ALLOTMENT ADVISORY COMMITTEE MEETING**

**To:** All members of the Allotment Advisory Committee

You are hereby summoned to attend a meeting of the Allotment Advisory Committee which will be held remotely via Zoom on Monday 22<sup>nd</sup> June 2020 at 7pm, for the purpose of transacting the following business. Details of zoom meeting link / meeting id & password will be emailed.

*Tracey Black*

Clerk to the Parish Council

17<sup>th</sup> June 2020

### **AGENDA**

1. **Apologies for absence** - To receive apologies for absence
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Minutes of the last meeting**  
To receive the unadopted draft minutes of the meeting held on Monday 16<sup>th</sup> March 2020.
4. **Clerk's report** - To receive a report and update on recent and ongoing matters
5. **Allotment tenancy terminations / notice of terminations**  
To receive and note allotment tenancy terminations and any notice of terminations
6. **Allotment tenancy applications** - To receive and approve allotment tenancy applications
7. **Allotment inspection report**
  - a) To receive the inspection report and resolve any actions required
  - b) Allot. 36 - reports received of timber harbouring vermin – letter sent 24 May 2020
8. **Matters for discussion** - To receive any items for consideration and resolve any actions required
  - a) Small holding plots 12,13,14,15 available 29/9/20 – to resolve action for new allotment plots
  - b) Best Kept allotment competition – to consider if the competition is to be held and judge

Members of the public and press are welcome to attend all meetings of the Council and committees.  
Due to current Government measures to control Covid-19 this meeting will be held virtually via Zoom. If any members of the public wish to attend they should contact the Clerk before 5pm on the day of the meeting.