

# MESSINGHAM PARISH COUNCIL

Parish clerk: Tracey Black  
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## NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 14<sup>th</sup> September 2020 at 7pm**, for the purpose of transacting the following business. Due to Covid-19 restrictions the meeting will be held remotely via Zoom platform. Details of the zoom meeting link, meeting id and password will be emailed separately.

Tracey Black

Clerk to the Parish Council

9<sup>th</sup> September 2020

Members of the public are welcome to join the meeting and should contact the Clerk before 5pm on the day of the meeting for the access details.

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### AGENDA

1. **Apologies for absence** To receive apologies for absence.
2. **Declarations of interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **Public Forum**
  - a) To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.  
*Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on this agenda will be answered in writing or as a future agenda item.*
4. **Councillor Casual Vacancy**  
To consider applications received and co-opt on to the Council.
5. **Minutes of previous meeting**
  - a) To approve and sign the minutes of the Full Parish Council meeting held on Monday 10<sup>th</sup> August 2020 (circulated to members).
  - b) To approve and sign the minutes of the Planning meeting held on Monday 24<sup>th</sup> August 2020 (circulated to members)
6. **Clerks report**  
To receive an update from the Clerk on items from the minutes not shown separately on this agenda (Appendix A)
7. **Planning**
  - a) **To receive planning applications from NLC and resolve a response**
    - i) PA/2020/1234 – Coult, 16 Aysgarth Avenue – change of use from garden outbuilding to a beauty treatment salon.
    - ii) PA/2020/1360 – Withers, 44 Knightsbridge Road – to erect boundary fence and gate.
  - b) **To receive decisions made by NLC**
    - i. PA/2020/292 – Parkes, 6 Well Street – to erect two-storey side extension, two-storey & single-storey rear extensions, internal alterations to create 2 additional dwellings including access & parking – **Refused**

- ii. PA/2020/939 – Elvin, New Row – to erect first floor side extension – **Granted**
  - iii. PA/2020/1036 – Thew, 2 Gooseacre – to erect extension to garage to provide additional workshop and games room - **Granted**
- c) **To receive appeal decisions**
- i PA/2019/1844 – Elsome, land adjacent 2 Temperance Avenue - to erect a detached dwelling and associated works – Appeal allowed

#### **8. Finance**

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*

#### **9. General items of business**

- a) **To consider removal of recycling bins in the car park at rear of the library Min.17b&35)**
- b) **Car Park** - update of actions from previous meeting. (min. 45)
- c) **Best Kept results** – to receive results of the Best Kept front gardens and Allotments. To consider presentation.
- d) **Remembrance Sunday** – to be notified of information received from Humberside Police and consider event.

#### **10. Leisure & Recreation items**

- a) **MJFC – i) to receive information from MJFC regarding pitch repair.**
  - ii) **To consider request to erect net behind goal in north east corner to prevent balls being lost in dyke, to be funded by MJFC.**
- b) **SDPOC – to be notified of request for container to remain in current position.**

#### **11. Ridge Ward Councillor report**

To receive a report from Ridge Ward Councillors on NLC activities.

#### **12. Police matters/Neighbourhood Action Team (NAT) report**

To receive a crime report for the previous month from Humberside Police and any NAT report.

#### **13. Councillor reports**

To receive reports from Councillors / Clerk on meetings attended representing the Parish Council.

#### **14. Correspondence for discussion/decision**

- a) To be notified of a residents concerns of fly-tipping and litter on Butterwick Road and determine action required.
- b) NLC – to be notified of the NLC Great British Spring Clean – 11-27<sup>th</sup> September 2020 and consider any action.
- c) NLC – To be notified of the opportunity to express an interest in the NLC tree initiative and determine any action.

#### **15. Correspondence for information**

- a) To note correspondence received for information. *See Appendix D*
- b) To note any correspondence received after the agenda was posted.

#### **16. Village complaints/compliments**

To receive and consider any Village complaints and compliments.

