

MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 10th August 2020 at 7pm**, for the purpose of transacting the following business. Due to Covid-19 restrictions the meeting will be held remotely via Zoom. Details of the zoom meeting link, meeting id and password will be emailed separately.

Tracey Black

Clerk to the Parish Council

5th August 2020

Any members of the public who would like to join the meeting should contact the Clerk before 5pm on the day of the meeting for further details.

AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
 - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.
Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.
4. **Minutes of previous meeting**
 - a) To resolve that the minutes of the Full Parish Council meeting held on Monday 13th July 2020 (circulated to members) be signed as a correct record.
5. **Clerks report**

To receive an update from the Clerk on items from the minutes which are not shown on this agenda. (attached)
6. **Police matters/Neighbourhood Action Team (NAT) report**
 - a) To receive a crime report for previous month.
7. **Planning**
 - a) **To receive planning applications from NLC and resolve a response**
 - i) PA/2020/939 – Mr & Mrs Elvin, Hall Farm Cottage, New Row – to erect first floor extension.
 - i) PA/2020/1132 – Mr & Mrs C Lewis, 33 Well Street – outline planning permission to erect one dwelling with all matters reserved for subsequent consideration.
 - b) **To receive decisions made by NLC**
 - i. PA/2019/1174 – J Tolley, dwelling at Slate House Farm-change use of barn to residential dwelling - Granted
 - ii. PA/2020/549 – G Gray, 40 Knightsbridge Road-garage conversion to kitchen & alterations to windows-Granted

- iii. PA/2020/796 – Mr & Mrs Withers, 2 Kealholme Road – extensions and alterations including raise roof height, installation of dormer – Granted.
- iv. PA/2020/820 – W Betts, Twin Oaks, Holme Lane – to erect two-storey rear extension – Granted.

To receive decisions from NLC during the period when no meetings were held due to Covid-19;

- v. PA/2019/1844 – P Elsome, 2 Temperance Avenue - to erect detached dwelling – Refused
- vi. PA/2019/1853 – A Carpenter, Melcot Nurseries – fascia signs – Granted
- vii. PA/2019/1937 – J Kirk-Alton, Pinewood Farm, Holme Lane, Holme – amendment to PA/2016/816 to install additional windows and raise the ridge line to provide additional first floor accommodation-Granted
- viii. PA/2020/154- D Barley, 26 West Green – erect single storey garage – Granted
- ix. PA/2020/412-A Green, 17 Darnholme Crescent-convert existing garage into additional residential accommodation, erect detached garage, demolition of conservatory – Granted
- x. PA/2020/671 – G Parkes, 39a Knightsbridge Road-erect 2 storey side extension, remove pitched roof and install balcony to front elevation & single-storey extension to swimming pool– Granted

8. Finance

- a) **Payments** – to approve payments *as per attached schedule*
- b) **Receipts** – to note receipt of income *as per attached schedule*
- c) **Website update** - to be notified of the cost to modify the website to meet the Accessibility requirements by 23rd September 2020.

9. General items of business

- a) **To consider removal of recycling bins in the car park at rear of the library Min.17b)**

10. Leisure & Recreation items

- 11. Ridge Ward Councillor report** - To receive a report from Ridge Ward Councillors on NLC matters

12. Councillor reports

To receive reports from Councillors/Clerk who have attended meetings representing Messingham Parish Council.

13. Correspondence for discussion/decision

14. Correspondence for information

- a) To note correspondence received *per the attached schedule*.
- b) To note any correspondence received after the agenda was posted.

- 15. Village complaints/compliments** - To receive and consider any Village complaints and compliments

16. Date/Time/Venue of Next Meeting

- a) To confirm date and time of next Full Parish Council meeting on Monday 14th September 2020 at 7pm, to be held in accordance with NALC advice on Government Covid-19 guidelines.

- 17. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

- 18. Holme Meadow** – To receive quotations to cut perimeter hedge and flail dyke once per annum.

- 19. Village Car Park & Village Hall update**

Clerk's Report

Min 18b – Northfield Road 120 litre bin ordered - £370 + VAT includes installation; £7/collection

Accounts - To be passed for Payment:

Ref	Date	Payee	Details	Vat	Total	Method
70	11/8/20	Three.co.uk	Clerk mobile	0	7.19	Dd
71	12/8/20	Messingham Village Hall	Monthly rent	0	226.00	online
72	12/8/20	Sissons Gardening Services	Gardening contract	0	474.44	online
73	12/8/20	Gains Pest & Environment	Mole Control contract	0	75.00	online
74	12/8/20	N Drinkall	Handyman services Inc. £5 materials	0	459.50	Online
75	12/8/20	MKS Groundcare Ltd	Grass cutting contract	150.00	899.96	Online
76	12/8/20	MKS Groundcare Ltd	Verge cutting contract	269.40	1616.40	online
77	12/8/20	BHIB Council Insurance	Insurance premium 2020/21	0	761.49	Online
78	12/8/20	NLC	Trade waste-Temperance Avenue	0	212.50	Online
79			Annual duty of care	0	10.00	Online
80	12/8/20	Office Friends	Inks	4.02	24.12	Online
81	12/8/20	Kyanite	Annual Maintenance & Hosting	23.58	141.46	Online
82	19/8/20	British Gas	Electric - MUGA	0.43	9.01	Dd
83	12/8/20	Salaries & wages	Salaries & Wages	0	1357.87	online
84	28/8/20		(separate confidential schedule)			

Monies Received

Ref.	Date	Received from	Details	Amount	Method
24	18/7/20	T Carter	Allot.38B-rent/expenses/deposit	40.00	Online
25	27/7/20	B Gravel	Allot.38A-rent/expenses/deposit	40.00	Online
26	31/7/20	NLC	2 nd Precept instalment	34750.00	Online

Correspondence for information

NLC – Forthcoming meetings for August 2020