#### **17. Date/Time/Venue of Next Meeting**

- a) To confirm date and time of Allotment Advisory Committee meeting on Monday 21<sup>st</sup> September 2020 at 7pm
- b) To confirm date and time of next Full Parish Council meeting on Monday 12<sup>th</sup> October 2020 at 7pm.  
Meetings to be held in accordance with NALC advice on Government Covid-19 guidelines.

#### **18. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

**Clerk's Report – Appendix A**

**Min 34c - Website update** – Work completed by Kyanite to meet the Accessibility requirements WCAG 2.1. A statement has been placed on the website and the Clerk has been provided with notes for updating.

**Min41e** – Library update – NLC unable to advise when Messingham library will re-open. Information regarding renewals and use of services provided.

**Min 41f** – Post box Brigg Road – pole removed for safety reasons. Waiting for maintenance company to obtain parts to install a new box.

**Accounts - To be passed for Payment – Appendix B**

| Ref | Date    | Payee                      | Details                                   | Vat    | Total   | Method |
|-----|---------|----------------------------|---|--------|---------|--------|
| 86  | 20/8/20 | British Gas                | Electric – Holme Meadow recreation field  | 0.38   | 7.93    | Dd     |
| 87  | 20/8/20 | British Gas                | Electric – War Memorial                   | 0.47   | 9.79    | Dd     |
| 88  | 11/9/20 | Three.co.uk                | Clerk mobile                              | 0      | 7.19    | Dd     |
| 89  | 16/9/20 | Messingham Village Hall    | Monthly rent                              | 0      | 245.00* | online |
| 90  | 16/9/20 | Sissons Gardening Services | Gardening contract                        | 0      | 474.44  | online |
| 91  | 16/9/20 | Gains Pest & Environment   | Mole Control contract                     | 0      | 75.00   | online |
| 92  | 16/9/20 | N Drinkall                 | Handyman services Inc. £12 materials      | 0      | 538.50  | Online |
| 93  | 16/9/20 | MKS Groundcare Ltd         | Grass cutting contract                    | 115.56 | 693.36  | Online |
| 94  | 16/9/20 | MKS Groundcare Ltd         | Verge cutting contract                    | 89.80  | 538.80  | online |
| 95  | 16/9/20 | Messingham Village Hall    | Precept Grant                             | 0      | 4580.40 | Online |
| 96  | 16/9/20 | B Ross                     | Maintenance work / allotment              | 25.00  | 150.00  | online |
| 97  | 16/9/20 | T Black – reimbursement    | Zoom June/July (2 meetings)               | 2.40   | 14.39   | Online |
| 98  |         |                            | August (2 meetings)                       | 2.40   | 14.39   |        |
| 99  | 16/9/20 | T Black – reimbursement    | Best Kept allotment/front garden vouchers | 0      | 220.00  | online |
| 100 | 21/9/20 | British Gas                | Electric – Holme Meadow recreation field  | 0.40   | 8.35    | dd     |
| 101 | 16/9/20 | Salaries & wages           | Salaries & Wages                          | 0      | 1357.87 | online |
| 102 | 30/9/20 |                            | (separate confidential schedule)          |        |         |        |

\*Messingham Village Hall has amended monthly invoice to equal monthly payments.

**Monies Received – Appendix C**

| Ref. | Date    | Received from | Details                      | Amount | Method |
|------|---------|---------------|------------------------------|--------|--------|
| 27   | 31/7/20 | Y Farr        | Allotment 49a/AA annual rent | 15.00  | Cash   |
| 28   | 21/8/20 | R Turner      | History books                | 6.50   | cheque |

**Correspondence for information – Appendix D**

NLC – Forthcoming meetings

ERNLLCA - newsletter

CPRE – Best Kept Village Competition – Presentation evening cancelled due to Covid-19, arrangements to be made to deliver awards.

NALC – 2020/21 National Salary Awards